

Last updated: 8th April 2020

Quick Eval guide

Quick Eval offers evaluators a single location to view all learner submissions that are awaiting evaluation. Submissions made to Dropbox, Assessments, and Discussions are displayed in a sortable list and can be selected to take you directly to their assessment page.

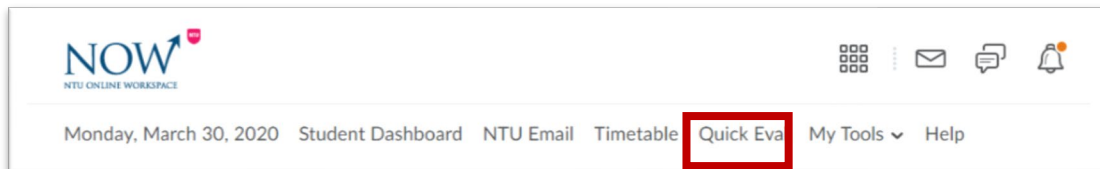


Fig 1 – The Organisation Level NavBar

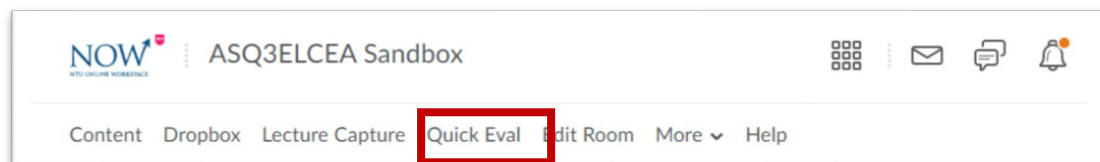
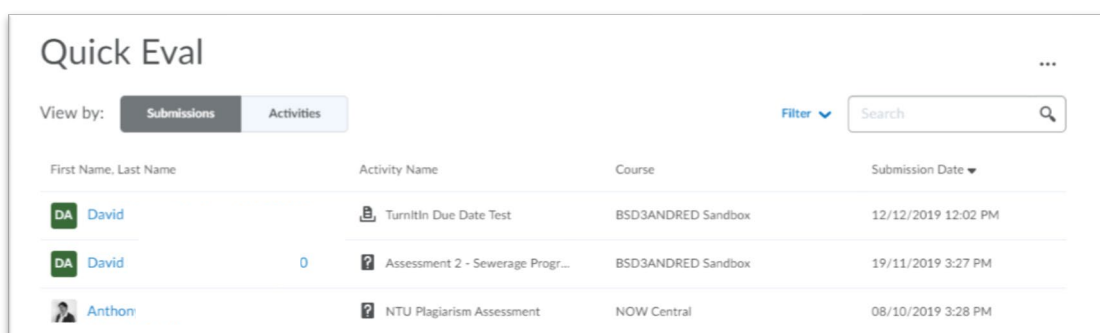


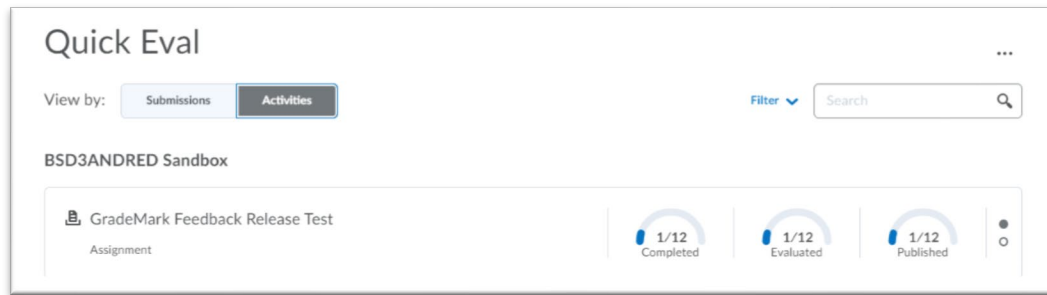
Fig 2 – The Learning Room NavBar

Quick Eval can be found on the NavBar at the Org Level (Fig 1) on NOW, where activities across all available Learning Rooms can be viewed and on the NavBar within Learning Rooms (Fig 2) where related activities can be reviewed.


 A screenshot of the 'Quick Eval' interface. At the top, it says 'Quick Eval' with a three-dot menu icon. Below this, there are two tabs: 'Submissions' (selected) and 'Activities'. To the right, there is a 'Filter' dropdown and a search box. The main content is a table with the following columns: 'First Name, Last Name', 'Activity Name', 'Course', and 'Submission Date'.

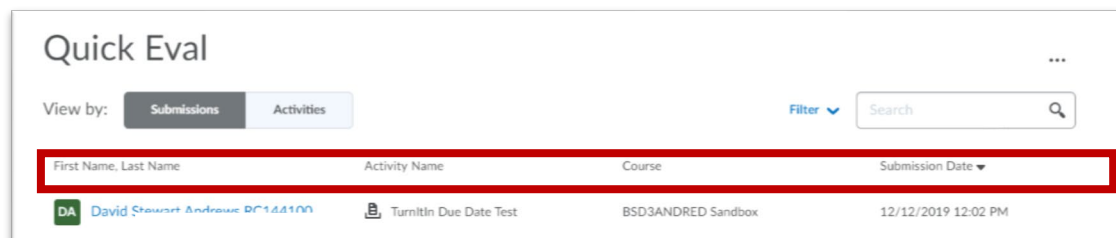
First Name, Last Name	Activity Name	Course	Submission Date
DA David	Turnitin Due Date Test	BSD3ANDRED Sandbox	12/12/2019 12:02 PM
DA David	0 Assessment 2 - Sewerage Progr...	BSD3ANDRED Sandbox	19/11/2019 3:27 PM
Antho	NTU Plagiarism Assessment	NOW Central	08/10/2019 3:28 PM

Quick Eval provides a list of activities awaiting evaluation which can be accessed directly from this view. Submissions can be sorted, filtered or searched. Clicking on a user's name opens an evaluation screen directly from the Quick Eval list where the marker can complete their assessment.



The Activities view provides an overview of all evaluated activities within a Learning Room.

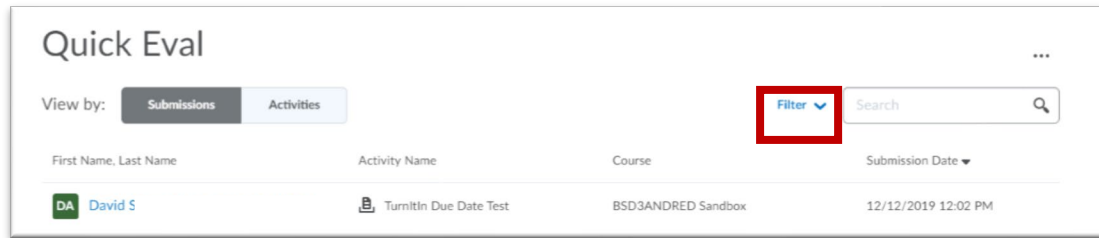
Sorting



Selecting the column headings enables the list to be sorted by:

- first or last name of the learner
- Activity Name
- Course (Learning Room) Name
- Submission date

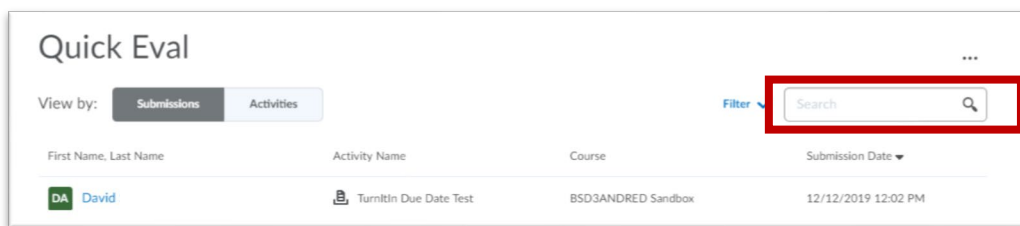
Filtering



Filtering can be done using one or more of the following categories:

- Activity Name
- Course (Learning Room) Name
- Submission Date

Searching



The search function in Quick Eval allows evaluators to locate submissions for evaluation by searching for a specific user, Dropbox submission, assessment, discussion topic, or Learning Room.

Publish feedback or Save as Draft

Once you complete an evaluation, publish your feedback or save it as a draft and then return to the Quick Eval list to continue evaluating. Any assessment awaiting evaluation, or with its evaluation saved in draft status displays in Quick Eval.