

School of Architecture,
Design and the Built Environment

Digital portfolio advice

**Level 7 Architect
Degree Apprenticeship
MArch / PGDip**



Your digital portfolio submission is an opportunity to showcase your work.

For NTU to consider your application, you are required to submit between 10-12 examples of your practical work.

Your work can be in the form of images, photographs, drawings or other media.

You should include:

- A supporting letter from your employer
- **Primarily** examples of design project work – from research and conceptual stages, 3D modelling, photos of physical modelling and digital fabrication. Studies and development of technical / environmental strategies and detailing
 - These sheets need to include succinct captions outlining the main project details, e.g. location, programme (function), the brief, narrative, etc.
- Example(s) of written and history / theories studies and outline explanation of the study aim and scope
- Example(s) of technical and professional studies and outline explanation of the study aim and scope.

Please submit your practical work as a Microsoft PowerPoint presentation and/or Apple QuickTime presentation. You should:

- Submit no more than 20 slides – this will allow you to include more than one image of each piece of work, if required, plus short descriptions
- Submit as a single unzipped file not exceeding 10 megabytes (mb).

Where images are inserted into a presentation they must be:

- In JPEG format
- A maximum of 72 dots per inch (dpi).

Alternatively, you can submit your work as a series of images which should be:

- In JPEG format
- A maximum of 72 dpi

- A maximum of 20 images in total (this may include more than one image of each piece of work)
- Zipped into a folder not exceeding 10mb.

Have any questions?

If you have any queries about your portfolio submission, contact us at www.ntu.ac.uk/askntu and someone from the team will get back to you. Alternatively, you can call our Admissions Office on **+44 (0)115 848 4200**.

What will happen next?

The details of your application form and portfolio will be carefully considered when assessing your application. We will use these to look for evidence of your creativity, innovation, intellectual engagement, technical skills and professionalisms.

We will aim to inform you of a decision within 20 working days of receiving your completed application.

An electronic copy of all submitted work will be retained by NTU for the duration of the annual application cycle but will not be held on file for longer than this.

Please ensure that all files sent to us are copies. NTU will not use submitted work for any purpose other than the student application process.