



# Money matters

## Nottingham Trent University FE Bursary Fund 2020/21

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### What is the FE Bursary Fund?

You may be eligible for assistance from the FE Bursary Fund to help with specific costs associated with attending your course, such as **course and travel costs**. The University has a limited sum of money from the Education and Skills Funding Agency to allocate for this purpose, applications will be means tested and awards will be paid to those in greatest financial need.

The fund can also assist eligible students over the age of 20 in meeting certain Registered childcare costs. If you are aged between 16-19 at the start of your course and have childcare costs, you may be eligible for assistance through the Care to Learn Scheme.

Please note, you will be guaranteed a bursary if you are aged 16 or over but under 19 at 31 August 2020 and fall in one of the following categories;

- Care leaver,
- Young person in care,
- Receiving Income Support or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner,
- Receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right.

### Am I eligible for the FE Bursary Fund?

- You must be fully enrolled and attending on either a FULL-TIME or PART-TIME (in attendance for at least 50% of a full-time equivalent course) further education course (450 guided learning hours); *and*
- You must be aged 16 or above on 31<sup>st</sup> August 2020; *and*
- You must be classed as a 'home' student (see residency criteria below); *and*
- Your gross family income (before tax is deducted) must be below £30,000 per year; *and*
- You must have applied for an Advanced Learner Loan from the Student Loans Company (if applicable). Please note, Advanced Learner Loans are available to Students who are 19 or above and who have achieved a level 3 or above qualification and / or Students who are aged 24 or above on 31<sup>st</sup> August 2020.



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If you have any queries regarding eligibility for an Advanced Learner Loan please contact the FE Co-ordinator on 0115 848 5245.

Please note, Students who are aged between 19-23 at the start of their course who do **not** already hold a level 3 qualification are not eligible to apply for an Advanced Learner Loan from the Student Loans Company. However, they can still apply to the FE Bursary Fund and FE Residential Access Fund 19+.

## Will I be classed as a home student?

You must be ordinarily resident in England or Wales; *and*

- You must have been ordinarily resident in the UK and Islands throughout the last 3 years; *and*
- You must be settled in the UK (i.e. without being subject to any restriction on the period for which you may stay.)

If this does not apply to you, you may still be eligible to apply as there are other categories of students who meet the criteria, including if you have refugee status, if you or your parents/spouse are EEA or SWISS Migrant workers, or if you are the child or spouse of a member of the armed forces. If you have any questions about this matter, please seek advice from the Student Financial Support Service (Tel 0115 848 2494.)

## When do I apply?

The Application process for 2020/21 is online and will open on **2<sup>nd</sup> September 2020**.

We would strongly recommend that you apply as soon as possible, as funds are limited, and the the first rounds of funding will be closed on midday 28<sup>th</sup> September 2020. Where funds are still available, applications can still be considered after this date, however, please be aware assessment timescales and awards may vary after this date due to the demands on the fund.

For completed applications including supporting documents submitted by midday 28<sup>th</sup> September 2020, applicants should expect to hear a response by **Friday 9<sup>th</sup> October 2020**.

Please contact the Financial Support Team on 0115 848 2494 or [email us](#) for further details on how to apply.



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## How will my application be assessed?

Applications will be means-tested against family household income unless you are classed as an independent student. If your family is in receipt of certain means tested benefits, you will be eligible for assistance towards the cost of study related expenditure, including travel.

We may also be able to offer some support toward any placements undertaken by applicants in priority groups. However we are still finalising assessment criteria at this time.

## What supporting documents will I need to provide ?

As part of the application process you will be asked to provide evidence of your income and that of your partner (if applicable), as well as a copy bank statement covering the most recent month period for the bank account you would like the bursary fund payment paid to. Please note that any bursary fund payment made can only be paid into a bank account in your Name.

## Do my parents have to provide details of income?

Yes, we will need details / evidence of your parents' household income, unless you are classed as an 'independent student', you will be asked questions on the application form to determine this.

## What happens next?

Once you have submitted your application form and supporting documents, your form will then be assessed against strict criteria and you will be notified of the outcome of your application by email.

For completed applications including supporting documents submitted by midday 28<sup>th</sup> September 2020, applicants should expect to hear a response by **Friday 9<sup>th</sup> October 2020**.

If you are successful in receiving an award from the FE Bursary Fund, any payment will be made directly by BACS into the bank account stipulated on your FE Bursary Fund application.

Please note, if you are successful in receiving an award from the FE Bursary Fund, payments can only be paid into a bank account in your Name, (providing you are fully enrolled and attending your course).



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If you want to speak to someone in connection with your application, please contact the funds administrators on 0115 848 6135 or 0115 848 2521.

## Is there any other help available?

You may be eligible for assistance towards the cost of your accommodation if you have been obliged to move from your usual home in order to follow your course of study because it is not available locally.

The Application process for FE Residential Bursaries 2020/21 is online and opened on 18th August 2020. Please contact the Financial Support Team on 0115 848 2494 or [email us](#) for further details on eligibility criteria and to request an application form link.

## NCT Bus Pass – discounts available for NTU Students

2020/21 Academic Year (1<sup>st</sup> September 2020 – 31<sup>st</sup> July 2021) Student Bus Passes are available to purchase through Nottingham City Transport and are on sale at a discounted rate (when activating your NTU Student ID Card as a bus pass) until 19<sup>th</sup> October 2019. The Academic Year student bus pass also includes travel to our Brackenhurst Campus. Different travel rates may apply for Students under 19.

For students we are assessing for an NCT Bus Pass, please be aware we will ordinarily only cover the cost for the Academic Year.

For further information please see link below.

<https://www.nctx.co.uk/students>

## Further Information

If you have any further queries, please contact the Student Financial Support Service. Tel: 0115 848 2494, email: [hardshipfunds@ntu.ac.uk](mailto:hardshipfunds@ntu.ac.uk).