

Nottingham Trent University Employability Team
Rise Sandwich Placement Bursary Terms and Conditions
Academic year 2021/22

1. Introduction

- 1.1 Nottingham Trent University Employability Team is offering financial support, in the form of a non-repayable bursary called the 'Rise Sandwich Placement Bursary' (the 'Rise Bursary'), to undergraduate students on sandwich (SW) courses who meet the eligibility criteria specified below.
- 1.2 These terms and conditions apply only to undergraduate students who will be completing a sandwich placement as part of their course in the 2021/22 academic year.
- 1.3 Financial support is given in the form of a bursary, which is a cash award. The Rise Bursary is additional to the maintenance loan that students receive as part of the national student finance package.
- 1.4 Subject to the eligibility criteria, recipients of the Rise Bursary will receive a cash payment of up to £1500 during the 2021/22 academic year.
- 1.5 The cash payment is subject to these terms and conditions and the sandwich placement being completed in accordance with the requirements of the course of study.
- 1.6 The Rise Bursary will be awarded by the NTU Employability Team to all those who meet the eligibility criteria in Section 2 below.

2. Eligibility Criteria

- 2.1 To be considered for the 2021/22 Rise Sandwich Placement Bursary a student must:

- Be in receipt of the NTU Bursary in the academic year 2020/21*
- Be enrolled on a course that includes the option to complete a sandwich placement in industry **and** undertake a sandwich placement in the academic year 2021/22.
- Have submitted details of their placement on to NTU InPlace by Friday 20th August 2021.

* Details of this bursary can be found here:

http://www4.ntu.ac.uk/student_services/document_uploads/195067.pdf

3. Application process and notification of Rise Bursary entitlement

- 3.1 Students do not need to apply for the Rise Sandwich Bursary. Funds will be allocated to any student who meets the bursary criteria **and** has a valid sandwich placement confirmed on InPlace by the sandwich placement deadline.
- 3.2 Eligible students will be contacted directly by the NTU Employability Team to notify them of their eligibility, approximately four weeks after the August deadline.

4. Payment of the cash award

- 4.1 The amount to be awarded will be confirmed approximately four weeks after the August deadline, once all student placements are confirmed on InPlace.
- 4.2 The cash award will be payable in three instalments:
 - First payment of 50% of the bursary awarded on 22 October 2021
 - Second payment of 25% on 21 January 2022
 - Third payment of 25% on 22 April 2022
- 4.3 The Rise Sandwich Placement Bursary will be paid directly into the student's bank account.

4.4

Rise Eligibility Criteria Student Meets				
Disability	Geographical disadvantage	NTU Bursary		
✓			£500	Amount of funding awarded
	✓		£500	
✓	✓		£500	
		✓	£1,000	
✓		✓	£1,250	
	✓	✓	£1,250	
✓	✓	✓	£1,500	

5. Retrospective adjustments

5.1 Students will not be subject to any additional financial assessment for the purposes of deciding eligibility for the Rise Bursary.

5.2 The University reserves the right to review and (at its sole discretion) revise or revoke all or part of the award of the Rise Bursary if:

- The initial assessment confirming eligibility for the Rise Bursary was made based on information which was false or materially incorrect at the time of that assessment and thus had the effect of erroneously securing the Rise Bursary for the student

OR

- The student suspends or defers the placement (with the approval of the University and in accordance with the relevant University procedures) part way through the 2021/22 academic year.

OR

- The placement is terminated (by the student, the placement provider or the University) part way through the 2021/22 academic year.

5.3 In the event of termination of a student's studies or placement part way through the 2021/22 academic year, eligibility for the Rise Sandwich Placement Bursary will be terminated on the date of withdrawal and no further bursary payments will be released.

- Extenuating circumstances relating to the termination of a student's studies or placement will be considered on a case by case basis.

6. Miscellaneous provisions

- 6.1 Students are obliged to inform the University immediately of any change in their circumstances (including but not limited to those in these terms and conditions) which may affect their entitlement to receive the Rise Bursary. In the event of a failure by the student to notify the University promptly of any such changes, the University will be entitled to recover or adjust (as appropriate) any Rise Bursary awarded.
- 6.2 Students completing a sandwich year including half-year study abroad opportunities will be required to have secured a half-year industry placement to be eligible for the Rise Bursary. Students completing a full-year study abroad opportunity will not be eligible for the Rise Bursary.
- 6.3 The University will also be entitled to recover or adjust any Rise Sandwich Placement Bursary benefit given in error.
- 6.4 The University reserves the right to amend these terms and conditions as required to meet the needs of the Rise Bursary.
- 6.5 The University is committed to the responsible handling and protection of personal information. Please see the University's [Student Privacy Notice](#).