

## RESEARCH DEGREE: Transfer of registration from Master of Philosophy to Doctor of Philosophy.

Please refer to NTU Quality Handbook Part A Governance and Award Frameworks, Section 4A: Regulations for PhD/Mphil

This form should be used to apply for approval to transfer registration from MPhil or MPhil/PhD to PhD. The form must be word-processed and forwarded to the Graduate School Office, who will make arrangements for the application to be considered by the College Research Degrees Committee.

In addition to completing the abstract overleaf, the candidate must submit the full transfer report with this application (Regulation 16 refers).  
The pre-populated information in this form is sourced from the University's Student Records system. If you believe that any data is incorrect, do not alter the data yourself but contact your Graduate School Office and ask them to amend the data in the Student Records system.

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### PART A: THE CANDIDATE

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1. Student ID:
2. Name in full:
3. Email Address:
4. Date of Registration:
5. Mode of Study:
6. NTU Programme of Study:
7. Title of Research Programme:
8. Registered for:
9. Collaborating establishment(s):
10. Latest Possible Submission Date:

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### PART B: APPROVED SUPERVISORY TEAM

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11. Name	Designation

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### PART C: SUPERVISORS' REPORT

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12. Candidate's progress:
  
13. Candidate's progress/completion of related studies:
  
14. Evidence that the programme provides a basis for work of a PhD standard:

15. I have considered all aspects of the candidate's work and progress and have examined the full progress report, which is an accurate and satisfactory description of what has been achieved.

Signed by Director of Studies.....

Print Name.....

Date.....

Signed by Co-Supervisor.....

Print Name.....

Date.....

Signed by Co-Supervisor.....

Print Name.....

Date.....

Signed by Co-Supervisor.....

Print Name.....

Date.....

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**PART D: SUMMARY OF PROGRESS - To be completed by the Candidate**

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16. Abstract: Provide in the space below an abstract of the progress report to your supervisors (not exceeding 500 words).

17. The development of your research: Provide a summary statement below on the development of your research which supports registration for the degree of PhD.

Signed by Candidate.....

Print Name.....

Date.....

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**ASSESSORS COMMENTS (following Transfer Panel Meeting):**

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We recommend/do not recommend\* transfer for PhD (\* delete as appropriate).

The panel were in agreement\*/were not in agreement\* (\* delete as appropriate).

Date of transfer panel meeting: .....

Please continue on another sheet if necessary, and refer to the relevant college guidelines in drafting your report

For and on behalf of the Transfer Panel Meeting:

Signed by Indep. Assessor.....

Print Name.....

Date.....

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FOR OFFICE USE ONLY

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Action taken by College Research Degrees Committee on.....

Date.....

- a) Transfer approved
- b) Transfer Conditionally approved
- c) Application referred back for amendments and resubmission

Approved by the Chair of the College Research Degrees Committee

Signed by Chair

CRDC..... Print

Name.....

Date.....

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