

The Use of Faith Facilities at Nottingham Trent University

Title:	The Use of Faith Facilities at Nottingham Trent University
Approved by:	Edward Peck
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The Use of Faith Facilities at Nottingham Trent University

Section 1 – Introduction:

1.1 Context

- 1.1.1 Nottingham Trent University is committed to sustaining an inclusive learning and working environment characterised by fairness, equality of opportunity and inclusivity. The University recognises that for many of our students and staff, faith and belief are a key part of their identity, and as such, may be integral to their university experience.

1.2 Purpose

- 1.2.1 The purpose of 'The Use of Faith Facilities at Nottingham Trent University Policy' (the 'Policy') is to outline the arrangements for managing prayer and faith facilities at NTU.
- 1.2.2 In recognising and valuing faith and belief, and as part of its commitment to inclusivity, the University has a range of faith related facilities to enable students and staff to bring their faith and belief into the life of the university.

1.3 Scope

- 1.3.1 The Policy applies to all students, staff and visitors to the University, and those contracted to work at, or for, the University. This includes those with honorary, short term or hourly contracts, those working within the University but not employed by the University, including contractors, temporary agency workers, those with 'Visitor' status and Visiting Professors and Fellows.

Section 2 – Policy Statement:

- 2.1 Nottingham Trent University has facilities for prayer and other faith activities across its campuses. Some of these facilities are designated for specific faith activities (such as the Muslim Prayer Rooms) and other facilities are multi-faith. These facilities must only be used in ways which are consistent with the Equality, Diversity and Inclusion Policy and the Dignity and Respect Policy which detail the University's principles of inclusivity and respect.

Section 3 – Faith Related Facilities at NTU:

- 3.1 Nottingham Trent University has the following faith facilities available for use by its students and staff:
- 3.2 At the **City site**, multi-faith facilities are integrated within teaching facilities in the Djanogly International Centre (DICE).

- 3.3 These City faith facilities include designated prayer facilities for Muslim prayer, comprising separate male and female Muslim prayer rooms and aligned washing facilities for Wudhu.
- 3.4 These facilities are open between 06.00 and 22.00. On Fridays, in term time, the DICE Conference Room is also booked between 11.30 and 14.20 for Muslim Friday prayers.
- 3.5 There is also a multi-faith room within the DICE facilities, room 115, and use of this room is booked through the [Equality, Diversity and Inclusion Team](#). This multi-faith room also serves as a base for NTU's Chaplaincy Team in the City.
- 3.6 At the **Clifton Campus**, multi-faith facilities are located in the Wellbeing Centre. The facilities comprise Muslim Prayer Rooms and aligned washing facilities, a multi-faith prayer and quiet room, a Chaplains' office and a community Wellbeing Room.
- 3.7 The Wellbeing Centre, with its range of facilities, provides a social space, facilities for small group events, networking and pastoral interventions. The Muslim Prayer Rooms are open 06.00-22.00.
- 3.8 At **Brackenhurst** there is a multifaith space in the Pippin Building (PCU5). This room is available to students for faith activities and can be booked via the [Administrator to the Dean](#).
- 3.9 For NTU student faith societies, booking requests for facilities for faith activities can be made by a committee member of the society via the online NTSU [Student Room Booking Form](#).
- 3.10 Faith facilities at NTU are part of the University's premises and as such, we have a responsibility to ensure that they are used appropriately and adequately maintained. Access to these facilities is controlled via swipe card access. Chaplaincy colleagues may retain a presence at faith facilities to monitor arrangements and liaise with attendees.
- 3.11 The [Head of Equality, Diversity and Inclusion](#), working closely with the [Chaplaincy Team](#), oversees and manages NTU's faith facilities.
- 3.12 Any issues that arise in relation to accessing and using NTU's faith facilities should be referred to the Head of Equality, Diversity and Inclusion, whose responsibility it is, in the first instance, to resolve such issues.
- 3.13 Any such issues will also be reported by the Head of Equality, Diversity and Inclusion to the University's Religion and Belief Group (the 'Group').
- 3.14 The Group, which has senior oversight for all matters relating to religion, chaplaincy, faith and faith facilities, is chaired by the Senior Pro Vice-Chancellor. Membership of the Group includes key internal stake holders, including the Chief Operating Officer and Registrar, the Head of Student Support Services, the Head of EDI and the CEO of Nottingham Trent Students' Union.
- 3.15 The Head of Equality, Diversity and Inclusion will report any issues raised in relation to accessing and using NTU's faith facilities at the regular meetings of the Group. If an issue is raised that the Head of Equality, Diversity and Inclusion deems necessary for immediate referral to the Group, this can take place via an extraordinary meeting of the Group.

Section 4 – General Principles and Responsibilities for the Use of the University's Faith Facilities:

- 4.1 The faith facilities at NTU should only be used in ways that are commensurate with the university's [Equality, Diversity and Inclusion Policy](#) and the [Dignity and Respect Policy](#).
- 4.2 All users of prayer rooms and other faith related facilities must leave them in their original layout and in a clean and tidy condition so that they can be used immediately by others.
- 4.3 Notices and posters must only be on the designated noticeboards provided.
- 4.4 Posters, leaflets, flyers etc are not to be placed in the prayer and faith facilities without the prior permission of the Head of Equality, Diversity and Inclusion.
- 4.5 If any notices/posters are in a language other than English, there should also be a translation in English, to ensure that everyone is able to access the information. Any notices that contravene University regulations will be removed.
- 4.6 Only students and staff, and those detailed above in 1.3.1, can use these facilities.
- 4.7 It is not permitted for anyone to sleep or store food or money in any of NTU's faith facilities.

Section 5 - Version Control and Change History:

Version Number	Approval Date	Approved by	Amendment
1.3	January 2017	Edward Peck	

- 5.1 The policy will be reviewed by the Head of Equality, Diversity and Inclusion in response to statutory changes, changes in University procedures or structures or as a result of the monitoring of the application of the policy. In any event, the policy will be reviewed every three years.