

2018 Entry Undergraduate NTU Care Leaver Bursary scheme terms and conditions for academic year 2018/19

1. Introduction

1.1 Nottingham Trent University offers the NTU Care Leaver Bursary 2018/19 to full-time undergraduate students who meet the eligibility criteria specified below.

1.2 These terms and conditions apply to those joining Nottingham Trent University in 2018/19 academic year, or those moving from a lower level foundation degree to higher level undergraduate course at Nottingham Trent University in 2018/19.

1.3 The NTU Care Leaver Bursary is given in the form of non-repayable cash awards.

1.4 Recipients of the NTU Bursary will receive a cash payment of £500 for each year of their course in line with section 5 of these terms and conditions.

2. Eligibility Criteria

2.1 In order to be considered for an NTU Care Leaver Bursary students must meet the following eligibility criteria below:

- Students must have been in the care of a local authority in the UK (or have been looked after by relatives who have a court order to look after them in the UK) at some point since the age of 16; and
- Students must be under the age of 25 on 1 September 2018; and
- Students must be enrolled as a new entrant* in 2018/19 on a full-time course

*New entrants are those who join Nottingham Trent University for the first time. Those joining an undergraduate course at NTU, having previously completed a foundation degree at NTU will also be classed as being new entrants.

3. Application process and assessment for NTU Care Leaver Bursary

3.1 Students can apply for the NTU Care Leaver Bursary as soon as they hold a firm unconditional or conditional offer of a place at Nottingham Trent University

3.2 To apply for the NTU Care Leaver Bursary, students must complete and submit the NTU Care Leaver Bursary application form to the Student Financial Support Service and provide suitable evidence to confirm their time in care.



3.3 It is recommended that applicants apply for the Bursary no later than 07 September 2018. The deadline for applications to be submitted for the 2018/19 NTU Care Leaver Bursary is 31 July 2019.

3.4 On receipt of an NTU Care Leaver Bursary application, a student's eligibility for a Bursary will be checked against the criteria detailed in Section 2 of the terms and conditions. Their details will then be passed onto the University's Student Support Officers who will make direct contact with eligible recipients to advise them of their entitlement for an NTU Care Leaver Bursary, bursary payment arrangements and provide them with details of our services for care leavers.

3.5 Student will receive written confirmation of their entitlement to an NTU Care Leaver Bursary from the University's Student Financial Support Service.

3.6 Payment will not usually be released until contact has been made between the University Student Support Officers and the NTU Care Leaver Bursary recipient.

4. Payment of the £500 cash award in 2018/19

5.1 The overall amount of NTU Care Leaver Bursary payable to a student for the academic year will be split into two instalments (£250 on 14 November 2018 and £250 on 27 February 2019). Payment dates will, in some cases, be affected by the date the bursary application is received and assessed.

5.2 The NTU Care Leaver Bursary will be paid directly into the student's bank account. Payment will usually be made by the Student Loans Company, on behalf of the University, using the account details supplied by the student to the Student Loans Company. Payment will be made directly to the student by the University if a student is not in receipt of Student Finance from the Student Loans Company.

5. Payments in subsequent years

5.1 A student who has been assessed as eligible to receive a NTU Care Leaver Bursary in 2018/19 will remain eligible to receive a NTU Care Leaver Bursary each year for the duration of their course, subject to their remaining fully enrolled and in attendance on their course.

5.2 Foundation degree students awarded a 2018 entry NTU Bursary will remain eligible for the 2018 entry NTU Bursary if they return to study a 'top-up' undergraduate degree at NTU in a related subject in the academic year following the completion of their foundation degree. The NTU Bursary will be paid subject to their continued full-time attendance and enrolment on the 'top-up' undergraduate degree course and their eligibility for the tuition fee loan and maintenance loan.

5.3 Students will not receive the NTU Care Leaver Bursary during any year-long work placement as part of a sandwich degree.

6. Effects of changes in a student's status after a NTU Care Leaver Bursary has been awarded

6.1 The University reserves the right to review and (at its sole discretion) revise or revoke the award of an NTU Care Leaver Bursary in certain circumstances.

• **Deferral/Suspension of Studies** If the student suspends or defers his/her studies (with the approval of the University and in accordance with the relevant University procedures) part way through a year, no further bursary payments will

be released during, or in respect of the period of suspension / deferral. Upon resumption of studies, entitlement to the NTU Care Leaver Bursary will usually be reinstated subject to the student meeting the necessary criteria for the NTU Care Leaver Bursary in the academic year of his/her return.

- **Withdrawal** If the student's studies are terminated (by the student or the University) part way through an academic year, the NTU Care Leaver Bursary will be cancelled and no further bursary payments will be released.

- **Change of course / mode of study** If a student transfers to another course at NTU or changes their mode of study, his/her entitlement to an NTU Care Leaver Bursary will be reviewed and the NTU Care Leaver Bursary may be withdrawn.

7. Miscellaneous provisions

7.1 Students are obliged to inform the University immediately of any change in their circumstances (including but not limited to those in these terms and conditions) which may affect their entitlement to receive the NTU Care Leaver Bursary. In the event of a failure by the student to notify the University promptly of any such changes, the University will be entitled to recover or adjust (as appropriate) any associated Bursary cash payment.

7.2 If the initial assessment confirming eligibility for the NTU Care Leaver Bursary was made on the basis of information which was false or materially incorrect at the time of that assessment and thus had the effect of erroneously securing an NTU Care Leaver Bursary for the student, the NTU Care Leaver Bursary will be cancelled and no further bursary payments will be released;

7.3 The University shall also be entitled to recover or adjust any NTU Care Leaver Bursary benefit given in error.