

### Section 1 - Personal Details

**Title** – Enter your title, e.g. Mr, Mrs, Miss, Ms, Dr, Prof, etc.

**Forenames** – These must be the same as recorded in your birth certificate or passport. They are normally the names you were given at birth.

**Family Name / Last Name** – (Also called surname) This is the name by which your family is known and must be the one shown on your birth certificate or passport.

### Section 2 - Contact Details

**Home Address** – You must include your full address details including house number or name, street, village/town/city, state/province, and country.

**Home Postcode** – You must enter your full postal or zip code.

**Home Telephone Number** – You must include the full number including the city, area and country codes. This is NOT your mobile/cellular phone. This number will be used by the University in the event of an emergency unless you provide an alternative.

**Mobile Telephone Number** – This is your mobile/cellular telephone number including the country code.

**Email** – This can be at home, work or elsewhere but must be the one you use on a regular basis.

**Correspondence Address** – Provide details of an correspondence address if different to your permanent home address.

### Section 3 - Further Details

**Date of birth** – In DD/MM/YY format, this is as recorded on your passport.

**Gender identity** – This should be your gender at time of admission.

**Do you have a disability or require any support requirements?** – We aim to provide all students with an inclusive and accessible learning experience. If you tell us that you have a disability, mental health difficulty or specific learning difficulty, we can arrange any additional support you require.

### Section 4 - Course Details

**What course are you intending to study at Nottingham Trent University?** – Provide the full details of the course you are applying to study.

**What mode of study are you intending to study by?** – Indicate whether you will study Full-time, Part-time, or as a sandwich course with a placement.

**Expected Start Date** – In DD/MM/YY format.

### Section 5 – Residency

**Ethnicity** – Choose the option to which you most associate with.

**Nationality** – This is the nationality shown in your passport.

**What is your country of permanent (home) residence?** – This is the country in which you legally live.

## Section 6 - Current / Most Recent Studies

**What institution are you currently attending or provide details of the last institution you attended?** – Ensure that you write the name of your institution as it would appear on formal documentation such as a certificate.

**What course are you currently studying or confirm the name of the last course attended?** – Ensure that you write the name of your course as it would appear on formal documentation such as a certificate.

**Does this course have a formal arrangement with NTU?** – This will be completed by NTU or a partner organisation.

## Section 7 - Other Details

**Residential Category** – Identify whether you are a permanent resident of the European Union or an International Student

**Do you require a visa to study in the UK?** – Select 'Yes' or 'No'. Note: if you are an international student it is likely to require a visa to study in the UK.

**What type of visa do you intend to use to study in the UK?** – NTU will need to agree the visa type used and also ensure it meets its requirements under the UKVI Highly Trusted Status.

**Have you ever studied in the UK previously?** – Answer yes if you have studied any subject in the UK at any time previously

**Please confirm your passport number** – Include your full passport number.

**I have attached a copy of my passport** – Confirm that you have included a copy of the personal information page of your passport, ensure all information is fully legible.

**Is English your first language?** – Select 'Yes' or 'No'

**If English is not your first language please provide details of your highest English language qualification.** – Include full details of only the highest English language qualification, if you are intending to enter the UK on a Tier 4 you must meet the UKVI's requirements for English Language.

## Section 8 - Criminal Conviction

**Do you have a criminal conviction?** – You must record ANY convictions you have obtained during your lifetime in any country including the UK.

You must declare all unspent convictions by ticking 'Yes'. We may ask for further information if you are academically suitable for your chosen course.

If you are applying for a course in the field of Social Work or Teaching / Education, you must declare all spent and unspent convictions by ticking 'Yes'. You will be required to undertake an enhanced Disclosure and Barring Service check.

## Section 9 - Course Specific Questions

If the school require any further information for the course you wish to study they will enter the question in the left hand boxes of this section, this should only be done by NTU staff.

You only need to complete the 'Answer' box on the right if there is a question in the 'Question' box on the left.