

# Work Submissions



## Your submission is an opportunity to showcase your work.

In order for NTU to consider your application, you are required to submit a personal statement and at least 12 examples of your practical work.

You should include a range of work that supports your application and shows your understanding of your specialist area of study.

You are asked to submit a portfolio of work with your online application. This should include:

- At least 12 examples of design-related work which show your 2D and 3D design work including your project development sketches
- Any other work which demonstrates your visual interests
- 5 slides on sketchbook or personal work

Work can be in the form of images, photographs, drawings or other media, with dates and descriptions of why, and how, the projects were undertaken.

Please submit your practical work as a Microsoft PowerPoint and/or Apple QuickTime presentation. It should be:

- no more than 20 slides (this will allow you to include more than one image of each piece of work, if required, plus short descriptions)
- submitted as a single unzipped file not exceeding 10mb (megabytes)
- saved as a PowerPoint file (with a file extension of .ppt NOT .pptx).

NOTE: where images are inserted into a PowerPoint presentation they must be:

- in JPEG format
- a maximum of 72 dpi (dots per inch).

If you would like to include moving image or web design work please include a link to it in your presentation. Moving image work can be uploaded to websites such as Vimeo ([www.vimeo.com](http://www.vimeo.com)) or YouTube ([www.youtube.com](http://www.youtube.com)).

## **FILE 2 – personal statement**

The personal statement should be approximately 500 words and should:

- outline your aims and motivations to study within this area
- describe what you are hoping to achieve upon graduation from the course
- include any specialist areas or ideas that you might wish to explore within your study
- highlight any practical skills that you possess that you see applicable to your study
- include what your expertise is within the subject area, and whether you have any professional working experience.

Please save your personal statement as a Microsoft Word file.

### **What will happen next?**

The details of your application form, personal statement and portfolio will be carefully considered when assessing your application. We will use these to look for evidence of your creativity, innovation, intellectual engagement and your technical skills.

We will aim to inform you of a decision within 20 working days of receiving your completed application.

An electronic copy of all submitted work will be retained by NTU for the duration of the annual application cycle, but will not be held on file for longer than this. Please ensure that all files sent to us are copies.

NTU will not use submitted work for any purpose other than the student application process.