

**NTU STUDENT SELF-CERTIFICATION FORM**

<p>Use this form to certify that short-term illness prevented you from attending the following event(s):</p> <ul style="list-style-type: none"> <li>• Examination</li> <li>• Presentation</li> <li>• Other assessment under timed or other assessment conditions</li> </ul>		
<p>Short-term illness means that you have been sick for up to 7 calendar days. If you have been sick for more than 7 calendar days then you need a note from your doctor.</p>		
<p>This form CANNOT be used to self-certify illness for the following events:</p> <ul style="list-style-type: none"> <li>• Coursework submission</li> <li>• Lecture, seminar, tutorial or other timetabled sessions</li> </ul>		
<b>NAME:</b>		
<b>NTU STUDENT ID:</b>		
<b>EMAIL ADDRESS:</b>		
<b>SCHOOL:</b>		
<b>LEVEL OF STUDY</b> (undergraduate or postgraduate):	undergraduate                      postgraduate	Please note that this form does not apply to and should not be used by MPhil, PhD and Professional Doctorate students.
<b>COURSE TITLE/CODE:</b>		
<b>YEAR OF STUDY:</b>		
<b>TIER 4 VISA HOLDER (yes/no):</b>	Do you have a Tier 4 visa?                      yes                      no	
<b>I confirm that I was ill</b>	<b>From [DD/MM/YYYY]</b>	<b>To [DD/MM/YYYY]</b>
<b>Describe your illness:</b>		
<b>Did you receive any medical advice or treatment for this illness? If yes, please give the name and address of the doctor or medical practitioner who provided it:</b>		
<p>By signing you confirm that you understand the following:</p> <ol style="list-style-type: none"> <li>1. This form should be submitted with your Notification of Extenuating Circumstances (NEC) application.</li> <li>2. Your NEC will be reviewed by the NEC Contact or Panel. Submitting this form DOES NOT GUARANTEE that your NEC will be upheld.</li> <li>3. You have considered how you will manage an additional assessment and related workload if you are given the opportunity to attempt this assessment at a future assessment point.</li> </ol>		
<b>Signature:</b>	<b>Date:</b>	