



NTU Accommodation Arrival Guide

A guide to your summer accommodation at NTU



Nottingham Trent
University



Welcome

Welcome to NTU

A very warm welcome to your summer accommodation at Nottingham Trent University.

We hope you have a great stay with us!

Your accommodation

You will benefit from 24/7 safety and security, an ensuite bathroom, a great location on campus, a 24-hour reception desk, a cleaning service and free WiFi.

To get connected to WiFi once you arrive, you can register as a guest with our service provider, Glide.

Where you're staying

During your stay you will be living in one of our NTU / UPP halls on City Campus.

Further information about your residence, including address and contact details, can be found in your email.



For more details about our accommodation, including photos, videos and 360° images visit our [website](#).

Moving In

How to find us

Your email lists your specific residence address and contact details. Your residence team is contactable 24 hours a day.

For unloading, there is some limited, on-streetmetered parking available. Contact your residence team for more information.

Checking in

You can check in after 2 pm on your scheduled day of arrival. If you are arriving outside of these hours, please call the residence directly.

Room keys can be collected from the residence reception.

Checking out

You will need to have checked out of your room by 10 am on your scheduled day of departure and return your key to the residence reception. Please be aware that there may be a charge levied for late checkouts.

If you wish to extend your stay, please email Student Accommodation Services at accommodation@ntu.ac.uk.



What's included



Kitchen / Living Area

- Oven and hobs
- Microwave
- Kettle
- Toaster
- Fridge Freezer
- Kitchen pack (pans, utensils)
- Crockery (plate, cutlery, bowl)

Please note that no catering will be provided. We would advise bringing a reusable travel cup to bring with you to classes.



Bedroom

- Single bed and mattress
- Under-bed storage
- Desk and shelves
- Desk chair
- Coat hooks
- Wardrobe and mirror
- Bed linen and towel

Please note that no hangers, hairdryers or electrical appliances will be provided.



Ensuite bathroom

- Shower
- Wash basin
- Toilet
- 1 x toilet roll
- Mirror

Please note that neither toiletries nor laundry detergent are provided - there may be some limited emergency supplies at reception.

WiFi

Free WiFi will be accessible throughout your stay.

Our service provider is Glide. You can register as a guest with them to connect once you arrive.

Laundry

Laundry facilities are available at the residence at an additional cost. You can download the relevant app, create an account and top up as needed.

Further information can be found on posters in the laundry room.

Contact list

NTU Accommodation Team

Contact this team for any queries regarding your booking:

Office hours: **9.30 am – 4.30 pm** (Monday – Thursday) / **9.30 am - 4 pm** (Friday) Office
Telephone: **0115 848 2894**
Email: **accommodation@ntu.ac.uk**

NTU Short Courses Team

Contact this team for any queries regarding your course:

Office hours: **8 am – 5 pm** (Monday – Friday)
Office Telephone: **0115 848 2813**
Email: **creativeshortcourses@ntu.ac.uk**

UPP Residence Team

Contact this team using the details provided in your email for any queries regarding your room or flat. Reception is staffed 24/7.

NTU Security

Contact this team 24/7 in an emergency or if you have any security concerns:

Telephone: **0115 848 2468**
Email: **ntusecurity@ntu.ac.uk**

Wardens (for guests aged under 18 only):

Our visitors under the age of 18 can contact our Wardens if you need general support or help in an emergency:

18 – 25 July

Donna: **07862 252532**

Rob: **07761 638050**

25 July – 1 Aug

Donna: **07862 252352**

Susanna: **07872 995332**

Dominic: **07544 836775**

1 August – 8 August

Susanna: **07872 995332**

Maggie: **07557 015753**

Warden services are available at the following times:

Monday – Friday : **5 pm – 9 am**

Saturday – Sunday: **2 pm - 9 am**





What you need to know

Out of hours

Your residence reception is staffed 24 hours a day. During the evenings, we have Wardens and Facility Officers who will regularly inspect the building. If you have any problems and need to speak to someone, you can visit reception, call your residence contact number or get in touch with NTU Security at **+ 44 (0)115 848 2468**.

Daily check-in & curfew (Under 18s)

All students under the age of 18 must check in every evening so we know you are safe.

What you must do:

- Come in person to Reception between 10 – 11 pm
- You must check in with the Warden face-to-face
- You cannot check in by phone or message

Curfew

- Curfew is 11 pm
- You must be **back in your accommodation** before this time

Important

Even if you have returned to your room before curfew, you must still visit Reception between 10 - 11 pm to check in.

If you do not check in:

- Wardens will try to contact you
- Your room will be checked
- Your parent/guardian will be contacted
- If your location cannot be determined, the police will be called

*Please note that the check-in policy does not apply to students under 18 staying in accommodation with their parent or guardian.

Maintenance

In an emergency, contact a member of staff immediately. A need for repair usually results from normal wear and tear but we will claim back the cost of rectifying any deliberate, careless or accidental damage from those responsible (or from all residents if those not responsible cannot be identified).

Code of behaviour

NTU staff are committed to supporting young people through NTU Summer Schools. We promise to treat students with respect and do all we can to ensure they are successful. Consequently, we expect delegates to demonstrate a high level of commitment and enthusiasm to ensure they maximise the benefits and opportunities on offer.

Standards of behaviour

Delegates are expected:

- to be considerate and respectful of student, staff and visitor needs
- to respect University property and that of others
- to comply with reasonable requests or instructions from University staff
- to produce NTU ID cards for ID purposes when requested by University staff
- not to engage in any conduct which puts the safety or wellbeing of others at risk
- not to engage in any other antisocial behaviour, including excessive noise
- not to possess or use any illegal substances or offensive weapons (including replicas)

- to conduct themselves at all times in a reasonable and responsible manner
- not to engage (or attempt to) in any activity from which, by virtue of their age, they are prohibited by law

Breach of code

Any behaviour which fails to meet the University's above stated expectations in respect of student behaviour, or which damages the University or its reputation can be considered a breach of this Code. Any breach will be dealt with by the NTU Short Course Team and Accommodation Team; in serious incidents of misconduct, delegates may be withdrawn from NTU Summer Schools and the accommodation.

Noise

Please keep audiovisual equipment at an acceptable volume and keep noise to a minimum when returning to your room. Please report any noise complaints to your residence reception in the first instance, and be mindful of the local community.





Fire safety

We take your safety seriously, and have a number of measures in place to ensure this.

No-smoking policy

Smoking/vaping is not permitted within any area of the residence. This must be done outside should you wish to - please also dispose of cigarette butts correctly.

Smoke detectors

Smoke detectors are installed in each room, and kitchens are fitted with heat detectors.

Leaving the door open whilst showering may activate the fire alarm - residents are advised to keep the door closed to prevent this. Please refrain from tampering with detectors in the interests of resident safety.

Fire alarms

Fire alarm testing occurs weekly. Details of timing will be provided in your flat.

In the event of a fire, the alarm will continue - you'll need to leave your room quickly and calmly proceed to the fire assembly point.

Tampering with fire equipment

Tampering with fire equipment is a criminal offence. Anyone found to be responsible for doing so may be withdrawn from the Summer School and their accommodation.

Cooking

Whilst cooking, please keep the kitchen door closed, turn on the extractor fan and open your window to allow air to circulate. Unattended cooking can cause a fire so please be safe and do not leave cooking unattended. The use of chip pans and deep fat frying is not allowed due to their increased fire hazard status.

Candles

Candles, incense sticks, incandescent burner and similar items all pose a fire hazard, and we request that residents refrain from bringing them into the residence.

Travel Information

Parking after arrival

Parking in Nottingham city centre is very limited. If you live outside of Nottingham city centre and plan to travel to the City Campus by car, we recommend using the city's Park and Ride services, as parking in the city centre can quickly become expensive. We recommend that you use one of the following Park and Ride sites:

- **The Forest (NG7 6AQ)**
- **Phoenix Park (NG8 6AS)**
- **Toton Lane (NG9 7JA)**

Please be advised that these are monitored and fines are issued to people parking without using the tram service.

Train

If you're planning on coming by train, you can get timetable information from **National Rail**. Nottingham Railway Station is a 20-minute walk from the City campus.

Tram

The City Campus is easily accessible by tram. We have our own tram stop right at the centre of the site. The stop is called 'Nottingham Trent University'. Find more information on discounted travel options for discounted travel options for students on the **Nottingham Express Transit (NET) website**.

Bus

Nottingham City Transport (NCT) offer frequent routes across Nottingham, with buses running to all our campuses. Visit the **NCT website** to access the **NCT Journey Planner**.



Local Provisions

City – Local shops:

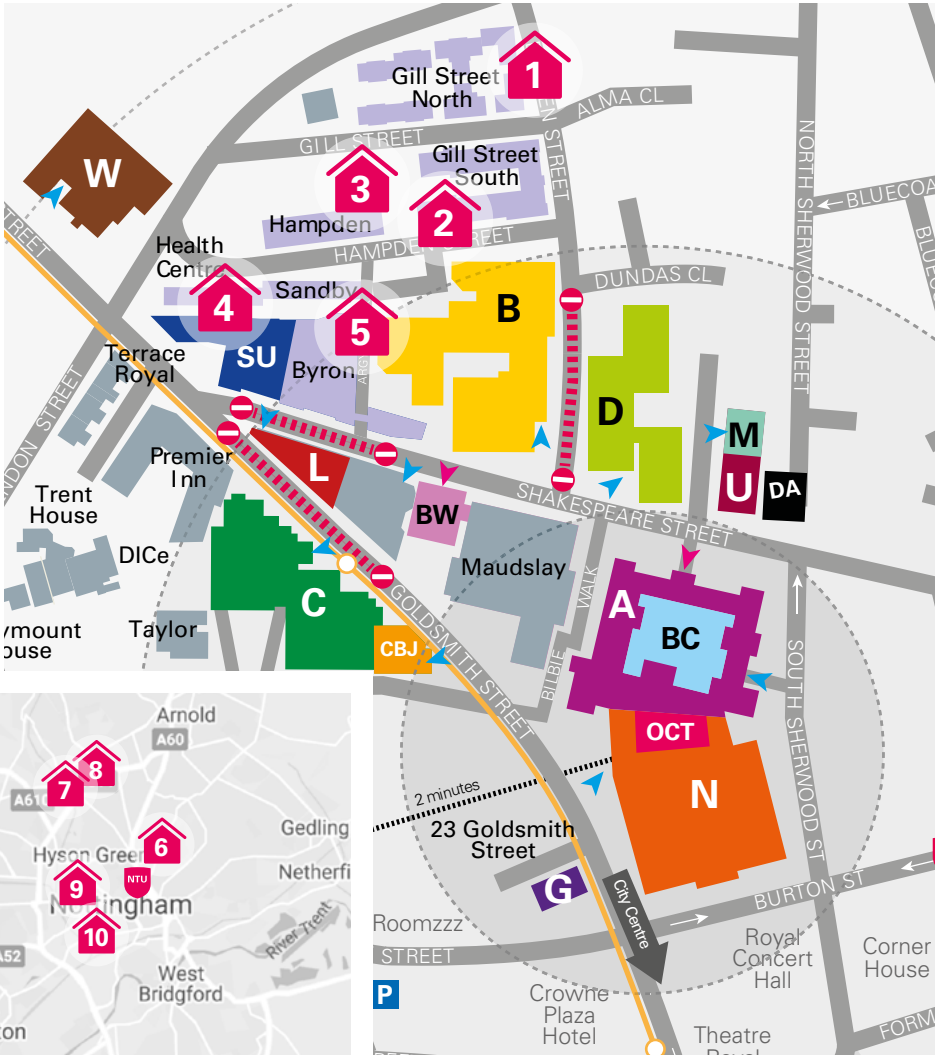
There is a small shop on campus called NTSU Shop which sells sandwiches and snacks. This is open 10 am – 4 pm Monday – Friday. There are cafes on campus open Monday – Friday 8 am – 4 pm for drinks and light snacks.

Local supermarkets:

There is a Tesco Express on Shakespeare Street which is around a 5-minute walk from the Byron residence. For more variety, there is a Tesco Metro inside Victoria Shopping Centre, an 8-10 minute walk which is open 7 am – 11 pm Monday – Saturday and 11 am – 5 pm on Sundays.



City Campus



Take a tour of our City Campus accommodation at virtualtour.ntu.ac.uk

On campus

1

Gill Street North
ntu.ac.uk/gillst

2

Gill Street South
ntu.ac.uk/gillsouth

3

Hampden
ntu.ac.uk/hampden

4

Sandby
ntu.ac.uk/sandby

5

Byron
ntu.ac.uk/byron

Off campus

6

Blenheim
ntu.ac.uk/blenheim

7

The Maltings
ntu.ac.uk/maltings

8

Meridian Court
ntu.ac.uk/meridian

9

Norton Court
ntu.ac.uk/norton










10

Simpsons
ntu.ac.uk/simpsons

"I was able to book the accommodation I wanted, and even selected the exact floor and room I wanted to live in! This is done on a first-come, first-served basis, so make sure you book your accommodation as soon as you've accepted your offer."

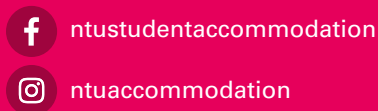
Megan Ingram, BA (Hons) Psychology
Gill Street South, City Campus

Key

- N** Newton
- A** Arkwright
- D** Dryden
- SU** Students' Union
- L** Boots Library
- B** Bonington
- C** Chaucer
- W** Waverley
- U** University Hall
- BW** Barnes Wallis
- OCT** Old Chemistry Theatre
- M** Music Centre
- G** Global Lounge
- CBJ** Centre for Broadcasting & Journalism
- BC** Benefactors' Court
- DA** Design & Digital Arts
-  Entrance
-  Entrance with wheelchair access
-  University buildings
-  Student residences
-  Tram route and stops
- P** Public car parks
-  One-way street
-  Pedestrian street
-  Buses, taxis, cyclists and Blue Badge only
-  No through road

For more information visit:
www.ntu.ac.uk/accommodation
Email: accommodation@ntu.ac.uk
Call: +44 (0)115 848 2894

Follow us:



Nottingham Trent University

50 Shakespeare Street
Nottingham
NG1 4FQ

Tel: +44 (0)115 941 8418

www.ntu.ac.uk

This information can be made available in alternative formats.

Disclaimer: Nottingham Trent University reserve the right to alter residence charges at any time and to make alterations to any services advertised or provided. The information given in this guide was correct as of April 2026. Please note that whilst the University has taken all reasonable steps to ensure the accuracy of the content within this leaflet at the time of printing, the University reserves the right to remove, vary or amend the content of the leaflet at any time. For avoidance of doubt, the information provided within the content of this leaflet is for guidance purposes.

© Nottingham Trent University and may not be reproduced or transmitted in any form, in whole or part, without the prior written consent of Nottingham Trent University.

