

Quality Handbook: Review schedule

1. Review schedule

- 1.1 The academic policy and associated guidance published in the NTU Quality Handbook is subject to a full formal review on a five-year cycle unless in cases where a more immediate review is required due to a specific strategic development or change in national policy. These periodic reviews are managed by CADQ and involve appropriate stakeholder consultations. Reviews may also be undertaken by a Task and Finish Group of ASQC.
- 1.2 Changes to policy arising from reviews are approved by ASQC and are normally implemented for the start of the next academic year, unless there are specific circumstances which demand a more immediate implementation date.
- 1.3 Where a significant change has taken place and has been implemented, the effectiveness of the change is normally reviewed one year after implementation (unless a longer period of implementation is thought to be more appropriate).
- 1.4 On an annual basis, all parts of the Quality Handbook (Sections and Supplements) are checked by CADQ to ensure ongoing currency, in advance of the September publication date.
- 1.5 The following table also includes reference to the intended Equality Analysis (EA) of the QH.

Section	Post implementation review	Next full review	Intended EIA review
1 Academic quality governance		2023/24	2021/22
2 Enabling student development and achievement		2020/21	2020/21
3 Undergraduate awards		2020/21	2021/22
4 Postgraduate taught and research awards		2020/21	2021/22
5 Course development and approval	2020/21	2020/21	2020/21
6 Monitoring, review and reporting		2020/21	2020/21
7A: Periodic School Review		2020/21	2020/21
7B: Periodic Research Degrees Review		2022/23	2020/21
8 Student engagement		2023/24	2020/21
9 External examining		2023/24	2022/23
10 Working with others		2020/21	N/A
10A: Partnerships		2022/23	2020/21
10B: School-based collaborative provision		2022/23	2020/21
10C: Validation service collaborative provision		2020/21	2020/21
10D: Placement and work-based learning		2021/22	2020/21
10E: Online learning in partnership with Wiley		2023/24	2020/21
10F: Higher degree apprenticeships		2023/24	2020/21
11 Research degrees		2023/24	2020/21
12 Course design		2020/21	2020/21
13 Admissions		2020/21	2020/21
14 Learning and teaching		2020/21	2020/21

15 Assessment	2023/24	2020/21
16 Taught course awards and registration periods	2020/21	2020/21
16A Bachelor's and Integrated Masters Common Assessment Regulations	2022/22	2020/21
16B Foundation degrees Common Assessment Regulations	2022/22	2020/21
16C Postgraduate taught degrees Common Assessment Regulations	2022/22	2020/21
16D: Principles for drafting non-degree course regulations	2020/21	2020/21
16E: Common assessment regulations for online postgraduate degrees (Wiley)	2020/21	2020/21
17A Notification of Extenuating Circumstances policy and process	2021/22	2020/21
17B Academic Appeals Policy and Process	2021/22	2020/21
17C Academic irregularities	2021/22	2020/21
17D Procedure for Investigating Alleged Research Misconduct	2023/24	2020/21
17E Student Complaints Procedure	2021/22	2020/21
17F Research Degrees Complaints and Appeals Procedures	2023/24	2020/21