

Editorial Policy and House Style

1. Policy

The Journal is a general journal seeking to publish scholarly legal work across a broad range of subject matter. It includes articles, case notes and book reviews. For inclusion as an article, a manuscript should ideally be between 4,000 and 11,000 words. Case notes should not exceed 4,000 words but there is no restriction as to the maximum or minimum extent of book reviews. The Journal is pleased to receive books for review.

2. Submission of Work

All inquiries about contributing articles, case notes and reviews should be addressed to the Editor, Helen Hall, Nottingham Law School, Burton Street, Nottingham, NG1 4BU (email: helen.hall@ntu.ac.uk). All copy should be submitted as an e-mail attachment, conforming to the guidance below.

The editorial team aim to respond to authors with the reviewer's feedback within six weeks of submission. All manuscripts should be typed: in "Times New Roman" (12 font); double spaced; with endnotes rather than footnotes (i.e. all notes appearing consecutively at the end of the text); with margins of 2.5 cm at each side of the text and at the top and bottom of each page. The use of non-discriminatory language is required throughout (except for direction quotations and/or examples included within the text, where historical or illustrative discussion is required for academic purposes).

3. Headings

Main headings should be in UPPER CASE and centred e.g.

MAIN HEADINGS

Sub-headings should be in Title Case, [i.e. first letter of every word upper case], italics, flush with the left margin).

Sub-headings Should Appear Like This.

4. Articles

These should start with a title in capitals, bold, centred; followed by the author's name, centred, in capital italics; followed immediately by a * symbol endnote, the text of the associated note indicating the author's qualifications, title etc.

e.g. **THE ROLE OF CONSULTATION IN MAKING ENVIRONMENTAL POLICY AND LAW** **STUART BELL*** and **LAURENCE ETHERINGTON****

5. Casenotes

The title to every casenote should be centred and should be set out as follows:

Descriptive title, in bold UPPER CASE, Roman text, centred; followed by the name of the case e.g.

CLINICAL GUIDELINES, "NICE" AND THE COURT OF APPEAL Penney and Others v East Kent Health Authority The Times, 25 November 1999 (C.A.) (Lord Woolf MR, May and Hale LJ)

6. Book Reviews

The title of the review should set out a descriptive title in bold, UPPER CASE, Roman text, centred; followed by the name of the book, justified, in Title Case, italics; followed by the name of the author(s) editor(s), in UPPER CASE, Roman text; followed by the country of publication; followed by the publisher; followed by the year of publication; followed by the price; followed by the ISBN number.

E.g: ENVIRONMENTAL LAW & POLICY Europe's Environment, The Dobris Assessment, edited by DAVID STANNERS and PHILIPPE BOUDEAU, Luxembourg, Office for Official Publications of the European Communities, 1995, £47.00, ISBN 92-826-5409-5 P

7. Paragraphs

The first paragraph of an article, case note or review, and every paragraph immediately following a title, begin at the margin. Otherwise please indent all paragraphs.

8. Italics

These should be used for: case names; emphasis; words in other languages, including Latin words and law French; and literary abbreviations such as: *ibid.*, *loc. cit.*, *per*, *etc.*, *viz.*

9. Endnotes

Notes should be numbered consecutively at the end of the article. They should be single spaced and there should be no extra line between each note. Whenever a note refers to the note immediately preceding it, please use the term *Ibid.* (in italics)

10. Referencing

Please adhere to the OSCOLA Referencing guidelines (see separate PDF)