**Nottingham Trent University** 

**Financial Statements** 

31 July 2013

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#### **Operating and Financial Review**

#### **STRATEGY**

All of the University's work is guided by its strategic plan, launched in December 2010, which highlights what makes Nottingham Trent University different as a leading professional university.

Our mission is to deliver education and research that shape lives and society.

We have five strategic aims:

- To develop confident and ambitious graduates equipped to shape society
- To provide education that promotes both intellectual initiative and the highest academic standards to prepare students for life and career
- To be the university of choice for business, industry and the professions in our areas of expertise
- To be recognised both nationally and internationally for the effectiveness of our teaching and the relevance of our research
- To provide a learning and working environment that inspires and promotes a culture of ambition, community and innovation.

We have seven strategic platforms which are a focus for action:

- 1. A student experience that inspires and enables students' ambitions
- 2. The development and impact of our research
- 3. The application of market insight and management data
- 4. The freedom to invest
- 5. A resource structure to drive the business
- 6. Gold standard customer service
- 7. An integrated international strategy.

Strong market intelligence underpinned our strategy to revitalise our course portfolio and to become the university of choice for students who want to progress further – and faster – in their careers. During the last year, we sharpened our focus on the experience we offer to students once they take up those places. Their opinions matter deeply to us: the substantial improvements made in the past year were driven largely by feedback from our current undergraduates. Our 'You Said, We Did' campaign steered changes which had a positive impact, including the introduction of vastly enhanced IT, more specialised careers advice, student-friendly timetables and longer library opening hours.

The design of our new Students' Union building was based on extensive consultations with the students themselves. The same principle is now being applied to enhancing our undergraduate teaching and learning. A new system for gathering student opinions about their academic experience – right down to the quality of individual modules – is helping us assess what we do well and what we can do better.

Many of our efforts are geared towards providing the right level of support and encouragement to maximise the potential of all students, regardless of their background and financial circumstances. This year we won national praise for the quality of our widening participation strategies which raise the aspirations of young people who might otherwise believe university is out of reach.

In these challenging times, it has never been more important for NTU to produce highly employable graduates. This is already an acknowledged strength for our University but now we are pioneering exciting new ways to give our students a critical edge in the jobs market. We are also working with business leaders to refine our insights into their recruitment strategies and ensure we provide them with graduates who have the right skills and potential.

Another distinctive strength is our global outlook. NTU students enjoy a window on the world thanks to the multicultural atmosphere of our campuses, our collaborations with leading institutions across the globe and our growing number of international work and study placements. We are also proud of our impressive record for research that has a real-world impact. Our dedicated research teams are delivering economic, social and cultural benefits in ever greater volumes across a range of disciplines. The significant discoveries and innovative thinking we derive from that research are fed straight back into our courses so that our students can take full advantage.

NTU's mission is to shape lives and society - much is being done to shape the lives of our students and to ensure they go on to make a far-reaching contribution to society.

#### CORPORATE AND SOCIAL RESPONSIBILTY

Nottingham Trent University prides itself on being a leader in corporate responsibility (CR), global citizenship and sustainable business practices. Commitment to our customers, staff, partners, communities and the environment is an integral part of the way we work. Operating with integrity and transparency, our aim is to drive CR throughout the organisation, integrating it with corporate strategy, decision making and risk assessment.

Every year, over 1,000 of our students volunteer to work in schools, colleges and community organisations, primarily in deprived areas where progression rates into university are lower than average. The students help to raise pupil aspiration and attainment and support local community groups, whilst developing their own skills and enhancing their experience at university.

Commitment to environmental sustainability is a key part of our strategy. NTU holds the externally-accredited Eco Campus Platinum status for its environmental performance and practices, an award held by only a few universities in the country. We continue to maintain a top-10 position in the People & Planet Green League, and have been awarded the prestigious Green Flag award for two of our campuses in 2013.

NTU helps to stimulate economic growth and development in the region through our Knowledge Transfer Partnerships, The Hive and Future Factory, as well as a wide range of public events and business services.

NTU's research is characterised by its orientation to real-world influence – by its capacity to shape lives and society, delivering economic, social or cultural benefit from research of the highest quality.

#### PRINCIPAL CORPORATE RISKS

Principal corporate risks are monitored on a weekly basis by the Senior Management Team, with the Audit and Risk Management Committee responsible for ensuring that risk management systems are embedded and effective. Each principal corporate risk is assigned to a member of the Senior Management Team and mitigating actions are identified and acted upon.

#### REGULATORY ENVIRONMENT

#### Legal status

Nottingham Trent University is a Higher Education Corporation (HEC) established under the provisions of the Education Reform Act 1988. The powers of the University are specified in section 124 of that Act and further articulated in the Further and Higher Education Act 1992.

#### Charitable status

As a HEC, the University has exempt charitable status (which derives from the Charities Act 1993 and its successor legislation) and is subject to regulation by the Higher Education Funding Council for England (HEFCE) which is the Principal Regulator of exempt-charity Higher Education Institutions (HEIs) in England.

The members of the Board of Governors are also the Trustees of the University for the purposes of charity law.

#### Scope of the financial statements

These Financial Statements have been prepared in accordance with the Statement of Recommended Practice (SORP) for the Further and Higher Education Sector, and in accordance with the publication requirements set out by HEFCE in its role as Principal Regulator for exempt-charity higher education institutions in England.

The Financial Statements comprise the consolidated results of the University and its wholly owned subsidiary companies. The subsidiary companies are:

- Nottingham Consultants Limited undertakes those activities which, for legal or commercial reasons, are more appropriately channelled through a limited company;
- Nottingham Conference Centre Limited provides conference and catering facilities for external clients;
- The Education Support Centre (UK) Limited provides the higher and further education sectors with expert technical assistance on Microsoft products.

All subsidiaries covenant the whole of any taxable profits to the University.

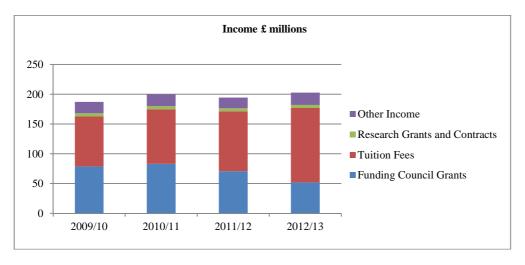
The consolidation includes the University's share of the net assets and results of BioCity Nottingham Limited of which the University owns 50%.

#### **FINANCIAL REPORT**

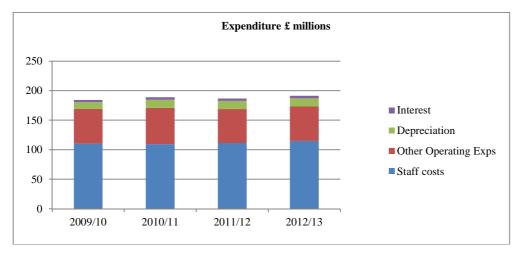
It has been a successful year for the University during a period of economic uncertainty. An underlying operating surplus before FRS 17 charges of £11.5 million has been achieved, 5.7% of income (£7.6 million 2011/12).

Overall income growth of 4.3% has been achieved with growth in tuition fee income more than offsetting a reduction in grant income resulting from the transition of funding for undergraduate teaching.

This continues the long-term trend of income growth and the balance of funding moving towards tuition fees which now represent 61.7% of total income with funding council grants providing 26%.



Expenditure has increased by 3.4% to £197.3 million, with staff costs accounting for 58% of total expenditure.



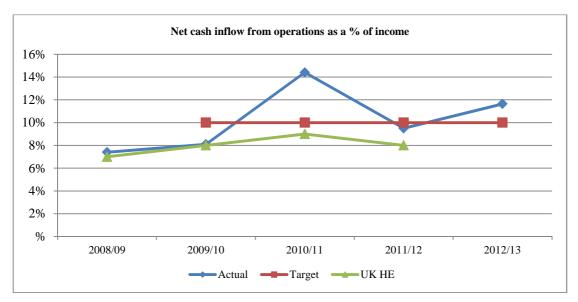
The table below is a summary of the **Income and Expenditure Account**:

	2012/13 £m	2011/12 £m	2010/11 £m	2009/10 £m	2008/09 £m
Income	202.7	194.4	200.0	187.1	178.2
Expenditure	191.2	186.8	188.9	184.3	176.3
Underlying operating surplus	11.5	7.6	11.1	2.8	1.9
FRS 17	-6.1	-4.0	-3.6	-4.9	-4.4
Reported operating surplus	5.4	3.6	7.5	-2.1	-2.5
Exceptional items	-	1.1	-	4.7	-
Impairment of assets	-	-3.1	-		-
Release from revaluation reserve	1.8	4.8	1.8	1.8	1.8
Historic cost surplus	7.2	6.4	9.3	4.4	-0.7

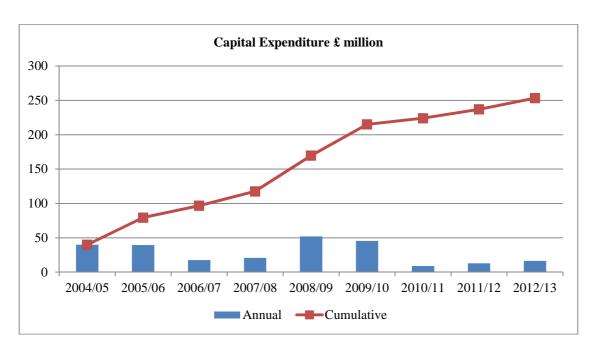
#### **Cash Flow**

The strong financial performance in the year ensured the key financial performance indicator, a Net Cash Inflow from Operations of 10% of Total Income, was surpassed.

The chart below highlights operational cash flow trends.



The 10% Net Cash Inflow from Operations target has been established to ensure the capital programme and other investments are supported in addition to servicing debt costs.



Investment in the estate and other physical resources has totalled in excess of £250 million since the launch of the Strategic Plan in 2004.

In addition, in partnership with UPP Limited, over £100 million has been invested in residential facilities during the last decade.

Whilst investment levels have been high, the value of cash and short-term deposits has increased as a result of the strong underlying financial performance.

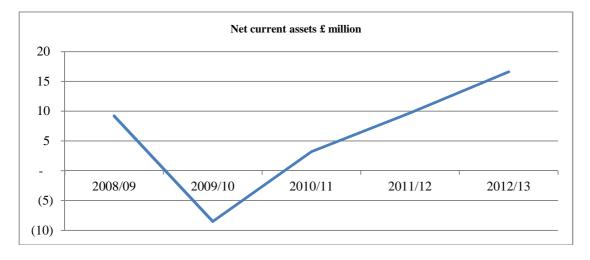
At 31 July 2013, cash and investments totalled £33.6 million equating to 69 days liquidity (61 days 31 July 2012).

The treasury management policy prioritises security over returns and is formally reviewed annually by the Finance Committee and Board of Governors.

The University maintains a firm policy with regard to debtors. In respect of creditors, the University ensures prompt payment of suppliers and, subject to any other agreed contractual conditions, will normally make payment within 30 days following the date of invoice.

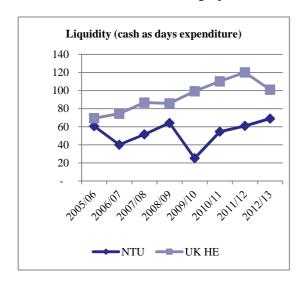
#### **Balance Sheet**

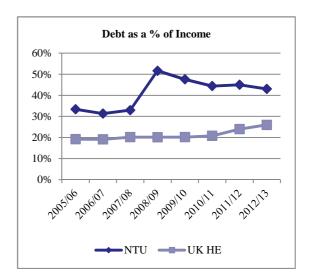
The Balance Sheet has strengthened during 2012/13 with a £7 million increase in net current assets.



The estate regeneration programme required the university to borrow to fund initial projects. During 2005 £55 million was borrowed over a 25 year term and a second £40 million tranche was borrowed in 2008 over a 30 year term. Both tranches have fixed rates of interest below 5%. Compared to sector averages our net debt position was high.

The financial plan forecast that cash reserves would begin to return to previous levels and debt levels would decrease over the life of the strategic plan. The charts below evidence this trend.





A summary of the Balance Sheet as at 31 July:

	2012/13	2011/12	<u>2010/11</u>	2009/10	2008/09
	<u>£m</u>	<u>£m</u>	<u>£m</u>	<u>£m</u>	<u>£m</u>
Fixed Assets	282.9	281.0	284.7	288.2	255.6
Endowment Assets	8.4	0.6	0.8		
	291.3	281.6	285.5	288.2	255.6
Current Assets (non-cash)	10.9	13.3	11.2	9.5	9.0
Cash and short-term deposits	33.6	28.8	26.7	12.0	29.0
Current Liabilities	-27.9	-32.4	-34.7	-30.0	-28.8
Net Current Assets	16.6	9.7	3.2	-8.5	9.2
Total Assets less Current Liabilities	307.9	291.3	288.7	279.7	264.8
Long-term creditors	-85.7	-87.3	-88.8	-90.4	-92.0
Provisions	-11.6	-11.8	-12.0	-12.6	-12.0
Net Assets excluding Pension Liability	210.6	192.2	187.9	176.7	160.8
Pension Liability	-71.3	-91.1	-54.8	-74.0	-66.5
•					
Net Assets	139.3	101.1	133.1	102.7	94.3

#### Outlook

The University continues to target a Net Cash Inflow from Operations of 10% of Income. Current forecasts show this should be achieved over the next few years. Current year student enrolments are on target, providing confidence in terms of revenue forecasts and cost projections are prudent with contingencies included in each year.

Investment in facilities and initiatives in support of the strategy will continue.

#### **CORPORATE GOVERNANCE**

#### Structure and operation

The University's Board of Governors comprises lay/independent, co-opted and staff members appointed in accordance with the Instrument and Articles of Government of the University. All of the lay/independent members are non-executive. The roles of Chairman and Deputy Chairman of the Board are separated from the role of the University's Chief Executive, the Vice-Chancellor.

Matters specifically reserved to the Board of Governors for decision are set out in the Articles of Government of the University and the Financial Memorandum with the Higher Education Funding Council for England (HEFCE).

The Board of Governors meets at least four times a year and has established several Committees, including a Membership Nominations Committee, a Remuneration and Employment Policy Committee, an Audit and Risk Management Committee, an Estates Committee a Finance Committee and a fund-raising Development Board. All of these Committees are formally constituted with terms of reference and comprise members of the Board of Governors and (where appropriate) co-opted non-Governor members with specific skills and expertise. Some of the Committees also include members of the University's Senior Management Team. Minutes of the meetings of the Committees, along with reports from the Committees on specific issues, are submitted to the Board of Governors.

The Board of Governors has adopted the Governance Code of Practice published by the Committee of University Chairs (CUC), and seeks to organise and conduct its affairs in accordance with the principles of good practice articulated in that Code. The Board believes that, in all material respects, its conduct does accord with those principles.

#### Primary responsibilities of the Board of Governors

In accordance with its various legislative and regulatory obligations, the Board of Governors of the University is responsible for:

- Approving the mission and strategic vision of the institution, its long-term academic and business plans and key performance indicators, and ensuring that these meet the interests of stakeholders;
- Delegating authority to the Vice Chancellor (as chief executive and head of the institution) for the academic, corporate, financial, estate and personnel management of the institution;
- Ensuring the establishment and monitoring of systems of control and accountability, including financial and operational controls and risk assessment;
- Ensuring that processes are in place to monitor and evaluate the performance and effectiveness of the institution against its plans and approved key performance indicators;
- Establishing processes to monitor and evaluate the performance and effectiveness of the governing body itself;
- Appointing the Vice-Chancellor, as chief executive, and putting in place suitable arrangements for monitoring his/her performance.

- Appointing a Clerk to the governing body and ensuring that, if the person appointed has managerial responsibilities in the institution, there is an appropriate separation in the lines of accountability.
- Acting as the employing authority for all staff in the institution and ensuring the establishment of an appropriate human resources strategy.
- Ensuring that appropriate provisions are in place for the general welfare and discipline of students.
- Safeguarding the institution's assets, property and estate, and its reputation and values;
- Approving the annual budget and financial statements, and publishing audited financial statements for each financial year.

In respect of its obligations for financial management issues, the Board of Governors is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the University and the group and to enable it to ensure that the financial statements are prepared in accordance with the Education Reform Act, the Statement of Recommended Practice Accounting for Further and Higher Education and relevant accounting standards.

In addition, within the terms and conditions of the Financial Memoranda agreed from time to time with HEFCE and in accordance with other relevant regulatory obligations, the Board of Governors is required to ensure (through its designated office holder) that financial statements are prepared for each financial year which give a true and fair view of the state of affairs of the University and the group and of the surplus or deficit and cash flows for that year.

In causing the financial statements to be prepared, the Board of Governors has ensured that:

- suitable accounting policies are selected and applied consistently;
- judgements and estimates are made that are reasonable and prudent;
- applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- financial statements are prepared on a going concern basis unless it is inappropriate to presume that the University and the group will continue in operation.

The Board of Governors has taken reasonable steps to:

- ensure that funds from HEFCE and other funding bodies are used only for the purposes for which they have been given and in accordance with the Financial Memoranda or similar regulatory agreements between the University and those bodies;
- ensure that there are appropriate financial and management controls in place to safeguard public funds and funds from other sources;
- safeguard the assets of the University and the group and prevent and detect fraud;
- secure the economical, efficient and effective management of the University and the group's resources and expenditure.

#### Delivery of public benefit

In determining the educational character of the University and approving its strategic and operational plans, the Board of Governors has given careful consideration to the guidance on public benefit issued by the Charity Commission.

#### Teaching, learning and community activity

The University's primary charitable object is reflected in its mission statement - "to deliver education and research that shape lives and society."

The University's major activity, in volume terms, is the delivery of undergraduate programmes, accessible to all irrespective of background or financial means. We seek to develop rounded graduates who have the skills, integrity and commitment to make a positive impact on the societies in which they live and work. Almost 22,000 students were enrolled on undergraduate programmes during the year, with more than 4,000 studying on postgraduate programmes.

Our programmes are designed to ensure that our graduates can and do make a substantial contribution to social and economic well-being in the UK and beyond.

The University strives to ensure that potential students are not barred or discouraged by financial constraints. In 2012/13 approximately 45% of our Home/EU undergraduates received a bursary or scholarship from the University, and we provided students with over £9 million in bursaries, scholarships and other financial support.

The University has extensive links with schools and colleges throughout the region to raise aspirations and attainment in schools, and to encourage participation in higher education by those from socially disadvantaged backgrounds. Partnerships with Further Education Colleges are a key element in the University's outreach work, building pathways from foundation degrees through degree courses and postgraduate training into the professions.

During 2012/13 we delivered over 800 outreach activities and engaged directly with nearly 32,000 participants across all age ranges. More than 1000 of our students contributed approximately 36,000 volunteering hours to the local community. Almost 400 NTU students were recruited to deliver activities in local schools and colleges, acting as mentors and classroom assistants, and over 430 NTU staff delivered 4,500 volunteering hours through a range of community-based schemes.

We provide a range of facilities and events that are open to the general public. This includes an on-going programme of free-to-attend distinguished lectures, which feature leading academics, business entrepreneurs and key decision-makers from the political arena, and well-known individuals working in fields such as fashion, science, the environment and sport.

#### Research

The University's research is characterised by its capacity to shape lives and society, delivering economic, social or cultural benefit from research of the highest quality.

The RAE2008 results for NTU showed that the quality of the University's research is outstanding, with 74% of activity submitted achieving international status and 8% classed as world-leading.

Our portfolio ranges from scientific research that saves lives to research in the social sciences that shapes government policy. World-leading research in cancer therapies, airport security technology and gambling addiction are just a few examples of activity that delivers direct public benefit.

Further information on the University's wide range of activities, and the resulting public benefits, can be found in the University's Annual Report.

#### **Statement of Internal Control**

1. As the governing body of Nottingham Trent University, the Board of Governors has responsibility for maintaining a sound system of internal control that supports the achievement of policies, aims and objectives, while safeguarding the public and other funds and assets for which it is responsible, in accordance with the responsibilities assigned to the governing body in the Instrument and Articles of Government and the Financial Memorandum with HEFCE.

- 2. The system of internal control is designed to manage rather than to eliminate the risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness.
- 3. The system of internal control is based on an on-going process designed to identify the principal risks to the achievement of policies, aims and objectives; to evaluate the nature and extent of those risks and to manage them efficiently, effectively and economically. It is the Board's opinion that this process has been in place for the year ended 31 July 2013 and up to the date of approval of the financial statements and accords with HEFCE guidance.
- 4. The Board of Governors has responsibility for reviewing the effectiveness of the system of internal control and has established the following processes:
  - a) Consideration of the operational plans and strategic direction of the University is included on the agenda of meetings of the Board of Governors.
  - b) The Board receives periodic reports from the Chairman of the Audit and Risk Management Committee concerning internal control.
  - c) The Senior Management Team is responsible for operational risk management within the University. In addition the risk management function has been resourced by the appointment of a Project Sponsor, Risk Manager and Risk Management Co-ordinator. Risk Management has been incorporated into the management and decision making structures of the University.
  - d) The University has an Internal Audit Service that operates to standards defined in the HEFCE Accountability and Audit Code of Practice. It submits regular reports to the University's Audit and Risk Management Committee on the adequacy and effectiveness of the systems of risk management, governance, internal control and value for money, together with recommendations for improvement.
  - e) A system of key performance and risk indicators has been developed.
  - f) A robust risk prioritisation methodology has been established.
  - g) Organisation-wide risk registers are maintained, containing improvement actions and timescales. Risk owners are required to regularly update the relevant register on the steps they are taking to manage risk in their area of responsibility, including progress reports on key projects.
- 5. The Board's review of the effectiveness of the system of internal control is informed by the work of the executive managers within the University, who have responsibility for the development and maintenance of the internal control framework, the work of the Internal Audit Service and by comments made by the external auditors in their management letter and other reports.

#### Membership of the Board of Governors

Members of the Board of Governors are also the Trustees of the University for the purposes of charity law.

The members of the Board (the Trustees) who served at any time during the financial year to July 2013 and until the date the financial statements were formally approved were:

#### Independent members

Mr R Bullock, Chairman

Mr A K Edwards, Deputy Chairman

Mr A W W Brierley

Mr J F P Farrell

- retired 4 March 2013

Mr R J Freeston

Mr M Freyd

- retired 31 July 2013

Mrs C Hearn Ms N Hill

- appointed 1 April 2013

Mr K Hogarth Ms C Hogg

Mr S Hulme

Mr M Mason

Mr T M Walmsley Mr J J H Watson

- appointed 1 December 2012

#### Academic board member

Professor A Nollent

#### Student nominee

Mr J Ellison

- retired 30 June 2013

Ms J Southwell-Sander

- appointed 1 July 2013

#### General staff member

Mr J M Corbett

#### Vice-Chancellor

Professor N T Gorman

#### Chief Financial and Operations Officer

Mr J S Jackson

Mr R Bullock Chairman

Professor NT Gorman Vice-Chancellor

18th November 2013

# Independent auditor's report to the Board of Governors of Nottingham Trent University

We have audited the group and University financial statements (the ''financial statements'') of Nottingham Trent University for the year ended 31 July 2013 which comprise the Consolidated Income and Expenditure Account, the Group and University Balance Sheets, the Consolidated Cash Flow Statement, the Statement of Consolidated Total Recognised Gains and Losses, the Accounting Policies and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Board of Governors, in accordance with paragraph 8 of the University's Articles of Government and section 124B of the Education Reform Act 1988. Our audit work has been undertaken so that we might state to the Board of Governors those matters we are required to state to it in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Board of Governors for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the Board of Governors and auditor

As explained more fully in the Primary Responsibilities of the Board of Governors Statement set out on pages 9 to 12, the Board of Governors is responsible for the preparation of financial statements which give a true and fair view. Our responsibility is to audit, and express an opinion, on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's and University's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Board of Governors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Operating and Financial Review to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the affairs of the Group and University as at 31 July 2013 and of the Group's income and expenditure, recognised gains and losses and cash flows for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
   and
- have been prepared in accordance with the Statement of Recommended Practice Accounting for Further and Higher Education.

# Opinion on other matters prescribed in the HEFCE Audit Code of Practice issued under the Further and Higher Education Act 1992

In our opinion, in all material respects:

- funds from whatever source administered by the University for specific purposes have been properly applied to those purposes;
- income has been applied in accordance with the University's articles of government; and

funds provided by HEFCE have been applied in accordance with the Financial Memorandum and any
other terms and conditions attached to them.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matter where the HEFCE Audit Code of Practice issued under the Further and Higher Education Act 1992 requires us to report to you if, in our opinion:

the statement of internal control is inconsistent with our knowledge of the University and Group.

Stephen Clark

For and on behalf of KPMG LLP, Statutory Auditor Chartered Accountants One Snowhill Snow Hill Queensway Birmingham B4 6GH

18 November 2013

The maintenance and integrity of Nottingham Trent University website is the responsibility of the governing body; the work carried out by the auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website.

#### Statement of principal accounting policies

#### Basis of preparation and accounting convention

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of Endowment Asset Investments, and in accordance with the Statement of Recommended Practice on Accounting for Further and Higher Education (SORP) and other applicable Accounting Standards. They conform to the guidance published by the Higher Education Funding Council for England.

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements.

#### Basis of consolidation

The consolidated financial statements incorporate the financial statements of the University and its subsidiaries Nottingham Consultants Limited, the Education Support Centre (UK) Limited and Nottingham Conference Centre Limited. A separate income and expenditure account dealing with the results of the University has not been presented.

The consolidated financial statements do not include those of Nottingham Trent University Union of Students as it is a separate unincorporated body in which the University has no financial interest and no control over their commercial and financial policy decisions.

The financial statements include a share of the results of BioCity Nottingham Limited group, a joint venture undertaking set up and operated with the University of Nottingham and the East Midlands Development Agency (EMDA). Following the abolition of EMDA the University has continued to operate the joint venture in conjunction with the University of Nottingham. The results of any other undertakings in which the University has a participating interest have been excluded from the consolidation on the grounds that they are not material to a true and fair view.

#### Recognition of income

Recurrent grants from the Higher Education Funding Council for England, the Skills Funding Agency, the Education Funding Agency and the National College of Teaching & Learning represent the funding allocation which is attributable to the current accounting period and are credited direct to the income and expenditure account.

Income from academic fees is recognised in the period for which it is receivable and includes all fees payable by students or their sponsors.

Income from specific donations, research grants, contracts and other services rendered is included to the extent of the expenditure incurred during the year, together with any related contributions towards overhead costs. All income from short-term deposits is credited to the income and expenditure account on a receivable basis.

Non-recurrent grants from Funding Councils or other bodies received in respect of the acquisition or construction of fixed assets are treated as deferred capital grants and amortised in line with depreciation over the life of the assets.

Where the University receives and disburses funds in which it has no direct beneficial interest, such funds are excluded from the income and expenditure account on the grounds that the University does not have direct control over the future economic benefits derived from these funds. The University has applied this policy to certain funds received during the year from the Higher Education Funding Council for England, the Skills Funding Agency, the Education Funding Agency and the National College of Teaching & Learning (see notes 35 to 39).

#### **Statement of principal accounting policies** (continued)

#### Post-retirement benefits

Retirement benefits for employees of the University are provided by defined benefit schemes which are funded by contributions from the University and employees. Payments are made to the Teachers' Pension Scheme ('TPS') for academic staff and Nottinghamshire County Council Pension Fund ('NCCPF') for non-academic staff. These are both independently administered schemes and contracted out of the State Earnings Related Pension Scheme (SERPS).

Contributions to the TPS scheme are charged as incurred to the income and expenditure account so as to spread the cost of pensions over employees' working lives with the University in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by qualified actuaries on the basis of quin-quennial valuations using a prospective benefit method.

The assets of the NCCPF are measured using closing market values. NCCPF liabilities are measured using the projected unit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency to the liability. The increase in the present value of the liabilities of the scheme expected to arise from employee service in the period is charged to the operating surplus. The expected return on the scheme's assets and the increase during the period in the present value of the scheme's liabilities, arising from the passage of time, are included in pension finance costs. Actuarial gains and losses are recognised in the statement of total recognised gains and losses.

Further details of the pension schemes are given in note 30.

#### Foreign currency

Transactions denominated in foreign currencies are recorded at the rate of exchange ruling at the dates of the transactions. Monetary assets and liabilities denominated in foreign currencies are translated in sterling at year end rates. The resulting exchange differences are dealt with in the determination of income and expenditure account for the financial year.

#### Leases

Fixed assets held under finance leases and the related lease obligations are recorded in the balance sheet at the fair value of the leased assets at the inception of the lease. The excess of lease payments over recorded lease obligations are treated as finance charges which are amortised over each lease term to give a constant rate of charge on the remaining balance of the obligations.

Rental costs under operating leases are charged to expenditure in equal annual amounts over the periods of the leases.

#### **Statement of principal accounting policies** (continued)

#### Tangible fixed assets

Land and buildings

Land and Buildings are stated at cost, or at valuation if acquired before 31 July 1997.

As a consequence of the Education Reform Act 1988, the freehold and leasehold interests in properties occupied by the University previously held by the respective Local Education Authorities ('LEAs'), were formally transferred to the University with effect from 1 April 1989. The land and buildings have been valued by Savills Land & Property Limited at 31 July 1997, in accordance with Practice Statement 4.8 of the RICS Appraisal and Valuation Manual issued as at 1 January 1996 as amended (Depreciated Replacement Cost basis). Certain properties, where appropriate, have been valued in accordance with Practice Statement 4.2 of the Manual (Open Market Value basis). On adoption of FRS 15, the University followed the transitional provision to retain the book value of land and buildings but not to adopt a policy of revaluations of these properties in the future. These values are retained subject to the requirement to test assets for impairment in accordance with FRS 11.

#### Capitalisation level

Fixed asset additions are capitalised where the cost of such assets exceeds £10,000. Items costing less than this amount are written off in the year of purchase.

#### Assets under construction

Assets under construction are accounted for at cost, based on the value of architects' certificates and other direct costs, incurred up to 31 July. The assets are not depreciated until they are brought into use.

#### Depreciation

Depreciation is calculated to write off the cost or valuation of assets over their expected useful lives on a straight-line basis. The principal expected useful lives are:

Buildings 10 to 80 years Equipment 3 to 20 years Fixtures and fittings 10 years Vehicles 4 years

No depreciation has been provided for on freehold land.

Where land and buildings are acquired with the aid of specific grants, they are capitalised and depreciated as above. The related grants are credited to a deferred capital grant account and are released to the income and expenditure account over the expected useful economic life of the related asset on a basis consistent with the depreciation policy.

#### Investments

Fixed asset investments are carried at historical cost less any provision for impairment in their value.

Listed investments held as fixed assets are stated at market value.

Current asset investments, which may include listed investments, are stated at the lower of their cost and net realisable value.

#### Maintenance of premises

Costs will be charged to the income and expenditure account as incurred in accordance with FRS12.

#### Stock

Stock has been valued at the lower of cost and net realisable value.

#### **Statement of principal accounting policies** (continued)

#### Cash flows and liquid resources

Cash flows comprise increases or decreases in cash. Cash includes cash in hand, deposits repayable on demand and overdrafts. Deposits are repayable on demand if they are in practice available within 24 hours without penalty. No investments, however liquid, are included as cash.

Liquid resources comprise assets held as a readily disposable store of value. They include term deposits held as part of the University's treasury management activities.

#### **Taxation**

The University is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable organisation for UK corporation tax purposes. Accordingly, the University is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Nottingham Consultants Limited, the Education Support Centre (UK) Limited and Nottingham Conference Centre Limited are not subject to these exemptions and are liable for corporation tax on profits or gains arising. However, under a Gift Aid arrangement with the University the subsidiary companies transfer all their taxable profits to the University to minimise the payment of corporation tax.

The University is partially exempt in respect of Value Added Tax, so that it can only recover a minor element of VAT charged on its inputs. Irrecoverable VAT on inputs is included in the costs of such inputs and added to the cost of tangible fixed assets as appropriate, where the inputs themselves are tangible fixed assets by nature.

#### Deferred taxation

Deferred taxation is provided on timing differences, arising from the different treatment of items for accounting and taxation purposes, which are expected to reverse in the future, calculated at the rates at which it is expected that tax will arise.

#### Accounting for charitable donations

#### <u>Unrestricted donations</u>

Charitable donations are recognised in the accounts when the charitable donation has been received or if, before receipt, there is sufficient evidence to provide the necessary certainty that the donation will be received and the value of the incoming resources can be measured with sufficient reliability.

#### Endowment funds

Where charitable donations are restricted to a particular objective specified by the donor, these are accounted for as an endowment. There are three main types:

- 1. Unrestricted permanent endowments the donor has specified that the fund is to be permanently invested to generate an income stream for the general benefit of the institution.
- Restricted expendable endowments the donor has specified that a particular objective other than the
  purchase or construction of tangible fixed assets, and the institution can convert the donated sum into
  income.
- 3. Restricted permanent endowments the donor has specified that the fund is to be permanently invested to generate an income stream to be applied to a particular objective.

#### Donations for fixed assets

Donations received to be applied to the cost of a tangible fixed asset are shown on the balance sheet as a deferred capital grant. The deferred capital grant is released to the income and expenditure account over the same estimated useful life that is used to determine the depreciation charge associated with the tangible fixed asset.

# **Consolidated income and expenditure account** *for the year ended 31 July 2013*

	Note	2013 £m	2012 £m
Income		<b>W</b>	
Funding body grants	1	51.9	70.9
Tuition fees and education contracts	2	125.1	100.3
Research grants and contracts	3	5.1	5.1
Other income	4	20.0	17.4
Endowment and investment income	5	0.6	0.7
Total income		202.7	194.4
Expenditure			
Staff costs	6	115.0	111.3
FRS17 operating costs	6	3.9	2.3
Other operating expenses	7	58.2	57.5
Depreciation	11	13.9	13.8
Interest and other finance costs	8	4.1	4.2
Pension finance costs	8	2.2	1.7
Total expenditure		197.3	190.8
Surplus before exceptional items		5.4	3.6
<b>Exceptional items: continuing operations</b>			
Disposal of fixed assets	10	-	1.1
Impairment of fixed assets	10	-	(3.1)
Surplus on continuing operations after			
depreciation of assets at valuation and tax Surplus for the year transferred to accumulated		5.4	1.6
income in endowment funds		0.1	(0.1)
Surplus for the year retained			
within general reserves		5.5	1.5

85.0

Consolidated statement of historical cost surpluses and defic for the year ended 31 July 2013	its	
for the year chaea 31 sary 2013	2013 £m	2012 £m
Surplus on continuing operations before tax	5.4	1.6
Difference between an historical cost depreciation charge and the actual charge for the year calculated on the re-valued amount	1.8	4.8
Historical cost surplus for the year after tax	7.2	6.4
Consolidated statement of total recognised gains and losses for the year ended 31 July 2013		
Jon maryon characteristics	2013 £m	2012 £m
Surplus on continuing operations after depreciation and tax	5.4	1.6
Unrealised gains on investments	0.1	-
New Endowments	7.7	0.1
Endowment Income retained in year	-	-
Actuarial gain/(loss) in respect of pension scheme	25.9	(32.3)
Total recognised gains/(losses) relating to the year	39.1	(30.6)
		=====
Reconciliation		
Opening reserves and endowments	45.9	
Total recognised gains relating to the year	39.1	

Closing reserves and endowments

## **Balance sheets**

as at 31 July 2013

as at 31 July 2013	Note	Group 2013 £m	University 2013 £m	Group 2012 £m	University 2012 £m
Fixed assets Tangible assets Investments	11 12	281.0 1.9	278.8 1.9	278.6 2.4	276.1 4.6
		282.9	280.7	281.0	280.7
Endowment assets	13	8.4	8.4	0.6	0.6
Current assets	1.4	0.4	0.2	0.4	0.2
Stock Debtors: due within one year	14 15	0.4 7.3	0.3 11.8	0.4 7.8	0.3 12.0
Debtors: due after more than one year	16	3.2	3.2	5.1	5.1
Short term deposits		29.4	29.4	21.4	21.4
Cash at bank and in hand		4.2	3.3	7.4	7.0
		44.5	48.0	42.1	45.8
Less: Creditors - amounts falling due within one year	17	(27.9)	(27.2)	(32.4)	(31.3)
Net current assets		16.6	20.8	9.7	14.5
Total assets less current liabilities		307.9	309.9	291.3	295.8
<b>Less: Creditors -</b> amounts falling due after more than one year	18	(85.7)	(85.7)	(87.3)	(87.3)
Less: Provisions for liabilities and charges	19	(11.6)	(11.5)	(11.8)	(11.6)
Net assets excluding pension liability		210.6	212.7	192.2	196.9
Net pension liability	30	(71.3)	(71.3)	(91.1)	(91.1)
Net assets including pension liability		139.3	141.4	101.1	105.8

Balance sheets (continued)

Note	Group 2013 £m	University 2013 £m	Group 2012 £m	University 2012 £m
20	54.2	54.2	55.2	55.2
21	8.4	8.4	0.6	0.6
23	102.8 (71.3)	104.9 (71.3)	89.5 (91.1)	94.2 (91.1)
23	31.5	33.6	(1.6)	3.1
22	45.2	45.2	46.9	46.9
	76.7	78.8	45.3	50.0
4.	139.3	141.4	101.1	105.8
	20 21 23 23	2013 £m  20 54.2  21 8.4  23 (71.3)  23 31.5  22 45.2  76.7	2013 £m £m  20 54.2 54.2  21 8.4 8.4  23 (71.3) (71.3)  23 31.5 33.6  22 45.2 45.2  76.7 78.8	2013 2013 2012 £m £m 25m  20 54.2 54.2 55.2  21 8.4 8.4 0.6  23 (71.3) (71.3) (91.1)  23 31.5 33.6 (1.6)  22 45.2 45.2 46.9  76.7 78.8 45.3

The financial statements on pages 20 to 52 were approved by the Board of Governors on 18 November 2013 and signed on its behalf by:

Mr R Bullock Chairman

Professor NT Gorman Vice Chancellor

## Consolidated cash flow statement

for the year ended 31 July 2013

	Note	2013 £m	2012 £m
Net cash inflow from operating activities	24	23.6	18.5
Returns on investments and servicing of finance	25	(3.3)	(3.7)
Capital expenditure and financial investment	26	(6.4)	(11.3)
Cash inflow before management of liquid resources and financing		13.9	3.5
Management of liquid resources	27	(8.0)	3.1
Financing	28	(1.5)	(1.4)
Increase in cash	29	4.4	5.2

## Reconciliation of net cash flow to movement in net debt

for the year ended 31 July 2013

		2013 £m	2012 £m
Increase in cash in the period		4.4	5.2
Increase/(decrease) in short term deposits		8.0	(3.1)
New loans acquired		(0.1)	-
Repayment of debt		1.6	1.4
Change in net debt		13.9	3.5
Net debt at 1 August		(59.7)	(63.2)
Net debt at 31 July	29	(45.8)	(59.7)
		<del></del>	

## Notes

(forming part of the financial statements)

## 1 Funding body grants

	Note	2013	2012
		£m	£m
Recurrent grant			
Higher Education Funding Council for England		45.9	62.9
National College of Teaching & Learning		1.7	3.4
Skills Funding Agency and Education Funding Agency		1.0	1.1
Specific grants			
Higher Education Funding Council for England		0.9	1.3
National College of Teaching & Learning		0.9	0.7
Deferred capital grants released in year	20	1.2	1.0
Buildings		1.3	1.3
Equipment		0.2	0.2
		51.9	70.9
2 Tuition Fees and Education Contracts			
		2013	2012
		£m	£m
Full-time home and EU students		86.6	63.4
Full-time international students		25.5	23.7
Part-time students		1.4	1.3
Other fees and support grants		11.6	11.9
		<del></del>	
		125.1	100.3

## $Notes \ ({\it continued})$

3 Research grants and contracts			
		2013	2012
		£m	£m
Research councils and charities		2.3	2.5
Industry and commerce		0.8	0.8
Governmental		2.0	1.8
		5.1	5.1
		===	
4 Other income			
	Note	2013	2012
		£m	£m
Residences, catering and conferences		7.7	6.7
Other income generating activities		11.9	10.3
Released from deferred capital grants	20	0.4	0.4
		20.0	17.4
5 Endowment and Investment Income			
		2013	2012
		£m	£m
Income from expendable endowments		0.1	-
Income from short term investments		0.5	0.7
		0.6	0.7

## 6 Staff costs

	2013 £m	2012 £m
Employee costs:		
Wages and salaries	94.0	91.2
Social security costs	7.8	7.4
Other pension costs	13.2	12.7
	115.0	111.3
FRS17 operating costs	3.9	2.3
	118.9	113.6

The average monthly number of persons (including senior post-holders) employed by the University during the period, expressed as full time equivalents, was:

	2013 Number	2012 Number
Teaching departments	1,100	1,084
Teaching support services	576	580
Other support services	77	71
Administration and central services	572	525
Premises	297	279
Other	20	20
	2,642	2,559

Emoluments of the Vice Chancellor and higher paid employees:

The figures shown below include salaries and performance related pay paid under a system based on independent advice. They also include other benefits assessed as income for taxation purposes.

	2013 £000	2012 £000
Emoluments of the Vice Chancellor excluding pension contributions	321	300
The University's pension contributions including contributions to the USS	45	43

During 2009/10 the University agreed a long-term incentive scheme with the Vice Chancellor under which the Vice Chancellor will accrue a proportion of his salary in bonus which would not become payable until 2013/14.

The Vice-Chancellor is expected to retire towards the end of the 2013/14 academic year.

#### 6 Staff costs (continued)

Remuneration of higher paid staff, other than the Vice-Chancellor and excluding employers pension contributions:

	2013	2012
	Number	Number
£100,001 - £110,000	6	-
£110,001 - £120,000	-	2
£120,001 - £130,000	2	2
£130,001 - £140,000	2	1
£140,001 - £150,000	-	1
£150,001 - £160,000	2	-
£160,001 - £170,000	-	1
£180,001 - £190,000	1	-

No remuneration was paid to the Chairman of the Board of Governors nor to other non-executive members of the Board and its subsidiary undertakings.

Compensation for loss of office paid to a former senior post holder/higher paid employee.

	2013 £000	2012 £000
Compensation paid and payable to the former post-holders	124	-
Estimated value of other benefits, including provisions for pension benefits	-	-

#### 7 Other operating expenses

	2013 £m	2012 £m
Academic departments Academic services Administration and central services Premises Residences, catering and conferences	15.2 8.4 20.7 10.0 1.3	15.2 8.6 20.0 10.0 1.2
Research grants and contracts	58.2	2.5 57.5
Other operating expenses include:	£000	£000
External auditors remuneration in respect of audit services External auditors remuneration in respect of non-audit services Operating lease rentals	44 13 933	54 42 1,980

#### **Trustees**

No trustee has received any remuneration/waived payments from the group during the year (2012: none).

The total expenses paid to or on behalf of 14 trustees was £8,170 (2012 £5,585 to18 trustees). This represents travel and subsistence expenses incurred in attending Board of Governors and Committee meetings and Charity events in their official capacity

#### 8 Interest payable

	2013 £m	2012 £m
Bank and other loans not wholly repayable within five years Pension finance costs	4.1 2.2	4.2 1.7
	6.3	5.9

## 9 Surplus on continuing operations for the year

The surplus on continuing operations for the year is made up as follows:

	2013 £m	2012 £m
University surplus for the year	2.8	1.8
Add: Impairment of subsidiary undertakings in the University	2.2	-
Surpluses/(Deficits) generated by subsidiary undertakings after £0.2m transferred to the University under a gift aid payment	0.4	(0.3)
Share of profit in joint venture undertaking	-	0.1
	5.4	1.6
10 Exceptional items		
The exceptional items are made up as follows:		
	2013 £m	2012 £m
Disposal of fixed assets Impairment of fixed assets	<u>.</u>	(3.1)
	-	(2.0)

The gain on disposal of fixed assets in 2012 relates to the Byron House redevelopment (see note 11).

## 11 Tangible assets

	Group Freehold land and buildings £m	Group Fixtures and fittings £m	Group Furniture and equipment £m	Group Assets under course of construction £m	Group Total £m
Cost or valuation:					
At 1 August 2012	311.1	39.3	89.8	2.6	442.8
Additions	6.0	1.7	3.9	4.7	16.3
Disposals	-	_	(0.1)	-	(0.1)
Transfers	0.1	0.5	0.6	(1.2)	-
At 31 July 2013	317.2	41.5	94.2	6.1	459.0
Accumulated depreciation:					
At 1 August 2012	73.8	13.1	77.3	-	164.2
Charge for the year	5.8	2.5	5.6	-	13.9
Disposals			(0.1)	-	(0.1)
At 31 July 2013	79.6	15.6	82.8	-	178.0
Net book value:					
At 31 July 2013	237.6	25.9	11.4	6.1	281.0
At 31 July 2012	237.3	26.2	12.5	2.6	278.6

#### 11 Tangible assets (continued)

	University Freehold land and buildings £m	University Fixtures and fittings £m	University Furniture and equipment £m	University Assets under course of construction £m	University Total £m
Cost or valuation:			0-0		
At 1 August 2012	309.0	36.5	85.8	2.6	433.9
Additions at cost	6.1	1.7	3.8	4.6	16.2
Disposals at cost	-	-	-	-	-
Transfers	0.1	0.5	0.6	(1.2)	
At 31 July 2013	315.2	38.7	90.2	6.0	450.1
Depreciation:					
At 1 August 2012	73.3	11.0	73.5	-	157.8
Charge for the year	5.8	2.4	5.3	-	13.5
Eliminated on disposals	-	-	-	-	-
At 31 July 2013	79.1	13.4	78.8		171.3
Net book value: At 31 July 2013	236.1	25.3	11.4	6.0	278.8
At 31 July 2012	235.7	25.5	12.3	2.6	276.1

Freehold land with a book value of £9,692,000 (2012: £9,692,000) (Group and University) is not depreciated. In accordance with the current RICS practice notes, the land element of the University's estate has been valued net of the costs of demolishing any buildings on that land.

On 2 August 1999 the University signed a deed preserving the 'further education asset base' inherited following its merger with Brackenhurst College on 1 April 1999. In the event of a total failure to preserve the asset base, the Skills Funding Agency shall have the right to call for the repayment of the 'further education asset base', being the greater of the value of indexed-based 'chattels' less 'liabilities' or the total cost of replacing the land asset with accommodation and facilities of comparable quality, size and location.

In 1999/2000 the University has entered into a lease with a developer for the provision of a hotel/gym complex on its Goldsmith Square car park. The lease is for 50 years with breaks at 15 and 25 years. At the conclusion of the lease, the whole of the property will revert to the University.

During 2007/08 the University entered into an amended lease agreement with UPP Group Limited and UPP Nottingham Limited for the majority of its student residences. The University received consideration totalling £11,032,000 in 2007/08 in respect of this transaction, including a 20% shareholding in UPP Nottingham Limited and an entitlement to loan notes to be issued by UPP Nottingham Limited. In 2009/10 the University received consideration totalling £652,000 in respect of an additional entitlement to loan notes. The leases are for 40 years maturing in 2048 and at the conclusion of the leases the properties will revert to the University. This reversionary interest is included within fixed assets at valuation.

#### 11 Tangible assets (continued)

In 2009/10 the University entered into a lease agreement with UPP (Clifton) Limited for the provision of a new student residences on the Clifton campus. The University received a gross consideration totalling £7,333,000 in the year, which net of costs totalled £6,880,000. The transaction included a 20% shareholding in UPP (Clifton) Limited and an entitlement to loan notes to be issued by UPP (Clifton) Limited. The lease is co-terminus with the existing UPP agreements and at the conclusion of the lease the properties will revert to the University. In 2011/12 the University entered into a lease agreement with UPP (Byron) Limited for the provision of a new student residences and a new Students Union building on the City campus. The University received a premium of £1,833,000 in respect of the agreement. The transaction includes a 20% shareholding in UPP (Byron) Limited and an entitlement to loan notes to be issued by UPP (Byron) Limited.

#### 12 Investments

	Group 2013 £m	University 2013 £m	Group 2012 £m	University 2012 £m
Subsidiary companies Other investments	- 1.9	- 1.9	- 2.4	2.2 2.4
	1.9	1.9	2.4	4.6

The University owns 100% of the issued share capital of the following companies which are registered in England and operating in the UK:

	No of Ord	Cost of	Value of
Company Name	Shares	Investment	Investment
		€000	£000
Nottingham Law School Limited	1,667,000	1,667	Nil
Nottingham Consultants Limited	555,000	555	Nil
Nottingham Trent Residences 1 plc	5,000,004	2,500	-
Nottingham International College Limited	1	-	-

In addition, the University is also the sole subscriber to the Education Support Centre (UK) Limited, a company limited by guarantee, registered in England and operating in the UK.

Investments in Nottingham Law School Limited and Nottingham Consultants Limited were impaired in full in the year and the resulting charge is included in Other Operating Cost

#### **Other Investments**

		2013	2012
Company name	Percentage	Value of	Value of
	shareholding	investment	investment
	%	£000	£000
UPP Nottingham Limited	20	-	565
UPP Clifton Limited	20	78	78
UPP Byron Limited	20	113	113
NET	n/a	50	50
Lachesis Fund	n/a	250	250
Experian plc	>1	355	273
BioCity Nottingham Limited (Limited by Guarantee)	n/a	1,083	1,109
		1,929	2,438

#### 12 Investments (continued)

The Group's holdings in UPP Nottingham Limited, UPP Clifton Limited and UPP Byron Limited were a result of property lease financing arrangement considerations (see Note 10). On 6<sup>th</sup> March 2013, the University sold its holding in UPP Nottingham Limited at "par" consideration of £565,000.

The Group holds 28,710 ordinary shares in Experian PLC (2012: 28,710) which were valued at 1233p per share (2012: 952p) as per the closing Sell position on the London Stock Exchange as at 31<sup>st</sup> July 2013.

The Group's participating interest in BioCity Nottingham Limited relates the net assets in the joint venture arrangement entered into by the University to form BioCity Nottingham Limited with the University of Nottingham and EMDA. Following the abolition of EMDA the University has continued the joint venture arrangement with the University of Nottingham. BioCity Nottingham Limited owns 75% of BioCity Scotland Limited formed with a minority interest partner, BioCity Scotland Limited was gifted Land, plant, equipment and stock by Merck to the value of £11.3m in 2012. Owing to restrictions under the joint venture deed the resulting increase in net asset value of BioCity Nottingham Limited, as a result of this gift, is an unrealisable gain. The accounts of BioCity Nottingham treat the "unrealisable" gain as a Special Reserve not distributable to BioCity Scotland shareholders or joint venture partners of BioCity Nottingham Limited. For the purposes of the calculation of Net Asset Value, this Special Reserve has been treated as an additional liability.

The Group's share of the value of the gross assets and liabilities in the joint venture are as follows:

	2013 £m	£m
Gross Assets Gross Liabilities	11.4 (10.3)	1.3 (0.2)
	1.1	1.1
	<b></b>	

The Group is continuing to treat BioCity Nottingham Limited group as a joint venture rather than fully consolidating their results into the financial statements on the grounds of materiality. The joint venture has a year-end of 31 December

The Group holds shares in a number of spin out companies incorporated in the United Kingdom and registered in England and Wales. The details of the percentage shareholdings and cost of these investments is shown in the table below. The Group has chosen not to attribute any value to these investments within the financial statements on the basis of prudence as these companies have only recently started to trade.

Company name	Percentage shareholding	Cost of investment	Value of investment
	%	£	£
Loreus Limited	10	10	-
Compandx Limited	50	550	-
SiActive Limited	27	25	-
Gyrometric Systems Limited	42	85	-
Voicekey Limited	49	450	-

The Group also holds shares in a number of companies which have been set up through the HIVE. Details of these investments have not been disclosed due to their insignificant nature

#### 13 Endowment assets

13 Endowment assets				
		<b>Group and University</b>		
		2013		2012
		£m		£m
Balance at 1 August		0.6		0.8
New endowments invested		7.7		0.1
Transfer to fixed asset investments		-		(0.2)
Increase/(Decrease) in cash balances held for endowment funds		0.1		(0.1)
Balance at 31 July		8.4		0.6
Represented by				
Securities		-		-
Cash at bank held for endowment funds		8.4		0.6
Total endowment assets		8.4		0.6
Total endowment assets		0.4		0.0
14 Stock				
	~	<b>T</b> T 1	~	** .
	Group	University	Group	University
	2013	2013	2012	2012
	£m	£m	£m	£m
Consumables	0.2	0.2	0.2	0.3
Goods for resale	0.2	0.2	0.2	0.5
Goods for result		<del></del>		
	0.4	0.3	0.4	0.3
	_	<del>===</del>		<del>==</del>
15 <b>Debtors:</b> amounts falling due within one year				
į,		TT	a	TT
	Group	University	Group	University
	2013	2013	2012	2012
	£m	£m	£m	£m
Trade debtors	4.9	4.5	5.4	4.9
Amounts owed by subsidiary undertakings	<b>4.</b> 7	<b>5.3</b>	J. <del>4</del>	4.9
·	-		0.5	
Prepayments Other Debtors	0.9	0.8 0.1	0.5	0.3
Accrued income	0.1 1.4	1.2	- 1.9	1.9
ACCIDED INCOME		1.2	1.9	1.9
	7.3	11.9	7.8	12.0
	7.5	11./	7.0	12.0

Interest is receivable on the unsecured loans to subsidiary undertakings at prevailing rates of interest and the loans are repayable on demand.

#### 16 Debtors: amounts falling due after more than one year

	Group 2013 £m	University 2013 £m	Group 2012 £m	University 2012 £m
Loan notes (see note 11)	3.2	3.2	5.1	5.1
	3.2	3.2	5.1	5.1
	<del></del>			

The University received £1,955,000 on  $6^{th}$  March 2013 as "at par" consideration for UPP Nottingham Limited loan notes.

## 17 Creditors: amounts falling due within one year

	Group 2013 £m	University 2013 £m	Group 2012 £m	University 2012 £m
Bank loan	1.7	1.7	1.6	1.6
General creditors	5.4	5.4	6.2	6.1
Social security and other taxation payments	3.2	3.1	3.4	3.3
Other creditors	0.1	0.1	0.1	0.1
Accruals	9.0	8.8	10.6	10.3
Deferred income	8.5	8.1	10.5	9.9
	27.9	27.2	32.4	31.3

## 18 Creditors: amounts falling due after more than one year

	Group 2013 £m	University 2013 £m	Group 2012 £m	University 2012 £m
Unsecured loans Salix Revolving Green Fund	84.4 1.3	84.4 1.3	86.2 1.1	86.2 1.1
	85.7	85.7	87.3	87.3

### Analysis of debt:

	Group and University	
	2013	2012
	£m	£m
Amounts falling due:		
In less than one year	1.7	1.6
Between one and two years	1.9	1.8
Between two and five years	8.4	5.9
In more than five years	75.4	79.6
	87.4	88.9

Of the loans outstanding, £25m is fixed at a rate of 4.88% until October 2030, £10m is fixed at 4.94% until October 2023, £15m is fixed at 4.90% until October 2026, £5m is fixed at 4.93% until October 2022 and £40m is fixed at 4.58% until December 2038. The loans are repayable in instalments in the period to December 2038 with the exception of the £40m loan which is repayable in a single amount at the end of the loan period.

The Salix fund is a loan received from HEFCE through its partnership with Salix Finance Limited, specifically for the purpose of funding energy efficiency and low carbon technologies. The loan is at a 0% rate of interest and is repayable in greater than five years.

## 19 Provisions for liabilities and charges

	Group			
	Pensions £m	Dilapidations £m	Onerous rent £m	Total £m
At 1 August 2012 Transfer from income and	10.6	1.0	0.2	11.8
expenditure account	0.7	<u>-</u>	<u>-</u>	0.7
	11.3	1.0	0.2	12.5
Utilised in year	(0.8)	-	(0.1)	(0.9)
At 31 July 2013	10.5	1.0	0.1	11.6

	University			
	Pensions £m	Dilapidations £m	Total £m	
At 1 August 2012	10.6	1.0	11.6	
Transfer from income and expenditure account	0.7		0.7	
	11.3	1.0	12.3	
Utilised in year	(0.8)		(0.8)	
At 31 July 2013	10.5	1.0	11.5	
	===	===	====	

Please see note 30 for an explanation of the nature of the pensions provision. The dilapidations provision relates to the estimated cost of exiting leased properties.

## 20 Deferred capital grants

	Group and University		
	Funding councils £m	Other grants £m	Total £m
At 1 August 2012	<b>~111</b>	<b>~111</b>	2111
Buildings	45.9	8.4	54.3
Equipment	0.4	0.5	0.9
Total	46.3	8.9	55.2
Cash received			
Buildings	0.8	0.1	0.9
Equipment	-	-	-
Total	0.8	0.1	0.9
Released to income and expenditure			
Buildings	1.3	0.2	1.5
Equipment	0.2	0.2	0.4
Total	1.5	0.4	1.9
At 31 July 2013			
Buildings	45.4	8.3	53.7
Equipment	0.2	0.3	0.5
Total	45.6	8.6	54.2

### 21 Endowment funds and connected charities

	Restricted Expendable £m	2013 Total £m	2012 Total £m
At 1 August 2012 Capital Accumulated income	0.6	0.6	0.8
Accumulated meome	0.6	0.6	0.8
New endowments Transfer to deferred capital grants	7.7	7.7	0.1 (0.2)
Investment Income Expenditure	0.1	0.1	(0.1)
At 31 July 2013	<u>8.4</u>	8.4 	0.6
Represented by:			
Capital Accumulated income	8.4	8.4	0.6
	8.4	8.4	0.6

Restricted expendable endowments includes £8.1m relating to connected institutions under paragraph 28 in Schedule 3 to the Charities Act 2011. This relates to funds received from The van Geest Foundation Cancer Research Fund, a charitable trust established to administer funds donated by the John and Lucille van Geest Foundation. The objects of the fund are to advance education at the University into all aspects of cancer biology and contribute towards or meet the costs of cancer research undertaken at the University and the publication of the useful results of such research.

The NTU Alumni and Donors gift fund is the University's main fund raising vehicle. This fund totals £0.2m from 2,908 donations. Funds raised may be applied generally to support the University.

### 22 Revaluation reserve

	Group and University	
	2013	2012
	£m	£m
Balance brought forward at 1 August	46.9	51.6
Released to income and expenditure reserve in year	(1.8)	(1.8)
Disposal of properties	-	(3.0)
Revaluation of fixed asset investments	0.1	0.1
At 31 July	45.2	46.9

## 23 Movement on general reserves

## **Income and expenditure account**

Income and expenditure account	2013 £m	2012 £m
At 1 August 2012	(1.6)	24.4
Surplus for the year retained within general reserves	5.4	1.5
Transfer from revaluation reserve to income and expenditure account	1.8	4.8
Actuarial (loss)/gain in respect of pension scheme	25.9	(32.3)
At 31 July 2013	31.5	(1.6)
Represented by:	2013 £m	2012 £m
Income and expenditure reserve excluding pension reserve Pension reserve	102.8 (71.3)	89.5 (91.1)
At 31 July 2013	31.5	(1.6)
	<del></del>	

## 24 Reconciliation of consolidated operating surplus to net cash from operating activities

	2013 £m	2012 £m
Surplus after depreciation of assets at valuation and after tax	5.4	3.6
Release of capital grant (note 20)	(1.9)	(1.9)
Depreciation (note 11)	13.9	13.8
Decrease/(increase) in debtors	0.3	(1.9)
Decrease in creditors	(3.5)	(2.3)
Decrease in provisions	(0.2)	(0.1)
Interest payable	4.1	4.2
Interest receivable	(0.6)	(0.7)
Pension cost less contributions payable	6.1	3.9
Share of profit in joint venture	-	(0.1)
Net cash inflow from operating activities	23.6	18.5

25 Returns on investments and servicing of finance		
	2013 £m	2012 £m
		£III
Income from short term investments Interest paid	0.8 (4.1)	0.5 (4.2)
Interest pard		
	(3.3)	(3.7)
26 Capital expenditure and financial investment		
	2013	2012
	£m	£m
Tangible assets acquired	(17.4)	(12.9)
Sale of fixed assets	-	1.1
Endowment funds received from third parties	7.6	0.1
Endowment funds invested	-	(0.3)
Sale/(Purchase) of investments Deferred capital grants received (note 20)	2.5 0.9	(0.1) 0.8
Deferred capital grants received (note 20)		
	(6.4)	(11.3)
27 Management of Liquid Resources		
2. Samuel of 2. quantities of	2013	2012
	£m	£m
(Placing of)/withdrawal from deposits	(8.0)	3.1
28 Financing		
	2013	2012
	£m	£m
New loans	0.1	-
Repayment of amounts borrowed	(1.6)	(1.4)
Net cash outflow	(1.5)	(1.4)

### 29 Analysis of changes in net debt

	At 1 August 2012 £m	Cash flows £m	Other Changes £m	At 31 July 2013 £m
Cash at bank and in hand	7.4	(3.2)		4.2
Endowment assets	0.6	7.6		8.2
Short term deposits	21.4	8.0		29.4
Debt due within one year	(1.6)	1.6	(1.7)	(1.7)
Debt due after one year	(87.3)	(0.1)	1.7	(85.7)
	(59.7)	13.9	-	(45.8)

### 30 Pension and similar obligations

The University participates, principally, in two pension schemes, the Teachers' Pension Scheme (TPS) and the Local Government Pension Scheme (LGPS). It also participates in the Universities Superannuation Scheme (USS), which is a multi-employer defined benefit pension scheme where the University is unable to identify its share of the underlying assets and liabilities of the scheme. Accordingly, as required by FRS 17 "Retirement Benefits", the University has accounted for its contributions as if it were a defined contribution scheme. As a result the amount charged to the income and expenditure account represents the contributions payable to the scheme in respect of the accounting period. Due to the small number of participants and low value of contributions to USS no disclosures have been made under FRS 17 on the grounds of materiality.

### Total pension cost for the year

	2013 £m	2013 £m	2012 £m	2012 £m
TPS contributions paid LGPS:		5.9		5.8
Contributions paid	5.9		5.6	
FRS 17 charge	3.9		2.3	
~		0.0		
Charge to the income and expenditure account		9.8		7.9
Contributions paid to other pension schemes		0.6		0.5
Enhanced pension charge		0.8		0.8
Total pension cost for year		17.1		15.0

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS was 31 March 2004 and of the LGPS was 31 March 2010.

#### **30** Pension and similar obligations (continued)

#### **Teachers Pension Scheme**

The TPS is an unfunded defined benefit scheme. Contributions on a pay as you go basis are credited to the Exchequer under arrangements governed by the Superannuation Act 1972.

The pension cost is normally assessed every five years in accordance with the advice of the Government Actuary. The assumptions and other data that have the most significant effect on the determination of the contribution levels are as follows:

### TPS Fund position at last valuation

Latest actuarial valuation	31 March 2004
Valuation method	Prospective benefits
Market value of assets at date of last valuation	£162,650m
Proportion of members' accrued benefits covered by the actuarial value of the assets	98.88%
Investment return per annum	6.5%
Salary scale increases per annum	5.0%

Following the implementation of Teacher's Pension (Employers' Supplementary Contributions) Regulations 2000, the Government Actuary carried out a further review on the level of employer contributions. For this accounting period the employer contribution rate was 14.1%. An appropriate provision in respect of unfunded pensioners' benefits is included in provisions.

Under the definitions set out in Financial Reporting Standard 17 "Retirement Benefits" (FRS 17), the TPS is a multi-employer defined benefit pension scheme. The University is unable to identify its share of the underlying assets and liabilities of the scheme. Accordingly, the University has taken advantage of the exemption in FRS 17 and has accounted for its contributions as if it were a defined contribution scheme.

### Local Government Pension Scheme

The LGPS is valued every three years by a professionally qualified independent actuary using the projected unit method, the rates of contribution payable being determined by the trustees on the advice of the actuary and during this accounting period were equal to 15.5%. A valuation by the Fund's actuary was carried at 31 March 2010 and the fund position is detailed below:

NCCPF Fund position at last valuation	NCCPF F	Fund pos	ition at 1	last va	luation
---------------------------------------	---------	----------	------------	---------	---------

11CCIT Tuna position at last valuation	
Latest actuarial valuation	31 March 2010
Valuation method	Projected unit
Value of assets	£2,637m
Funding level for accrued benefits	84.0%
	Future service liabilities
Investment return per annum	
- equities	7.5%
- gilts	4.5%
- bonds and property	5.6%
Salary scale increases per annum	5.0%
Price inflation	3.5%
Pension increase per annum	3.0%

## 30 Pension and similar obligations (continued)

The material assumptions used by the Actuary at 31 July 2013 were:

	31 July 2013	31 July 2012
Rate of inflation	2.6%	1.8%
Rate of increase in salaries	4.8%	4.0%
Rate of increase in pensions	2.6%	1.8%
Discount rate for liabilities	4.8%	3.9%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement at age 65 are:

	2013	2012
	Years	Years
Retiring today		
Males	18.7	18.6
Females	22.8	22.7
Retiring in 20 years		
Males	20.7	20.6
Females	24.6	24.5

## 30 Pension and similar obligations (continued)

The University's share of the assets in the scheme and the expected rate of return were:

	2013		2012	
	Long term	Value at	Long term	Value at
	rate of	31July 2012	rate of	31July 2012
	return	£m	return	£m
	expected at		expected at	
	31 July 2013		31 July 2012	
Equities	6.4%	120.3	5.8%	91.1
Government bonds	3.4%	13.5	2.8%	15.2
Other bonds	4.3%	6.8	3.9%	5.5
Property	4.4%	20.3	3.8%	18.0
Cash	0.5%	5.1	0.5%	5.5
Other	6.4%	3.4	5.8%	2.8
Total market value of		169.4		138.1
assets		=====		138.1

The following amounts at 31 July 2013 were measured in accordance with the requirements of FRS 17:

Analysis of the amount shown in the balance sheet	2013 £m	2012 £m
The institution's estimated asset share Present value of the institution's scheme liabilities	169.4 (240.7)	138.1 (229.2)
Deficit in the scheme - Net pension liability	(71.3)	(91.1)

## 30 Pension and similar obligations (continued)

# Analysis of the amount charged to operating surplus

	2013 £m	2012 £m
Current service cost Curtailment cost	9.9 0.1	8.0
Total operating charge	10.0	8.0
Analysis of the amount charged to interest payable	2013 £m	2012 £m
Expected return on pension scheme assets Interest on pension scheme liabilities	6.9 (9.1)	8.5 (10.2)
Net charge	(2.2)	(1.7)
Amounts recognised in the statement of total recognised gains and losses	2013 £m	2012 £m
Expected return less actual return on pension scheme assets Experience gains and losses Changes in assumptions underlying the present value of scheme liabilities	20.3 (0.1) 5.7	(8.9) 0.1 (23.5)
Actuarial gain/(loss) recognised	25.9	(32.3)

## 30 Pension and similar obligations (continued)

## Analysis of the movements in the present value of scheme liabilities

	2013	2012
	£m	£m
At beginning of year	229.2	189.8
Current service cost	9.9	8.0
Contributions	2.5	2.4
Past service gains	-	-
Benefits paid	(4.5)	(4.6)
Interest cost	9.1	10.2
Curtailments and settlements	0.1	-
Actuarial (gain)/loss	(5.6)	23.4
At end of year	240.7	229.2
Analysis of the movements in the market value of the scheme assets		
	2013	2012
	£m	£m
At beginning of year	138.1	135.0
Expected return on assets	6.9	8.5
Actuarial gain/(loss)	20.3	(8.9)
Employer contributions	6.1	5.7
Employee contributions	2.5	2.4
Benefits paid	(4.5)	(4.6)
At end of year	169.4	138.1

### **30** Pension and similar obligations (continued)

### History of experience gains and losses

	2013	2012	2011	2010	2009
Difference between expected and actual return on scheme assets:					
Amount (£m)	20.1	(8.9)	11.4	5.4	(12.8)
Percentage of scheme assets	12.0%	6.4%	8.4%	4.8%	13.0%
Experience gains and losses on scheme liabilities:					
Amount (£m)	(0.1)	-	4.0	-	-
Percentage of scheme liabilities	0.1%	-	2.1%	-	-
Total amount recognised in the statement of total recognised gains and losses:					
Amount (£m)	25.9	(32.3)	22.8	(11.4)	(3.2)
Percentage of scheme liabilities	10.8%	14.1%	12.0%	6.1%	2.0%

The pension charge for the year was £13,185,000 (2012: £12,689,000); this included an amount in respect of enhanced pension entitlements of staff taking early retirement. The calculation of the cost of early retirement provisions charged to the income and expenditure account in the year of retirement is based on the total capital cost of providing enhanced pensions with allowance for future investment returns at 3.5% (2012: 3.5%) in excess of price inflation.

The expected value of Employer contributions for the year ended 31st July 2014 is £5,818,000

A provision of £680,000 (2012: £688,000) has been made in the 2013 financial statements for liabilities and charges representing the extent to which the capital cost charged exceeds actual payments made. The provision will be released against the cost to the University of enhanced pension entitlements over the estimated life expectancy of each relevant employee.

Where an institution closes and there is no successor establishment, the Secretary of State becomes the compensating authority

## 31 Contingent liability

The University is a member of U.M. Association (Special Risks) Limited, a company limited by guarantee, formed to provide a mutual association for terrorism risks. The University is a guarantor, on a joint and several basis with other members, of the association's £15m bank loan facility. If the association as a whole suffers a shortfall in any indemnity year, the members are liable for their pro rata share, subject to the articles of the association and the memorandum. No liability has yet arisen under this guarantee.

## 32 Operating lease commitments

The group has annual commitments relating to operating leases as follows:

Leases of buildings expiring:	2013 £m	2012 £m
	0.4	1.0
In two to five years	0.4	1.0
	0.4	1.0
	2013	2012
	£m	£m
Leases of plant and equipment expiring:	æ <b>m</b>	æm
Within one year	0.1	0.2
In two to five years	0.3	0.1
	0.4	0.3

## 33 Capital commitments

As at 31 July the University had capital commitments to a value of £4.7m, being £2.7m for Fixtures, Fittings, furniture and equipment for non-residential premises and £2.0m of Computer Equipment and Software.

### 34 Related party transactions

The University controls 100% of the voting rights of all subsidiary undertakings. Therefore the university has taken advantage of the exemption contained in FRS 8 and has not disclosed transactions or balances with entities that form part of the group and are included within these financial statements.

As at the year end, the University had an outstanding loan of £0.4m (2012: £0.4m) from BioCity Nottingham Limited. The loan is accruing interest at 1% above the Barclays Bank Plc base rate. Repayment of the loan is being made in four equal annual instalments commencing November 2013.

Due to the nature of the University's operations and the composition of the Board of Governors (being drawn from public and private sector organisations) it is inevitable that transactions will take place with organisations in which a member of the Board of Governors may have an interest. All transactions involving organisations in which a member of the Board of Governors may have an interest are conducted at arms' length and in accordance with the University's financial regulations and normal procurement procedures.

Ms J Southwell-Sander and Mr TM Walmsley, in addition to being University Governors/Trustees, were also members of the Board of Trustees of the Nottingham Trent University Students Union. Transactions with a total value of £1.4m relating to block grant and other activities took place between the University and the Union of Students.

No other transactions were identified which should be disclosed under Financial Reporting Standard 8 'Related Party Disclosures'

#### 35 Access funds

	2013	2012
	€000	£000
HEFCE grants	427	468
Interest earned	1	1
	428	469
Disbursements to students	(412)	(461)
Balance unspent at 31 July	16	8

Funding body grants are available solely for students; the University acts only as paying agent. The grants and related disbursements are therefore excluded from the income and expenditure account.

#### 36 Learner support funds

	2012 200 £000
	<b>O1</b> 65
•	65 <b>80</b> ) (52)
Balance unspent at 31 July 1	11 13

Funding body grants are available solely for students; the University acts only as paying agent. The grants and related disbursements are therefore excluded from the income and expenditure account.

## 37 National College of Teaching & Learning bursaries

	2013 £000	2012 £000
National College of Teaching & Learning bursaries	1,740	1,054
Disbursements to students	1,740 (1,664)	1,054 (869)
Balance unspent at 31 July	76	185

Funding body grants are available solely for students; the University acts only as paying agent. The grants and related disbursements are therefore excluded from the income and expenditure account.

#### 38 PGCE bursaries

	2013 £000	2012 £000
HEFCE grants	81	83
Disbursements to students	81 (50)	83 (64)
Balance unspent at 31 July	31	19

Funding body grants are available solely for students; the University acts only as paying agent. The grants and related disbursements are therefore excluded from the income and expenditure account.

### 39 National College of Teaching & Learning grants

	2013	2012
	£000	£000
National College of Teaching & Learning grants	1,041	1,810
Disbursements to students	1,041 (930)	1,810 (1,591)
Balance unspent at 31 July	111	219

Funding body grants are available solely for students; the University acts only as paying agent. The grants and related disbursements are therefore excluded from the income and expenditure account.