

Many organisations are familiar with taking on undergraduate students for work placements or offering shorter internships, and have experienced the benefits of these schemes.

At **Nottingham Trent University**, we have now added a placement option to our **Nottingham Business School MSc and MBA** postgraduate courses. These 2 year courses comprise a year's academic study and a year's work placement.

These postgraduate placements work in the same way as undergraduate placements and we really hope you will consider taking on one of our MSc/MBA students for their placement year.

To help answer any questions you may have, here is some further information:

**Q. What is the benefit of taking a postgraduate placement student?**

A. Most students undertake a master's shortly after completing their first undergraduate degree, or within a few years. They will normally have gained some work experience after completing their first degree and may have worked during their studies. They are therefore more 'work-ready' and able to contribute more quickly.

**Q. What level role will postgraduate placement students be looking for?**

A. MSc - As with undergraduate placements, we would recommend that our MSc students undertake roles at professional entry level, either in a project-based role or an existing hands-on role. The students will bring some experience in the workplace as well as academic knowledge at a higher level.

A. MBA – Our MBA students have previous (graduate) level work experience. For the majority, a junior entry level position is still suitable, but for some who bring *significant* previous relevant experience this may not always be appropriate. We are happy to advise if you are unsure in a particular case.

**Q. How long should the placement be?**

A. Typically placements are for approximately 48 weeks (by prior agreement, minimum of 36 weeks). In exceptional circumstances, a shorter period can be accepted when combined with another shorter period.

**Q. How should they be employed?**

A. We would recommend our postgraduate placement students are employed on a temporary or fixed term contract for the duration of the placement.

**Q. What about international students on Tier 4 Visas – do they have the right to work in the UK?**

A. As the placement forms part of their degree, international students from outside of the EU **are legally able to work full-time in the UK for the period of the placement.**

**Q. When can they start?**

A. Placements should start in June or July 2019 and be completed by June/July 2020.

**Q. How much should the student be paid?**

A. We would expect students to earn a salary whilst completing their placement. As most will have some form of graduate level work experience already, we would hope that this would be reflected in their salary. As a guide, we would anticipate salaries starting at £15,000 - £18,000 depending upon skills and experience. For more experienced MBA students, a higher salary may be appropriate.

**Q. I am interested, can I have more help and guidance?**

A. We are happy to work with you to find a suitable project or role for our student(s). We can advise on pulling together a job description and help with holding interviews and making offers. For more information about placements with NTU, please visit <https://online.flippingbook.com/view/408240>. See contact details below.

**CONTACT DETAILS:**

If you are interested in discussing this further, please email [talent@ntu.ac.uk](mailto:talent@ntu.ac.uk) – heading up your email **Postgrad Placement** or Telephone 0115 848 2189.

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