



Nottingham Trent
University

Employability

Postgraduate Placements

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1. Introduction

Nottingham Trent University (NTU) has a proud history of delivering industry-focused courses that prepare students for life beyond lectures. The Employability Team is committed to understanding the needs of your business and providing tailored support and cost-effective solutions that suit you.

Mutual benefits for placement providers and students are paramount. We take time to ensure that the placement experience for all our students will be suitable, beneficial and rewarding, and you have the opportunity for high-calibre contribution, fresh ideas and to see what an NTU graduate of the future could offer.

We have high expectations of our placement students, but we also believe that employers who provide close supervision and support will get the best from them. We encourage you to fully integrate the student into your business and treat them like any other employee.

We are looking for employers that are interested in accessing our talent and building a pipeline for the future.

2. Postgraduate Sandwich Placements

Nottingham Business School (NBS) and the School of Science and Technology (SST) have postgraduate students studying degrees that include an industry placement. The postgraduate placements work in a similar way to an undergraduate placement.

School of Science and Technology	Nottingham Business School
Computer Science	Business and Management
MSc Cloud & Enterprise Computing	MSc Management
MSc Computer Science	MSc Management and Finance
MSc Computing Systems	MSc Management and Global Supply Chain Management
MSc Data Science	MSc Management and International Business
MSc Engineering (Electronics)	MSc Management and Marketing
MSc Engineering Management	
MSc IT Security	Economics
Chemistry	MSc Economics
MSc Chemistry	Marketing
Biosciences	MSc Digital Marketing
MSc Biomedical Science	MSc Branding and Advertising
MSc Biotechnology	MSc Marketing
MSc Molecular Cell Biology	MSc Marketing and Brand Management
MSc Molecular Microbiology	MSc Advertising & Marketing Communications
MSc Neuropharmacology	MSc Marketing and Data Analytics
MSc Pharmacology	MSc Project Management
	MSc Management & Business Analytics
Engineering	Accounting and Finance
MSc Medical Engineering	MSc Finance and Investment Banking
MSc Sustainable Engineering: Energy	MSc Finance
MSc Transport Systems	MSc Finance and Accounting
Sports Science	HR
MSc Sport Management	MSc Human Resources Management

	Masters of Business Administration (MBA)
	Master of Business Administration
	Master of Business Administration (Digital Marketing)
	Master of Business Administration (Finance)
	Master of Business Administration (Global Supply Chain Management)

3. What level role will postgraduate students be looking for?

MSc: As with undergraduate placements, we would recommend that our MSc students undertake roles at professional entry level, either in a project-based role or an existing hands-on role. The students will usually bring some experience of the workplace as well as academic knowledge at a higher level.

MBA: An MBA is an internationally-recognised degree designed to develop the skills required for careers in business and management. Students will have a minimum of 3 years' work experience. These students can be highly skilled but can also apply for graduate level roles.

4. Example roles

Human Resources HR Advisor HR Coordinator HR Assistant HR Manager Recruitment Officer Resourcing Officer People Administrator	Finance Financial Advisor Finance Analyst Assistant Finance Manager Data Analyst Claims Manager Auditor Payroll Accounts Assistant Accounts Payable/ Accounts Receivable Credit Control
Marketing and Communications Marketing Executive Digital Marketing Executive PR and Communications Executive Marketing Analyst Content Creation Campaign Analyst Brand Specialist	Tech Systems Analyst Software Engineer Service Desk Analyst
Corporate Operations Business Development Business Analyst Sales Executive Supply Chain Analyst Logistics Officer	Scientific Lab Technician Scientist Research Assistant Pharmacy Dispenser Processor

Purchasing and Procurement
 Project Management
 Operations Manager

Pharmacy Technician
 Medical Assistant
 Associate Practitioner
 Quality Control

5. Benefits of taking on an international student

Many postgraduate students are international and will come with previous work experience. The international student community at NTU is extremely diverse from different cultures, ethnicities and nationalities. Your business could benefit from:



Technical skills - help plug some of the gaps in the UK job market. See list of courses above.



Softer skills – critical thinking and analysis, problem solving, adaptability and resilience.



Workplace diversity – a diverse workforce can drive innovation and higher revenues. Diverse thinking styles can help innovate and bring more insights.



New perspectives – different ideas from different backgrounds can bring new ways of thinking to your team.



Support international expansion – international students can be a great resource if you are looking to expand into their home country. They can bring knowledge of local culture and language.



Improve change management – these students have proven they are willing to tackle the unknown and adapt to new environments.

6. FAQs

When could a postgraduate student start a placement in my organisation and how long should it be for?

Sandwich placement students are required to complete a minimum of 36 weeks; however all students can work for a full 12 months.

SST Student Placements	NBS Student Placements
Can start in June, September or January.	Can start from May until the end of September.

Do I have to sponsor an international student's visa?

If you have an international student apply for a sandwich placement, their Student Visa allows them to work full-time for up to 12 months when the placement is an assessed part of their course. NTU's Placement and Business Adviser team will support these international students with regular contact-points. There is no cost for an employer associated with the Student Visa as this is sponsored by NTU for the duration of their course. If you would like to keep the international student beyond the placement the UK government has introduced the Graduate Route Visa which allows international students to continue working for 2 years after they have finished their degree.

More information on the graduate route visa and skilled worker visa can be found [here](#).

How much will it cost?

If you take on a postgraduate sandwich placement student, you will offer them a contract of employment. They will become a member of staff. Sandwich placements should be paid minimum National Living Wage, however in a competitive market this might depend on industry and technical skills required. You will also need to consider the onboarding costs of your new member of staff.

What type of contract would a placement student need to be offered?

We would recommend our postgraduate placement students are employed on a temporary or fixed term contract for the duration of the placement.

The placement student will effectively become a member of your team so we suggest you go through the normal onboarding process as you would for all staff. Placement students will benefit from structure and clarity on expectations. We would suggest:

- Early in the placement, set clear aims and objectives with the student and establish a good two-way communication
- Facilitate integration in the team and organisation
- Delegate day to day supervision to another staff member (the Placement Provider Supervisor)
- Facilitate visit from NTU Placement Contact Tutors
- Meet regularly to monitor progress and discuss future development
- Offer an appraisal or structured feedback on completion of the placement.

You should also have Employer Liability Insurance, be able to provide a safe environment for students and ensure all normal risk assessments have been done as you would for all members of staff.

What support can NTU provide?

Whatever stage you are at in your placement process our team are here to help you. Whether you are ready to go with a job specification or you would like some finer details, the team will be on hand to answer any queries you may have, and to provide support to both you and the student throughout the placement experience.