



# Essential Guide to Clearing

Don't panic if you don't get your grades.

Plans can change, but the final choice is all yours.

Explore your future options at NTU.



## Step 1: Research

1. Browse our Clearing course search at [ntu.ac.uk/clearing](https://ntu.ac.uk/clearing) to see what's available – shortlist the ones you're interested in.
2. Look over the entry requirements, modules, work experience and graduate careers – is it right for you?



## Step 2: Your checklist to apply

1. Results: you'll need everything, including GCSEs or equivalent, so we can match them to our entry requirements.
2. Contact details: we'll need your telephone number, home address and email.
3. UCAS personal ID number: you'll have this if you have a UCAS account. If you don't have one, go to [ucas.com](https://ucas.com) and set one up.
4. Clearing number: UCAS will issue this. You can still apply without it, but you will need it to accept your offer on UCAS Track at [ucas.com/students](https://ucas.com/students).



## Step 3: Ready to apply

We have two simple ways to apply to NTU:

1. Apply online at [ntu.ac.uk/clearing](https://ntu.ac.uk/clearing) or
2. Call our Clearing hotline on **+44 (0)115 848 6000**



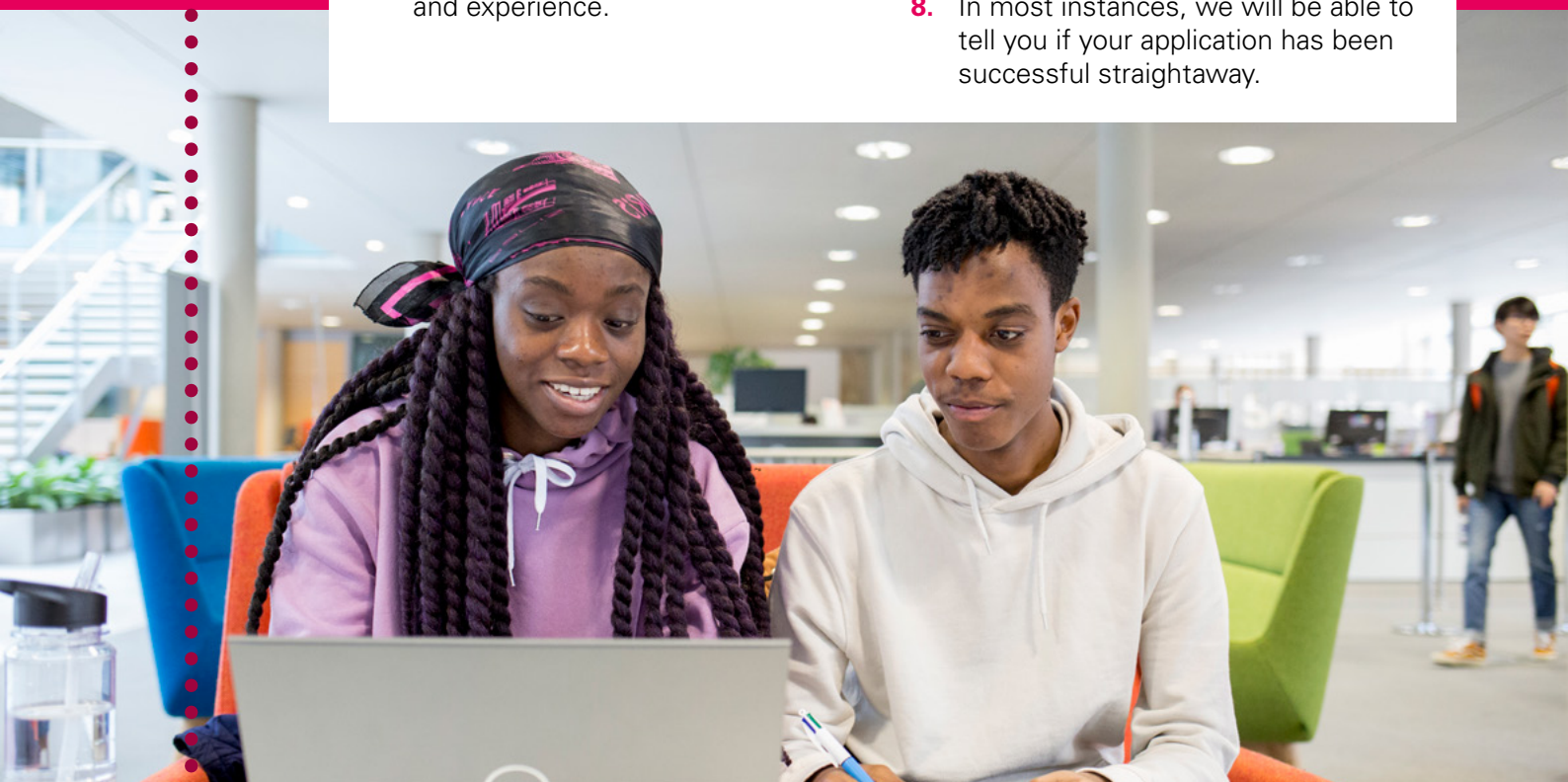
## Step 4: Apply online

1. If you don't need to speak to anyone at NTU and you have your results, complete our simple online form at [ntu.ac.uk/clearing](https://ntu.ac.uk/clearing).
2. Take your time and ensure you complete all fields and double check the information is correct before submitting.
3. When you submit your application we'll send you an email to confirm we have received it.
4. A place will be provisionally held for you until a decision is made.
5. If we need more information we'll contact you.
6. If your application needs further assessment, you'll be emailed an update.
7. We'll process your application, make a decision and email you the outcome.
8. If you have not heard anything back from us within four hours of submitting your application call **+44 (0)115 848 6000**.



## Step 5: Call us on +44 (0)115 848 6000

1. You must call us yourself. We can't discuss your application with anyone else as this will breach the General Data Protection Regulation (GDPR).
2. A trained NTU staff member will answer your call.
3. Don't worry if you're feeling anxious or upset – our team understand how frustrating and confusing it can be.
4. We'll ask you a series of questions to find out more about your results and experience.
5. Take deep breaths, speak slowly and carefully, and listen to what the adviser is saying.
6. If you meet the course entry requirements and there are vacancies, our adviser will complete an application for you.
7. Some courses may require an interview, a portfolio of work, or for you to talk to a tutor to complete the application. You'll have time to prepare.
8. In most instances, we will be able to tell you if your application has been successful straightaway.





## Step 6: If you're made an offer

1. We'll follow up with an email detailing the offer and how to accept it.
2. We recommend you double check the course details at [ntu.ac.uk](https://www.ntu.ac.uk) before responding to your offer.
3. You may have received multiple offers through Clearing – it's important that you make the right choice for you.
4. When you're ready to accept your offer, log on to [ucas.com/students](https://www.ucas.com/students) and add NTU as your Clearing choice.
5. That's it. It not as scary as you might think – we're here to guide you through it.



## Step 7: If you're not made an offer

1. There are plenty of university spaces up and down the country, and Clearing is an opportunity to find the right one for you.
2. Search [ucas.com](https://www.ucas.com) for other university courses and places.



## Useful links:

[ntu.ac.uk/clearing](https://www.ntu.ac.uk/clearing)  
[ntu.ac.uk/lifeatntu](https://www.ntu.ac.uk/lifeatntu)  
[ntu.ac.uk/accommodation](https://www.ntu.ac.uk/accommodation)  
[ucas.com](https://www.ucas.com)



## Any questions?

We're here to help –  
[chat online now](#)



## Connect with us



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