

NOTTINGHAM TRENT UNIVERSITY

**MINUTES OF THE VIRTUAL MEETING OF THE
BOARD OF GOVERNORS
HELD ON 24 NOVEMBER 2020**

Present

Mr N Goulden, Pro-Chancellor (Chair)
Ms A Brown
Ms C Brown
Mr S Denton
Mr N Ebbs
Mr I Ellis
Mrs S Fish
Mrs L Holder
Mr G Love

Mr J Maier
Mr C Naughton
Miss J Nelson
Sir D Nicholson
Professor E W Peck
Mrs S Walker-Smith
Baroness D Warwick
Mr O Woodley

In Attendance

Professor S Huttly, Deputy Vice-Chancellor (Academic Development and Performance)
Professor N Wright, Deputy Vice-Chancellor (Research and Enterprise), from minute reference 20.89 onwards
Mrs R C Jenkyn, Clerk to the Board of Governors
Miss J A Clews, Governance Services Manager (Minute Secretary)
Mr J A Lacey, Director of Finance, for minute references 20.94 to 20.100
Mr M Marsden, Executive Dean, School of Art & Design, for minute reference 20.100

Apologies for Absence

Apologies for absence were received from Ms C Wayman and Mr D Williams.

20.82 Welcomes

The Pro-Chancellor welcomed members to this meeting of the Board of Governors, convened virtually.

20.83 Declarations of Interests Relating to Items on the Agenda

Members present were asked to declare any potential conflicts of interest they held in the agenda items to be considered. No conflicts of interests were declared.

20.84 Minutes

(a) Minutes of the Previous Meeting

Minutes of the virtual meeting of the Board of Governors held on 29 September 2020 (Document A1) were approved as a true record.

(b) Matters Arising

Members received a report (Document A2) in relation to matters arising from the previous meeting. All action points had been progressed and reports included elsewhere on the agenda.

20.85 Committee Terms of Reference

The Board received a report (Document B) in relation to the Terms of Reference for the Membership and Nominations Committee and the Remuneration Committee. These had been reviewed and approved by the respective Committees without amendment.

IT WAS RESOLVED

that the report be received and endorsed.

20.86 Pro-Chancellor's Update(a) Membership Matters

The Board received a report (Document C1) from the Pro-Chancellor and the Clerk to the Board of Governors in relation to proposed appointments to the Board of Governors.

The Pro-Chancellor reported that, following discussions at recent meetings of the Board of Governors in relation to enhancing diversity within the membership, a review of the University's alumni community had been undertaken. A number of potential candidates had been identified and interviewed by an external recruitment consultant. Following positive feedback, three candidates had been shortlisted for interview by the Pro-Chancellor, the Deputy Pro-Chancellor and the Vice-Chancellor. The panel had considered that two of the candidates, Duke Dayal and Dr Anino Emuwa, would make strong contributions to the Board. This had been endorsed by the Membership and Nominations Committee.

It was recommended that Duke Dayal and Dr Anino Emuwa be appointed as Co-opted Members of the Board of Governors for initial terms of three years with effect from 1 January 2021. They would transfer to the category of Independent Governor membership as and when vacancies arose.

IT WAS RESOLVED

that the recommendations in relation to appointments to the Board of Governors as set out above (and in Document C1) be approved and endorsed.

(b) Pro-Chancellor's Report: Board Effectiveness Review

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

The Board received a report (Document C2) from the Pro-Chancellor which set out a number of recommendations in relation to governance arrangements. The following matters were noted:

- NTU was a high-performing organisation and supported by a Board which was performing well and seeking to improve its governance arrangements further;
- In response to the feedback received from Governors, the Pro-Chancellor had reviewed the existing governance arrangements, as

well as levels of Governor engagement, with the Vice-Chancellor, the Chief Operating Officer and Registrar, and the Clerk to the Board. This review had resulted in the recommendations outlined in the report; and

- The Board endorsed the recommendations within the report. The Pro-Chancellor would liaise with the Vice-Chancellor and the Deputy Pro-Chancellor to develop a formal proposal for presentation at the March meeting. The new arrangements would commence in August 2021.

IT WAS RESOLVED

- (i) that the report and recommendations be received and endorsed; and
 - (ii) that the Pro-Chancellor develop a formal proposal in relation to implementation of the recommendations outlined in Document C2 for presentation to the Board of Governors in March 2021.
- (c) Compliance with the CUC Higher Education Code of Governance

The Board received a report (Document C3) from the Clerk to the Board of Governors in relation to the University's compliance with the provisions of the Committee of University Chairs (CUC) Higher Education Code of Governance. The following matters were noted:

- The CUC had published a revised Higher Education Code of Governance in September 2020. A review of the University's compliance with the provisions in the revised Code had been undertaken and the report outlined how compliance was evidenced.

IT WAS RESOLVED

- (i) that the report be received and noted; and
- (ii) that the Board of Governors endorsed the University's assessment of compliance with the CUC Higher Education Code of Governance, and adopted this accordingly.

20.87 Covid-19 Response and Current Status

The Board received a report (Document D) from the Vice-Chancellor in relation to the University's Covid-19 measures and current status. The matter had also been discussed in detail with the Board at the session held the previous evening.

It was noted that the second national lockdown appeared to be having a greater impact on staff wellbeing. Whilst the feedback from the colleague pulse surveys undertaken to date had been positive, the Board advised the University that it should continue to monitor staff morale.

The Academic Board Member highlighted the positive approach being taken by colleagues across all schools to develop remote learning, teaching and assessment activity.

The Board congratulated the University Executive Team and the Executive Deans for the actions taken to ensure term one had proceeded positively and the

ongoing planning that was in place for the remainder of the current academic year and beyond.

IT WAS RESOLVED

that the report be received and endorsed.

20.88 Vice-Chancellor's Update

The Vice-Chancellor presented a report (Document E) updating the Board on a number of matters. The following matters were highlighted during discussion:

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

- The Department for Education and the Office for Students (OfS) continued to focus on addressing perceived low quality courses;
- There had been discussion both within the media and in the sector recently on reform of the process of admissions to universities. Whilst there was still much detail to be worked through and consultation to be undertaken, a consensus around a Post Qualification Offer (PQO) model seemed to be emerging. Under this approach, all students would receive offers from their chosen universities and colleges on the same day after getting their final qualification results in the summer. A post-qualification application (PQA) model was also under consideration but this was considered to be more disruptive to all parties. It was not expected that either model could be implemented before the 2023 intake;
- An update in relation to progress with the Race Equality Action Plan was targeted for the March meeting of the Board. The Action Plan would be published in December and would then be shared with Governors. The Board was advised that progress was being made in relation to: the review of the staff and student complaints process; the establishment of a University Shadow Executive Team; and the continuation of the University's Black Leadership Programme. A programme of events had been scheduled across the academic year to celebrate Black History Month. The Vice-Chancellor had also become a mentor for BAME Associate Professors;
- An external partner had been commissioned to design and deliver a tailored training session for Governors on White Privilege and Anti-Racism. Details in relation to this session would be circulated to Governors; and
- The University was working with local partners in relation to supporting economic recovery. A meeting of a sub-set of the Board had been scheduled in early December to discuss this matter in more detail.

IT WAS RESOLVED

- (i) that the report be received and endorsed;
- (ii) that the Race Equality Action Plan be shared with the Board of Governors when published in December 2020;
- (iii) that an updating report on progress with the Race Equality Action Plan be presented to the Board of Governors at its meeting on 23 March 2021;

- (iv) that details in relation to the White Privilege and Anti-Racism training session be circulated to Governors.

20.89 League Tables

The Board received a discussion paper (Document F) from the University Executive Team in relation to the University's approach to league tables. The following matters were highlighted during discussion:

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

- It was acknowledged that league table positioning was a key factor considered by applicants when choosing a university;
- Whilst recognising the limitations of the National Student Survey, the Board welcomed the feedback it provided from students on their experience at NTU. The University promoted the survey actively to students; and
- The Board concluded that the University should continue its focus on excellence and those activities which were in the best interests of the University and its students, notwithstanding the fact that this occasionally may have a detrimental impact on league table positions. The University should however continue to manage data effectively to ensure that the University's strong performance was reflected appropriately in the league tables. It was agreed that league table performance should not dictate the strategy for the University.

IT WAS RESOLVED

that the report be received and endorsed.

20.90 Nottingham Trent Students' Union President's Update

The Board received a report (Document G) from the President of Nottingham Trent Students' Union (NTSU) in relation to Nottingham Trent Students' Union (NTSU) activities.

Governors were advised that the results of the NTSU Student Experience Survey had indicated that the majority of students supported the blended learning approach adopted by the University during the pandemic. The NTSU was working closely with the University to ensure that a consistent approach was taken for term two in relation to achieving the target for in-person delivery per week relevant to specific programmes.

The Board recorded thanks to the NTSU President and his team for their work and the support provided to the University in response to the Covid-19 pandemic.

IT WAS RESOLVED

that the report be received and endorsed.

20.91 University, reimagined - Key Performance Indicators

The Board received a report (Document H) in relation to key performance indicators for University, reimagined. The following matters were highlighted during discussion:

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

- A new approach to monitoring the successful delivery of the University, reimagined strategy had been agreed previously by the Board. The agreed strategic KPIs formed part of a wider set of measures that would be used to monitor and report on institutional performance, with annual or periodic updates also presented to the Board on benchmark, regulatory and 'deep dive' KPIs; and
- The KPIs were aligned closely with the University, reimagined strategy. The availability of data across the strategy period had also been a key focus to ensure that progress could be monitored.

IT WAS RESOLVED

- (i) that the report be received and endorsed; and
- (ii) that the targets for the new suite of strategic KPIs be approved.

20.92 Creating the University of the Future - Key Performance Indicators

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

The Board received a report (Document I) from the Vice-Chancellor which provided the final update on the University's performance against the 21 Key Performance Indicators that supported the 2015-2020 Strategic Plan.

The Board considered that the five-year strategy had been successful, with the outcomes demonstrating that the University was a high performing organisation.

IT WAS RESOLVED

that the report be received and endorsed.

20.93 Academic Governance

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

- (a) Report from the Deputy Vice-Chancellor (Academic Development and Performance)

The Board received a report (Document J1) from the Deputy Vice-Chancellor (Academic Development and Performance) which provided an update on academic matters and the student experience.

IT WAS RESOLVED

that the report be received and endorsed.

- (b) Academic Assurance

The Board received a report (Document J2) from the Deputy Vice-Chancellor (Academic Development and Performance) which provided a summary of the assurance information presented to the Academic Board and the Board of Governors during the past twelve months. The report outlined how the University continued to meet Conditions B1 to B5 of its

registration with the Office for Students (OfS) relating to academic quality and standards, thereby supporting the Board in endorsing the University's arrangements in this regard.

The Academic Board had considered and endorsed a proposal relating to changes for future reporting. This aimed to ensure that oversight activity aligned more appropriately with the availability of data and to the requirements of the OfS and the Quality Assurance Agency (QAA). The Academic Board and the Board of Governors would receive a themed report from the Academic Standards and Quality Committee at each meeting in the future.

IT WAS RESOLVED

- (i) that the report be received and endorsed; and
- (ii) that the revised arrangements for the reports relating to the reporting of academic quality and standards be approved.

(c) NTU Degree Outcomes Statement

The Board received a report (Document J3) from the Deputy Vice-Chancellor (Academic Development and Performance) in relation to the NTU Degree Outcomes Statement for the 2018/19 academic year. The University was now required to publish annually on its website a Degree Outcomes Statement which analysed the University's degree classification profile and the results of an internal institutional review.

The Statement had been reviewed and endorsed by the Academic Board at its meeting held on 23 September 2020 and was recommended for approval by the Board of Governors.

IT WAS RESOLVED

- (i) that the report be received and endorsed; and
- (ii) that the NTU Degree Outcomes Statement be approved for publication on the University's website.

(d) Annual Report on Undergraduate Outcomes 2019/20

The Board received a report (Composite Document J4) from the Deputy Vice-Chancellor (Academic Development and Performance) in relation to the Annual Report on Undergraduate Outcomes 2019/20.

Document J4a provided an update to the report presented to the Board in September 2020 on the provision and application of the No Detriment Policy and overall outcomes for the 2019/20 academic year. The report had been updated to reflect the final position following completion of the undergraduate referral boards.

Document J4b provided a summary of undergraduate student progression in 2019/20.

IT WAS RESOLVED

that the report be received and endorsed.

(e) Annual Reports

The Board received a report (Document J5) in relation to the annual reports for 2019/20 relating to: Notification of Exceptional Circumstances (Document J5a); Appeals (Document J5b); and Complaints (Document J5c). The annual reports were presented to the Board to provide assurance that appropriate and robust academic arrangements were in place. The following matters were highlighted:

- The reports had been reviewed by the Academic Standards and Quality Committee (ASQC) and the Academic Board;
- The University had identified a gap in relation to formal reporting on staff and student misconduct. A review was currently underway and it was agreed that an annual report should be targeted for future years for review by the Academic Board and the Employment Policy Committee, and thereafter subsequent onward reporting to the Board;
- The University reviewed the outcomes of all student complaints, including those where complaints were not upheld, to determine where processes could be improved or enhanced;
- The Board was advised that a review of aspects of the complaints process was incorporated within the Race Equality Action Plan. It was noted that the outcomes and proposed actions from the review which would relate to all conduct deemed to be discrimination and harassment; and
- It was suggested that reports from external examiners may be useful in highlighting particular issues. The Chief Operating Officer and Registrar would liaise with the Deputy Vice-Chancellor (Academic Development and Performance) to explore this matter.

IT WAS RESOLVED

- (i) that the report, incorporating the Notification of Exceptional Circumstances Annual Report 2019/20, the Appeals Annual Report 2019/20 and the Complaints Annual Report 2019/20, be received and endorsed; and
- (ii) that an annual report on staff conduct and student conduct be prepared for 2020/21 for review by the Employment Policy Committee and the Academic Board and onward reporting to the Board of Governors.

(f) Academic Board

The Academic Board Member presented the unconfirmed minutes from the meeting of the Academic Board held on 4 November 2020 (Document J6).

The Board also received the confirmed minutes of the meeting of the Academic Board held on 23 September 2020 (Document J7), a verbal report having been given at the previous meeting.

The following matters were highlighted:

- The level and maturity of discussions across the University in relation to redesigning learning and teaching were highlighted. Positive feedback had been received from academic colleagues in relation to the support provided by the FlexNTU team in relation to online learning developments; and
- Positive comments had been received from the Academic Board regarding the support given to students, particularly by the NTSU, and members had recognised the support provided by Student Support Services in relation to mental health and wellbeing.

IT WAS RESOLVED

that the report be received and endorsed.

20.94 Annual Accountability Returns

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

(a) Report from the External Auditors

The Board received and considered the report issued by the External Auditors in relation to the audit of the University's consolidated financial statements for the year ended 31 July 2020 (Document K). This had been reviewed in detail by the Audit and Risk Management Committee to ensure that adequate financial controls were in place.

A clean audit opinion had been issued following the audit for the year ended 31 July 2020.

IT WAS RESOLVED

that the report from the External Auditors be accepted and endorsed for submission to the Office for Students.

(b) Annual Reports from the Audit and Risk Management Committee

(i) Internal Audit Service Annual Report 2019/20

The Board received the Internal Audit Service Annual Report 2019/20 (Document L1). The University's Head of Internal Audit had confirmed his overall opinion that the arrangements for risk management, control, governance and value for money were adequate and effective.

IT WAS RESOLVED

that the Internal Audit Service Annual Report for 2019/20 be accepted and noted.

(ii) Audit and Risk Management Committee Annual Report 2019.20

The Board received the Audit and Risk Management Committee Annual Report 2019/20 (Document L2). This summarised the work undertaken by the Committee during the year.

IT WAS RESOLVED

that the Audit and Risk Management Committee Annual Report for 2019/20 be approved for submission to the Office for Students.

(iii) Prevent Duty Annual Report 2019/20

The Board received a report (Document L3) from the Chief Operating Officer and Registrar in relation to the University's obligations in respect of the Prevent Duty.

The Board of Governors was required to confirm a declaration that the University had demonstrated 'due regard' to the Prevent Duty. This, together with an Accountability and Data Return, was due to be submitted to the Office for Students by 2 December 2020.

The report had been considered by the Prevent Steering Group and also the Audit and Risk Management Committee which had oversight of Prevent matters on behalf of the Board. It was considered the report reflected the maturity and responsiveness of the University in relation to Prevent matters.

IT WAS RESOLVED

- (i) that the report be received and endorsed; and
- (ii) that the Prevent Annual Accountability Declaration be approved for signature by the Pro-Chancellor and Chair of the Board and, together with the Accountability and Data Return, be submitted to the Office for Students.

(iv) Data Quality Annual Report 2019/20

The Board received a report (Document L4) from the Chief Operating Officer and Registrar in relation to the data assurance processes in place for the University's statutory and external data returns in the year to 31 July 2020.

The Audit and Risk Management Committee had confirmed its assessment of the University's effectiveness in respect of data quality assurance in its annual report (Document L2).

IT WAS RESOLVED

that the report be received and endorsed.

(c) Financial Statements 2019/20

The Director of Finance presented Document M, the Consolidated and University Financial Statements for the year ended 31 July 2020 (comprising the consolidated results of Nottingham Trent University and its wholly-owned subsidiary companies).

The Board was advised that the Financial Statements had been reviewed in detail by the Audit and Risk Management Committee at its meeting held on 3 November 2020.

The University continued to deliver a strong financial performance.

Pensions' costs remained a challenge for the sector. The Board was advised that whilst employers' rates were expected to increase, the level of the increases were currently manageable.

The University would provide a Letter of Representation to the External Auditors and Letters of Support for any loss-making subsidiaries.

IT WAS RESOLVED

- (i) that the report and recommendations from the Audit and Risk Management Committee regarding the Financial Statements be accepted and noted;
- (ii) that the Consolidated and University Financial Statements of Nottingham Trent University for the year ended 31 July 2020, as presented to the Board, be approved;
- (iii) that the Pro-Chancellor and Chair of the Board of Governors and the Vice-Chancellor be authorised to sign the documentation as required for submission to the Office for Students;
- (iv) that a Letter of Representation be issued to the External Auditors; and
- (v) that Letters of Support be issued for any loss-making subsidiaries.

(d) **Annual Assurance Returns**

The Board received and considered the annual Assurance Return (Document N) which all providers registered with the Office for Students (OfS) are normally required to complete and return as part of the annual accountability process. A number of changes had been made by the OfS to the reporting requirements this year and clarification was being sought in relation to whether the return was required.

The Board confirmed approval of the statements which confirmed that the University had satisfied the general ongoing condition of registration and also matters relating to research integrity and research capital investment funding.

IT WAS RESOLVED

that, subject to confirmation by the Clerk to the Board of the requirement to submit the returns to the Office for Students, the Vice-Chancellor be authorised to sign the Assurance Return and the Research Return as set out in Document N.

(e) **Modern Slavery Statement**

Members received a report (Document O) from the Clerk to the Board in relation to the duty to report the steps taken to ensure that the University's operations and supply chains were free of both human trafficking and slavery in accordance with the requirements of the Modern Slavery Act 2015.

The Pro-Chancellor was required to sign a Slavery and Human Trafficking Statement annually which would then be published on the University's website.

IT WAS RESOLVED

that the Modern Slavery Statement, as set out in Document O, be approved for signature by the Pro-Chancellor and published thereafter on the University's website.

20.95 Annual Report from the Remuneration Committee

The Board received the Annual Report of the Remuneration Committee for 2020 (Document P). This outlined the composition and duties of the Committee, together with details in relation to the remuneration matters considered by the Committee at its meeting held on 21 October 2020.

IT WAS RESOLVED

that the Annual Report from the Remuneration Committee be approved and endorsed for publication on the University's website.

20.96 Health, Safety and Wellbeing Annual Report 2020

The Chief Operating Officer and Registrar presented the Health, Safety and Wellbeing Annual Report for 2020 (Document Q) for consideration by the Board. The following matters were highlighted:

- The report outlined the University's approach to managing health, safety and wellbeing in order to provide assurance to the Board that effective and robust arrangements were in place. The report had been reviewed and endorsed by the Safety and Wellbeing Review Board and the University Executive Team; and
- The Health and Safety Team's key priority this year had been, and continued to be, supporting the University to achieve and maintain a Covid-Secure work and study environment. Thanks were recorded to colleagues for their support in this regard.

IT WAS RESOLVED

that the Health, Safety and Wellbeing Annual Report 2020 be received and endorsed.

20.97 Student Recruitment

The Board received a report (Document R) from the Chief Operating Officer and Registrar in relation to student recruitment for the 2020/21 academic year. The following matters were highlighted:

- The University's position for new and returning Home/EU recruitment was positive. There were a higher number of students still temporarily enrolled than in previous years, primarily due to factors beyond the control of both the students and the University. The forecast for January enrolments was positive, although the outturn would depend on external factors associated with the ongoing pandemic; and

- Recruitment for the 2021/22 cycle had commenced.

IT WAS RESOLVED

that the report be received and endorsed.

20.98 Five-Year Financial Plan

The Board received a report (Document S) from the Director of Finance in relation to the five-year financial plan to 2024/25. This had been reviewed in detail by the Strategy, Policy, Finance and Resources Committee at its meeting held on 3 November 2020 and was recommended to the Board for approval.

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

The following matters were highlighted during discussion:

- The forecast position for 2020/21 had improved significantly, largely due to the University's strong Home/EU undergraduate recruitment;
- The University was in a strong position in relation to liquidity, borrowing and resilience; and
- Projections for the outer years were based on the five-year plan approved by the Board of Governors in July 2019. Capital expenditure already approved by the Board was reflected in the plan, and capital schemes for the outer years would be considered on the basis of student recruitment and income projections. An updated financial plan was scheduled to be presented for consideration by the Board in July 2021.

IT WAS RESOLVED

- (i) that the report be received and endorsed; and
- (ii) that the Five-Year Financial Plan to 2025 be approved for submission to the Office for Students.

20.99 Estates and Facilities Update

The Board received an updating report (Document T) from the Chief Operating Officer and Registrar on campus developments for the City, Clifton, Brackenhurst, Confetti and Mansfield campuses. The following matters were highlighted during discussion:

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

- The second phase of the Lyth building at the Brackenhurst campus was nearing completion and would be open for teaching in Term 2;
- Progress continued to be made in relation to the creation of the Clinical Skills building at the Clifton campus; and
- The development of a campus overarching plan for the City was underway in order to support the implementation of the strategy and longer-term growth aspirations. This was targeted for presentation to the Board in early 2021.

IT WAS RESOLVED

that the report be received and endorsed.

20.100 42 Shakespeare Street - Revised Business Case

The Board received a report (Document U) from the Chief Operating Officer and Registrar and the Executive Dean of the School of Art & Design in relation to the revised business case for the development at 42 Shakespeare Street. The following matters were highlighted during discussion:

[The detail of this minute has been withdrawn due to its confidential nature.]

IT WAS RESOLVED

- (i) that the report be received and noted;
- (ii) that the revised business case for the development at 42 Shakespeare Street be approved and endorsed; and
- (iii) that an update in relation to the projections within the business case be presented at the next meeting of the Board of Governors.

20.101 Research Governance

The Board received a report (Document V) from the Deputy Vice-Chancellor (Research and Enterprise) in relation to Research and Knowledge Exchange matters, including the University's continuing preparations for the Research Excellence Framework (REF) 2021. Owing to time constraints, discussion of this report was deferred to the next meeting.

20.102 Bluecoat Trent Academy Trust

[Some of the detail of this minute has been withdrawn due to its confidential nature.]

The Board received a report (Document W) from the Vice-Chancellor in relation to the University's relationship with Archway Learning Trust (ALT) and the opening of a new Free School in Nottingham, the Bluecoat Trent Academy.

The report had been reviewed and considered in detail by the Academic Board and the Strategy, Policy, Finance and Resources Committee. It was recommended that the continued development of the University's relationship with Archway Learning Trust towards opening a new Free School in Nottingham, the Bluecoat Trent Academy should proceed.

IT WAS RESOLVED

- (i) that the report be received and noted.

20.103 Business from Standing Committees

(a) Audit and Risk Management Committee

The Board noted the unconfirmed minutes of the meeting of the Audit and Risk Management Committee held on 3 November 2020 (Document X1).

(b) Strategy, Policy, Finance and Resources Committee

The Board noted the unconfirmed minutes of the meeting of the Strategy, Policy, Finance and Resources Committee held on 3 November 2020 (Document X2).

20.104 Nottingham Trent Students' Union

(a) Financial Statements 2019/20

The Board received a report (Document Y1) in relation to the Financial Statements of Nottingham Trent Students' Union for the year ended 31 July 2020.

IT WAS RESOLVED

that the financial statements of Nottingham Trent Students' Union for the year ended 31 July 2020 be accepted and noted.

(b) NTSU Oversight

The Clerk to the Board presented a report (Document Y2) which confirmed that, during the year ended 31 July 2020, the University had complied with its responsibilities for oversight of the activities of NTSU in accordance with the provisions of The Education Act 1994 (Section 22).

It was noted that Mr Love was the Board's representative on the NTSU Board of Trustees and was also a member of the NTSU's Finance sub-committee and this detail should be reflected within the report.

IT WAS RESOLVED

that the report be received and endorsed.

20.105 Application of the Corporation Seal

Members received and noted a report (Document Z) summarising the documentation to which the University's Corporation Seal had been applied since the previous meeting of the Board.

20.106 Date of Next Meeting

The next meeting of the Board of Governors was scheduled for Tuesday 23 March 2021 at 9.30 am. This would be preceded by presentations on Monday 22 March 2021.

Rebecca Jenkyn, Clerk to the Board
November 2020