

Visa Letter for Your Graduation Ceremony

Guidance for applicants

Please complete the attached form to enable us to produce a visa letter for yourself.

If you are unsure whether you require a visa to enter the UK, please contact the International Student Support Office (email: int.support@ntu.ac.uk) before completing this form.

Prior to submitting this form you must ensure you have booked to attend your graduation on-line via www.ntu.ac.uk/graduation

Student Full Name	
Student ID number	
Full title of course	
Date of birth of Student	
Full Permanent address of Student	
<p>Please confirm how you would like to receive the visa letters (only tick one): If by post please add your address here:</p> <p><input type="checkbox"/> I will collect the letter from The Academic Registry</p> <p><input type="checkbox"/> Post to the addresses above*</p> <p><input type="checkbox"/> Post to an alternative address (please complete details in the space above)*</p> <p><input type="checkbox"/> Please scan and email the letter to me</p>	<p><i>Guidance Notes for Applicants:</i></p> <p>*Overseas addresses: Letters will only be posted via standard airmail. This service is not guaranteed and delivery times can take at least six weeks to certain destinations.</p> <p>We recommend that applicants purchase courier service at www.onlinestore.ntu.ac.uk</p> <p>Select 'Product Catalogue' from the left hand side Select 'Academic Registry', Add 'Courier' to your basket</p> <p>You will be prompted to create an account and make payment online.</p> <p>Please email this application form to: www.ntu.graduations@ntu.ac.uk with your courier payment reference number</p>