

# SUSTAINABLE TRAVEL SCHOLARSHIPS 2021/22

## TERMS AND CONDITIONS

NTU is committed to working towards the [United Nations Sustainable Development Goals](#), enabling a [sustainable culture](#) and reducing our environmental impact. One of the most effective ways we can do this is to reduce our carbon emissions.

Our Sustainable Travel Scholarship offers awards of up to £700\* depending on destination, to encourage students to:

- Participate in an overseas sustainability project and / or
- Travel to their placement, study abroad, exchange, conference, short course country in a sustainable way. This could be:
  1. Reducing emissions from transport both in the UK and your host country;
  2. Reducing air pollution by travelling to your host country by train, ferry, bus, tram, electric vehicles;
  3. Carbon off-setting where air travel is unavoidable;
  4. Getting involved in sustainable projects in your host country.

### \*Awards

International Experience Destination	Award Amount
Travel within Europe	Up to £300
Travel outside of Europe	Up to £700

### Who can apply?

This scholarship is open to all fully enrolled NTU students who:

- Are participating in a sustainability project overseas and/or;
- Undertaking a period overseas as part of their NTU course and committed to travelling to and from their host university / destination in a sustainable way;
- Are departing for their overseas experience before the end of June 2022 for Round 1 applications and before the end of December 2022 for Round 2 applications (see table below);
- Have their approved, as part of the application process, by a named academic.

There are two Rounds\* to apply for depending on your travel dates:

<b>Round 1</b>	Travel departing between January 2022 and June 2022	Apply by 1 December 2021
<b>Round 2</b>	Travel departing between June 2022 and December 2022	Apply by 1 <sup>st</sup> May 2022

\*Students can only apply for **one** travel scholarship (International Travel Scholarship or Bursary / Sustainable Travel Scholarship) from NTU Global per academic year.

## Exclusions

The Sustainable Travel Scholarship is **not** available for students who:

- Will graduate before or during their overseas experience;
- Are already receiving an NTU Travel scholarship / bursary, the travel element of Turing Funding, or any other NTU travel funding for their overseas experience;
- Will not depart for their overseas experience until after December 31<sup>st</sup> 2022;
- Graduate\* before or during their overseas experience;
- Have already departed / are already participating in their overseas experience at the deadline date – we do not award scholarships retrospectively.

\*Final year students – please note that if you travel after your course completion date you will NOT be covered by NTU insurance so you must take out your own.

The NTU Global Office will consider all applications fairly and consistently and will approve projects where it is considered that the activity will advance the international experience of the student **and** there is academic support for the student to undertake the proposed activity. **The decision of the NTU Global Office is final and there is no opportunity to appeal against this decision.**

**How to apply:** Application is via Mobility Online.

**Notification process:** You will receive email notification, through Mobility Online, of the outcome of your application within 15 working days of the date of the application deadline (1<sup>st</sup> December or 1<sup>st</sup> May).

Successful applicants will be required to download a bank transfer form and covid supplements. These forms need to be completed, signed and uploaded as soon as possible and within **one calendar month** of email otherwise the award will be withdrawn. Upon receipt of these fully completed forms, the Award money will be transferred into your bank account within 10 working days.

## Award requirements

- 1. Proof of travel (copy of travel ticket, acceptance letter or official flight itinerary confirmation, etc.) must be uploaded online portal prior to departure.** Failure to comply with this condition will result in an immediate requirement for you to repay the Award in full.
- 2. You are required to complete a reflective feedback of your sustainable journey via Mobility Online, within 1 month of return.** Your feedback and photos may be used by NTU Global to promote the sustainable travel scholarship scheme and study abroad. By providing images/videos and quotes you are giving NTU permission to use this content in online and offline marketing and promotions.

Nottingham Trent University reserves the right to reclaim (in full) any award from students who fail to submit an account of their International Experience and proof of travel.

## Notification of any changes

A change in your circumstances may affect your entitlement to the Sustainable Travel Scholarship or the award amount. Please therefore inform [NTU Global immediately](#) should any of the following changes, or any other changes not listed here that impact on your funding status, occur:

- Receipt of additional travel related funding from NTU;
- Deferral/Suspension of studies / Withdrawal from studies / Transfer out from NTU to another institution;

- Any changes to the submitted International Experience Project Plan, including early return;
- No longer able to undertake your planned International Experience Project.

The NTU Global Office will review any changes and will advise you if your change in circumstance has affected your award. Where a change in circumstances has resulted in an award being reduced or withdrawn and a transfer of the sustainable travel scholarship has already been made, you will be required to repay funds within 15 working days.

### **Additional information**

- NTU reserves the right to not award an otherwise eligible student when the University feels there is a significant risk posed to the student by the student's proposed international experience project plan;
- If, in the reasonable opinion of NTU, you have failed to provide us with all relevant information or have supplied false or misleading information relating to your application, we shall be entitled to seek full reimbursement from you - the Student Code of Behaviour may be invoked, and disciplinary action may be taken against you.
- The University reserves the right to discontinue the Sustainable Travel Scholarship Scheme at any time without prior notice. The associated terms and conditions are contained within this document.

Any questions should be sent to Faye Martin at [mobilityfunding@ntu.ac.uk](mailto:mobilityfunding@ntu.ac.uk)

***By completing and submitting an application for the Sustainable Travel Scholarship you are agreeing that you understand and accept the full terms and conditions of the scheme as presented here.***