

SCHOOL OF ART & DESIGN

# DIGITAL PORTFOLIO ADVICE



WORK BY LUCY BOND

## BA (HONS) THEATRE DESIGN

All UK-based students are invited to interview, where they can showcase their art practice. As part of the Theatre Design application for overseas applicants, you may be requested to submit a digital portfolio. Your digital portfolio is a great way to showcase your passion for the subject area, and for us to learn more about you.

We would like to see 12 examples of your practical work and a piece of written work. These should be submitted as two separate files.

Here's a few handy tips...

### Practical work

- We want to see examples that showcase your drawing ability, as well as any other work that you feel expresses your personal creativity.
- You may wish to include photographs of any models you have made (but please note that this is an example, and not a necessity).

### Format

- Please submit your practical work as a Microsoft PowerPoint or Apple QuickTime presentation.
- It should be no more than 20 slides – this will allow you to include more than one image of each piece of work (if required), plus short descriptions.
- Your digital portfolio should be submitted as a single unzipped file not exceeding 10mb.
- Where images are inserted into a presentation, they must be in JPEG format and a maximum of 72 dpi (dots per inch).

### Written work

- Please submit a piece of creative writing (from your current or previous course) to show the admissions tutors how you express yourself in English (approximately 500 words in length).
- Please save your written work as a Microsoft Word file.

### What we are looking for in your digital portfolio:

- a quality and range of visual concepts, and level of innovative thinking
- good presentation skills, and the ability to visualise ideas

This information is for those applying to join this course in September 2019.

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- your ability to handle a variety of technologies, materials and processes
- your willingness to experiment in a range of visual media
- good observational skills in drawing.

## WHAT WILL HAPPEN NEXT?

When we receive your digital portfolio, it will be reviewed by the course admissions tutor. Once a decision has been made on your application you will receive a notification through UCAS Track, or an interview invitation from the University.

It is essential that you submit your work by the given deadline – after this date, we may be unable to consider your application, and an unsuccessful decision will be communicated to UCAS. If, however, you are unable to meet the deadline date but still wish to submit work for consideration, then please contact our friendly Admissions team on **+44 (0)115 848 4200**.

An electronic copy of your submission will be retained by NTU for the duration of the annual application cycle, but will not be held on file for longer than this, unless selected to help future applicants as part of our advice and guidance marketing material. Any work will be anonymised; if you would prefer us not to use your portfolio in any marketing material, please email [ad.ug-queries@ntu.ac.uk](mailto:ad.ug-queries@ntu.ac.uk) and let us know.

We look forward to receiving your digital portfolio!