

SCHOOL OF ART & DESIGN

# DIGITAL PORTFOLIO ADVICE



## BA (HONS) FINE ART

All UK-based students are invited to interview, where they can showcase their art practice. As part of the Fine Art application process for overseas applicants, you may be invited to submit a digital portfolio to help us progress your application. Your digital portfolio is a great way to showcase your passion for the subject area, and for us to learn more about you.

We would like to see 12 examples of your practical work and a piece of written work. These should be submitted as two separate files.

Here's a few handy tips...

### Practical work

You should include a variety of work which might include:

- observational drawing / painting
- notes or sketches showing research and idea development
- preparatory studies
- completed 2D / 3D work.

### Format

- Please submit your practical work as a Microsoft PowerPoint.
- It should be no more than 20 slides – this will allow you to include more than one image of each piece of work, if required, plus short descriptions.
- Your digital portfolio should be submitted as a single unzipped file not exceeding 10mb.
- Where images are inserted into a presentation, they must be in JPEG format, and a maximum of 72 dpi (dots per inch).

### Written work

- Please supply a written summary (500 words maximum) of the work you are submitting. This can include project briefs, on which your work has been based on, if appropriate.

This information is for those applying to join this course in September 2019.

This information is correct at the time of printing. Nottingham Trent University reserves the right to change this information without prior notice or justification.

## WHAT WILL HAPPEN NEXT?

When we receive your digital portfolio, it will be reviewed by the course admissions tutor. Once a decision has been made on your application you will receive a notification through UCAS Track, or an interview invitation from the University.

It is essential that you submit your work by the given deadline – after this date we may be unable to consider your application and an unsuccessful decision will be communicated to UCAS. If, however, you are unable to meet the deadline date but still wish to submit work for consideration, then please contact our friendly Admissions team on **+44 (0)115 848 4200**.

An electronic copy of your submission will be retained by NTU for the duration of the annual application cycle, but will not be held on file for longer than this, unless selected to help future applicants as part of our advice and guidance marketing material. Any work will be anonymised; if you would prefer us not to use your portfolio in any marketing material, please email [ad.ug-queries@ntu.ac.uk](mailto:ad.ug-queries@ntu.ac.uk) and let us know.

We look forward to receiving your digital portfolio!