

# THE SOCIAL & WELLBEING OFFICER

Average weekly time commitment:  
2-3 hours

## What is the Social and Wellbeing officer?

Provides a friendly and welcoming environment for club members.



## Benefits:

- ▶ Future career development opportunities.
- ▶ Recognised accreditations for extracurricular activity.
- ▶ Role-specific training & tailored support from NTU Sport.
- ▶ Opportunity to get a committee t-shirt!



## Skills for your CV:

Dealing with conflict, event management, building personal relationships.

## Main Responsibilities:

- ▶ Signposting students to appropriate wellbeing and support.
- ▶ Organise a variety of social activities that appeal to all club members.

**Pride. Unity. Respect.**

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## What is the role?

The Social and Wellbeing Officer is a very important role. The job is to assist in providing a friendly warm and welcoming environment alongside signposting students who are struggling with the pressures of university life.

## We are looking for someone who:

- Wants to give back to their club and/or sport.
- Is passionate about improving NTU Sport.
- Can be adaptable to different situations.
- Is approachable.
- Is well-organised.
- Is an active listener.

## What skills will you develop?

- Building personal relationships.
- Dealing with conflict and mediation skills.
- Understanding of factors which affect emotional wellbeing and how to signpost accordingly
- Event management.

## What are the perks?

- Leave a lasting legacy within your club.
- Opportunities for future career development and support.
- Tailored support from NTU Club Development Officer / Head of Sport.
- Comprehensive role-specific training and guidance.
- A key role within NTU Sport and an opportunity to make a difference.
- Official university record of extra-curricular achievements (Higher Education achievement record).

## Main responsibilities:

- Be an ambassador for NTU Sport's values: Pride, Unity, Respect.
- Co-create and contribute to the implementation of the Club Development Plan.
- Establish a clear and trusting relationship with your NTU Sport lead (e.g Club Development Officer / Head of Sport).
- Promote 'Report and Support' to ensure members have access to appropriate help.
- Promote the University's respect and consent code of behaviour within the club; anti-discriminatory practice and 'Report and Support'.
- Responsible for applying for ocean tickets and the fair distribution of tickets following the NTSU procedure.
- Organise a variety of social activities that appeal to all club members

**Pride. Unity. Respect.**