



working with you...

Buying for a better future

SCoRE

Sustainability

Version 2

| ACTION | ACTIVITY |
|---|--|
| Support the Local economy | <p>Encourage NTU suppliers from the local economy</p> <p>Collaboration with East Midlands Public sector organisations</p> |
| Create more opportunities for SMEs through NTU procurement spend | <p>SME share of NTU Procurement spend equivalent to one-third, either via suppliers or indirectly at different tiers of the supply chain</p> |
| Sustainable Procurement | <p>Embed Sustainable Procurement principles in NTU sourcing activities through updated Policy and Supplier Code of Conduct</p> <p>External assessment to level 5 on Flexible Framework</p> |
| Being a Fair Partner and improving Accessibility | <p>No PQQ stage to be used in tenders for contracts below Public Procurement Thresholds to simplify process</p> <p>Undisputed invoices paid within 30 days</p> |



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Commercial effectiveness

Version 2

| ACTION | ACTIVITY |
|--|---|
| <p>Provide Value for Money (VFM) for NTU stakeholders</p> | <p>Maintain required savings and VFM levels within NTU</p> <p>Category management approach used for all key spend areas to optimise long term benefits</p> <p>Use of balanced Scorecards to evaluate tenders above Public Procurement Thresholds</p> <p>Develop improved low value ordering process to provide better VFM</p> |
| <p>Communicate more effectively with suppliers: Improve engagement and gather feedback from suppliers</p> | <p>Continue to run Suppliers Awards, Targeted events on particular topics, and generic 'Meet the Buyer' sessions</p> <p>Gather feedback to make it easier for SME Suppliers to deal with NTU</p> |
| <p>Supplier Relationship Management (SRM)</p> | <p>Develop an NTU-wide approach to SRM, identifying which of the contracted suppliers are to be managed closely</p> |
| <p>Digital Procurement</p> | <p>Develop strategy for use of G-Cloud and other Government frameworks to simplify IT procurement at NTU.</p> |
| <p>External Assessments</p> | <p>Repeat audit versus PCA guidelines, aim for 'Superior Performance' categorisation</p> |



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Research

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| ACTION | ACTIVITY |
|---|--|
| <p>Provide best VFM for Research at NTU to 'make grants go further'</p> | <p>Develop Method to build Procurement forecasts into Research Grant applications</p> <p>Develop specific Procurement Plan for Research Activity, to include Operational purchasing support for below Threshold purchases</p> <p>Trial use of Science Warehouse e-catalogue for laboratory equipment and materials purchases</p> |
| <p>Support innovation through NTU procurement spend</p> | <p>Update plans for SMEs based on outcomes of Government Small Business Research Initiative (SBRI)</p> <p>Support government initiatives to stimulate innovation through procurement spend</p> |
| <p>Run targeted events to engage suppliers with NTU Research topics</p> | <p>Develop Food-related supplier event and one other based on NTU research strength areas</p> <p>Encourage Volunteering and other support activities from NTU suppliers for John Van Geest Cancer Centre</p> |



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Employability

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| ACTION | ACTIVITY |
|---|---|
| Encourage support for Employability via NTU suppliers | <p>Monitor number and quality of student placements within NTU suppliers year on year</p> <p>Encourage increase in Placements via tendering and SRM activity</p> |
| Support people development within Central Procurement | <p>Maintain ongoing programme of Graduate Student placements</p> <p>Support postgraduate Student project work within Procurement</p> <p>Host Work Experience students from local schools</p> |
| Skills development and training | <p>Encourage CIPS and professional training for Procurement staff</p> <p>Provide briefings and training for NTU staff on Procurement issues (Public Procurement Regulations, Policy, Processes etc.</p> |