

Appendix 2: Progression decisions

Progression codes are used to demonstrate a final decision on the student's record for that academic year. The below table lists all Progression Codes and their descriptions.

Examples are included in the tables below to further ensure the appropriate progression decisions are selected.

Banner code	General terminology	Examples
<i>Deferred Decisions (Record remains in same academic year)</i>		
DF	Decision deferred	To be used where a decision cannot yet be made; this may be due to a CPC, Academic Integrity or missing information/marks.
<i>Proceed Decisions (Rolls record into next academic year)</i>		
P0/P1/P2/P3	Proceed to next level	To be used where a student passes all required modules and proceeds to the next level of their course. Generally, the number in the code (0,1,2 and 3) refers to the year of study they are passing (Foundation, Year One, Year Two and Year Three, respectively)
PS	Pass and Proceed to Placement	To be used where a student has successfully completed all required modules and is proceeding to placement.
PD	Proceed with deficit	To be used here a student is being allowed to proceed to the next level/year of study carrying deficiencies. This is usually where students are repeating a single module in the next academic year.
PP	Proceed to Placement (Deficit)	To be used where a student is being allowed to proceed to their placement while carrying deficiencies.
PB	Proceed - Limited Bachelor's Degree	To be used where a student on an Integrated Master's has not met the requirements to remain on the Integrated Master's Route of Study

Banner code	General terminology	Examples
PG	Proceed – Limit of Ordinary Degree	To be used where a student has failed a number of modules and is being allowed to retake some or all, but for an Ordinary Degree only.
PR	Proceed – Stage Incomplete	To be used when a part time student progresses to the next academic year without completing all modules from the previous level. They will study a combination of modules from both levels.
PU	Proceed Same Year	To be used where a student has passed all required modules, and will continue modules normally taught in the same year in the next academic year; often used in Varying Rate of Study.
PW	Proceed within Stage	To be used where a student is going into the next formal year of study, but is remaining at the same academic level, often used in Part Time Courses.
NI	Break in Study	To be used where the student is on a Break in Study and will be returning.
<i>Referral Decisions (Record remains in same academic year)</i>		
R1	First Sitting in Referral Period	To be used where the student is being given the opportunity to sit, as if for the first time, all outstanding assessments in the referral period.
RA	Referred in Referral Period	To be used where a student is being given the opportunity to sit all outstanding assessments as further attempts.
F2	Mixture of first and further sits in referral period	Where a student is taking a mixture of first and further sits in the referral period.

Banner code	General terminology	Examples
<i>Repeating Year Decisions (Rolls record into next academic year)</i>		
F1	Repeat Year (first sits)	To be used where the student is being allowed to repeat and take first sittings in all available assessments in the next academic year, but not progress to the next formal year of academic study.
FY	Repeat Year (First sits and repeats)	To be used where the student is being allowed to repeat next academic year and will be taking a mixture of first sittings and standard repeats, but not progress to the next formal year of academic study.
FR	Repeat Year (All Repeats)	To be used where a student is being allowed to repeat next academic year and all assessments will be standard repeats. The student will also not progress to the next formal year of academic study.
<i>Withdrawn Decisions (Closes record)</i>		
FT	Withdrawn due to academic failure	Student cannot continue their studies due to failing modules with no possibility of repeating assessments or modules and have been withdrawn from their course.
WD	Withdrawn	To be used where the student has exited the course before gaining enough credit for any award
WI	Withdrawn – Internal Transfer	To be used where a student is leaving one course at NTU and is transferring to another.
FB	Permanently Excluded	To be used where the student has been permanently excluded; usually due to Academic Integrity or Student Code of Behaviour

Banner code	General terminology	Examples
PT	Pass and Transfer Out	To be used where a Foundation Year Student passes their year but transfers to another institution.
DE	Deceased	To be used where the student is deceased and did not complete enough credits for an award.
<i>Awarding Decisions (Closes record)</i>		
PA	Quality for Award	To be used where a student completes a course and qualifies for an award. This completes the record for the student.
PF	Qualify for Fallback	To be used where the student exits the course before it's completion or is awarded a lower level award than the one they originally enrolled for.
PN	Complete Non Award Bearing	To be used in instances where students have completed non-credit bearing courses, study individual modules or Exchange students.