## TILT Sabbatical Scheme Expression of Interest for 2020/21

If you have questions about the TILT Sabbatical scheme, or experience problems completing this form, please contact tilt@ntu.ac.uk

### Eligibility to apply

* Academic and Professional Services staff are eligible to apply;
* Applications must be supported by the relevant line manager(s);
* Applicants (or lead applicants for tiger team applications) must have achieved or be demonstrably working towards Fellowship of the Higher Education Academy;
* In line with NTU Sabbatical Leave policy, applicants (or lead applicants for tiger team applications) should have worked at NTU (including Confetti) for a minimum of three years.

The broad parameters governing the Scheme are the same as those in NTU’s Sabbatical Leave Policy Procedure. Colleagues may also find it useful to refer to NTU’s Secondment Policy. Both can be found here: <https://www4.ntu.ac.uk/staffnet/human-resources/hr-policies.html#S>

Please refer to the [TILT Sabbaticals guidance](https://www.ntu.ac.uk/c/tilt/funding-and-resources) while completing this form.

## Applicant information (for a Tiger Team project this part should be completed a colleague who is willing to act as key contact for the group)

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| Name: |  |
| Job Title: |  |
| School / Department: |  |
| Email address: |  |
| Preferred contact number: |  |
| Length of Service with NTU: |  |
| HEA Fellowship Status: |  |

## All colleagues involved in the proposed Sabbatical project (including the key contact)

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| Name | School or Department | Line manager or HoD |
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To the best of my knowledge, all line managers listed here have given in-principle agreement to the involvement of the relevant colleague(s).

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**Expression of interest—proposed project outline**

These questions are intended to give colleagues the opportunity to demonstrate the potential of their project idea: it should involve outputs that are achievable in the time and with the resource available, and the proposed work should show clear potential to enhance learning and teaching at NTU. Fully worked-out details are not required at this stage.

Stage 1 (Expressions of interest) is a competitive process. Those selected for further development will be offered support to provide a fully worked-out plan for the proposed Sabbatical (stage 2). Depending on the quality of final proposals received at stage 2, it is hoped that all projects proceeding to this stage will be funded.

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| 1. **Working title** of proposed project
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| 1. **Outputs**. Please outline key output(s) of the proposed project, and their potential to enhance learning, teaching or assessment at NTU.
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| 1. **Strategic goals**. How does the proposed project align to strategic goals including University, reimagined?
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| 1. **Programme of work**. Please give a broad outline of the main activities to be undertaken in the proposed programme of work, including timings.
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| 1. **Timing of buy-out**. Indicative model for involvement and time use of colleagues listed above. For example, will the Sabbatical time be taken in a single block or spread out across the year? For tiger teams, how might the work, time and funding might be productively divided among the group members? (NB a definitive plan with full detail is not needed at this stage.)
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| 1. **Scholarship**. Indication of scholarly methods or approaches to be used in the project; and outline of existing literature, scholarship or research which has fed into this initial project idea.
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| 1. **Dissemination**. Please outline plans to disseminate outcomes of this work within and beyond NTU.
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| 1. **Measuring impact.** How do you anticipate that the impact of this work can be measured (for example, on the student academic experience; on colleagues’ practice; etc.)?
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| 1. **Applicant expertise.** Outline why the colleagues listed above (or, if applicable, the individual) are the right people for this project. What expertise, skills, knowledge, or opportunities do they contribute to this particular area? Please also include brief information regarding their track record of supporting teaching and learning.
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