

**Stage one: Completion of review evaluation template**

1. The UK review evaluation template is completed by the partner and/or School, depending upon the nature of the collaboration
2. Financial review is undertaken by the College Finance and Planning Manager (jointly with CADQ for FEC collaborations)
3. When the evaluations have been completed the proposal proceeds to stage two of the process

**Stage two: School Executive**

1. Completed review evaluation and financial evaluation are submitted to the School Executive for consideration of the continuation of the collaboration
2. Where an evaluation is approved for continuation by the School Executive it proceeds to stage three of the process
3. Where a proposal is rejected, action will need to be taken to inform the partner, and to commence arrangements for teach-out of the collaboration
4. CADQ and the CMT are notified of the outcome

**Stage three: UK BEG**

1. Completed review evaluation and School Executive decision are submitted to UK BEG for a final health check to inform the continuation of the collaboration
2. Where a proposal is approved by UK BEG it proceeds to periodic collaborative review
3. Where a proposal is rejected, action will need to be taken to inform the partner, and to commence arrangements for teach-out of the collaboration
4. School Executive, CMT and UET are notified of the outcome