

**EXTERNAL EXAMINER NON-ATTENDANCE AT BOARD OF EXAMINERS**

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| Institution: |  |
| Course title: |  |
| Date of Board of Examiners meeting: |  |

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| I was unable to attend the meeting of the Board of Examiners for the above programme, held on the above date, for the following reason(s): | |
|  | |
| However, I confirm that I have been involved with the assessment of the students and agree with the final recommendations reached as indicated on the conferment / progression statement. | |
| External Examiner’s signature: |  |
| External Examiner’s name: |  |
| Date: |  |