Partnerships: Delivery site assessment template

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| Delivery Site Assessment  |
| Name and location of delivery premises:  |  |
| Course(s) to be delivered at these premises: |  |
| Name of person completing the assessment: |  |
| Date of visit: |  |
| 1. Are teaching and learning facilities adequate and suitable to support delivery of the course?*Please comment on whether*:* the teaching rooms are suitable for educational purposes;
* the equipment available is suitable for delivery of the course(s);
* appropriate break-out and small group working space is available;
* any specialist facilities required for delivery of the course are available, for example laboratories.
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| 2. Is the physical resource base to underpin the course(s) adequate and suitable?*Please comment on:** details of library provision, where this is a requirement;
* details of computing and IT facilities, including hardware, software and Wi-Fi;
* whether appropriate catering and refreshment facilities are available for staff and students;
* details of any pastoral support facilities at the premises, where applicable.
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| 3. Are the premises in an appropriate location?*Please comment on:** the location of the premises;
* accessibility of the premises, including disabled access and proximity of public transport;
* health and safety provision, including fire exits and first aid arrangements.
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| 5. ConclusionYour overall impressions of the premises as an appropriate delivery site for NTU provision. |  |
| 6. Recommendations to SASQCPlease make a recommendation on the suitability of the proposed delivery premises, including any conditions or recommendations attached to the approval. |  |

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| **Policy owner** |  |  |
| CADQ |  |  |
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| **Change history** |  |
| *Version:* | *Approval date:* | *Implementation date:* | *Nature of significant revisions:* |
| Sept 2016 | 30.09.16 | 01.10.16 | Change of title |
| Sept 2017 | 12.09.17 | 01.10.17 | None |
| Sept 2018 | 12.09.18 | 01.10.18 | None |
| Sept 2019 | 11.09.19 | 01.10.19 | None |
| Sept 2020 | 16.09.20 | 01.10.20 | None |
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| **Equality Analysis** |  |
| *Version:* | *EA date:* | *Completed by:* |  |
| Sept 2016 | N/A |  |  |
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