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Description automatically generated

**Partnerships: Delivery site assessment template**

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| **Name and location of delivery premises:** |  |
| **Course(s) to be delivered at these premises:** |  |
| **Name of person completing the assessment:** |  |
| **Date of visit:** |  |

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| --- | --- | --- |
| **1.** | Are **teaching and learning** facilities adequate and suitable to support delivery of the course?  *Please comment on whether*:   * the teaching rooms are suitable for educational purposes; * the equipment available is suitable for delivery of the course(s); * appropriate break-out and small group working space is available; * any specialist facilities required for delivery of the course are available, for example laboratories. |  |
| **2.** | Is the **physical resource base** to underpin the course(s) adequate and suitable?  *Please comment on:*   * details of library provision, where this is a requirement; * details of computing and IT facilities, including hardware, software and Wi-Fi; * whether appropriate catering and refreshment facilities are available for staff and students; * details of any pastoral support facilities at the premises, where applicable. |  |
| **3.** | Are the premises in an appropriate **location**?  *Please comment on:*   * the location of the premises; * accessibility of the premises, including disabled access and proximity of public transport; * health and safety provision, including fire exits and first aid arrangements. |  |
| **4.** | **Conclusion**  Your overall impressions of the premises as an appropriate delivery site for NTU provision. |  |
| **5.** | **Recommendations** to SASQC  Please make a recommendation on the suitability of the proposed delivery premises, including any conditions or recommendations attached to the approval. |  |