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| Centre for Academic Development and Quality |
| Validation ServicePartner nameAnnual Centre health check and development plan |
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| Course title | Mode of delivery |
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| Sign off at Centre |

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## 1.Overview

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| Area | Yes/No | Overview of issue raised | Specific action | Who is leading | How success will be measured | Intended completion date |
| Recruitment |  |  |  |  |  |  |
| Has the course recruited the predicted numbers or within 20%? | Yes/No |  |  |  |  |  |
| Progression and achievement |  |  |  |  |  |  |
| Does progression and achievement data give rise to any concerns that require a response at centre-level?  |  |  |  |  |  |  |
| Widening participation (UK COLLEGES ONLY) |  |  |  |  |  |  |
| Does progression and achievement data give rise to any concerns that require a response at centre-level |  |  |  |  |  |  |
| Have any concerns requiring a centre-level response been raised in relation to teaching and learning by external examiners, academic liaison tutors, staff or students? |  |  |  |  |  |  |
| Assessment |  |  |  |  |  |  |
| Have any concerns requiring a centre-level response been raised in relation to assessment by external examiners, academic liaison tutors, staff or students? |  |  |  |  |  |  |
| Course management |  |  |  |  |  |  |
| Are course management meetings held at least once per term and are these minuted? | Yes/No |  |  |  |  |  |
| Is there a course action plan in place which responds appropriately to any issues raised? | Yes/No |  |  |  |  |  |
| Is there evidence that student feedback is sought and responded to? | Yes/No |  |  |  |  |  |
| Resources |  |  |  |  |  |  |
| Have any concerns relating to resources been raised by external examiners, academic liaison tutors, staff, students or PSRBs? | Yes/No |  |  |  |  |  |
| Regulatory bodies |  |  |  |  |  |  |
| Has the provision been inspected by a regulator body in the reporting year (for example, Ofsted of QAA). |  |  |  |  |  |  |
| If YES, what were the outcomes and were any concerns raised? |  |  |  |  |  |  |

 **Relationship with Nottingham Trent University**

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| Please provide a brief overview of the relationship with the University over the last academic year. Please state what has gone well, any issues that need to be addressed by the University and any additional support required.  |
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**Other areas for enhancement and development at centre-level**

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| --- | --- | --- | --- |
| Specific action | Who is leading | How achievement will be judged | Intended completion date |
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## 2.Appendices

Appendices do not have to supplied as part of this file but can be supplied as separate documents. Please record in the table below if they have been supplied:

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|  | Supplied by | Available? | Comments |
| Recruitment data | NTU |  |  |
| Progression and achievement data | College |  |  |
| Student feedback; minutes of student feedback meetings or survey data at centre-level | College |  |  |
| Minutes of centre-level meetings where matters related to HE courses are discussed and action agreed. | College |  |  |