



QH Supplement 0A: Approach to Policy Review and Review Schedule

1. Approach to Policy Review

- 1.1 The academic policy (Sections) and associated guidance (Supplements) published in the NTU Quality Handbook is subject to formal review on a cyclical basis. Policies are provisionally scheduled for review. At this point owners, with advice from relevant stakeholders will decide whether the policy currently requires a review or whether it can be scheduled for a later point.
- 1.2 It may be that a strategic development or change in national policy triggers an immediate review. Reviews may also be undertaken by a Task and Finish Group of ASQC. Forthcoming changes may delay a review until such changes have been agreed upon.
- 1.3 Changes to policy arising from reviews are approved by ASQC and are normally implemented for the start of the next academic year. Changes for the next academic year should be presented for approval at ASQC no later than the preceding May meeting. The rare circumstances which demand a more immediate implementation date will be managed on a case-by-case basis.
- 1.4 Members of ASQC have sight of up-to-date information on policy ownership and forthcoming reviews in the NTU Academic Policy Tracker.
- 1.5 Where a policy is introduced or a significant change to a policy has taken place, the new approach or effectiveness of the change will be monitored after implementation. Information on the monitoring of a policy will be presented to ASQC as part of the policy's implementation plan.
- 1.6 The Academic Quality team in CADQ monitor the Quality Handbook throughout the year. This includes an annual check on all parts of the Quality Handbook (Sections and Supplements) to ensure ongoing currency, in advance of the October publication date.

2. Policy schedule

| Section | Review Consideration Date: |
|--|----------------------------|
| 1 Academic quality governance - Requirements | 2025/26 |
| QHS 1A Requirements for ensuring the currency and health of a course | 2025/26 |
| 2 Enabling student development and achievement and achievement through governance and engagement - Requirements | 2025/26 |
| 2A Student Attendance and Engagement policy | 2025/26 |
| 3 Undergraduate awards - Requirements | 2026/27 |
| 4 Postgraduate taught and research awards - Requirements | 2026/27 |
| 5 Course design and approval - Requirements | 2027/28 |
| QHS 5A Requirements for Approving Changes to Courses | 2025/26 |
| 6 Course Review | 2027/28 |
| 7 Periodic Review - Requirements | 2025/26 |
| QHS 7A Periodic Review: School Review Operational Guidance | 2025/26 |
| QHS 7B Periodic Review - Guidance for Panel Members | 2025/26 |
| 8 Student engagement - Requirements | 2025/26 |
| 9 External examining - Requirements | 2026/27 |
| 10 Working with others - Requirements | 2026/27 |
| 10A: Partnerships - Requirements | 2026/27 |
| QHS PS4 Requirements for initiation and cessation of progression arrangements between Kaplan International Colleges and NTU | 2026/27 |
| 10B Academic Partnerships – Requirements | 2026/27 |
| 10C Micro-credentials - Requirements | 2026/27 |
| 10D Placements - Requirements | 2025/26 |
| 10E Apprenticeships - Requirements | 2026/27 |

| | |
|--|---------|
| 11 Research degrees - Requirements | 2025/26 |
| 12 Course Design Requirements | 2027/28 |
| 13 Admissions - Requirements | 2025/26 |
| 14 Learning and Teaching Requirements | 2025/26 |
| 15 Assessment - Requirements | 2025/26 |
| QHS 15C: Requirements for Recognition of Prior Learning (RPL) and credit transfer | 2025/26 |
| 16 Taught course awards and registration periods - Requirements | 2025/26 |
| 16A Common Assessment Regulations for Bachelor's and Integrated Master's Degrees - Requirements | 2025/26 |
| 16B Common Assessment Regulations for Foundation Degrees - Requirements | 2025/26 |
| 16C Common Assessment Regulations for Taught Postgraduate Degrees - Requirements | 2025/26 |
| 16D: Principles for drafting non-degree course regulations - Requirements | 2025/26 |
| Section 16E: Common Assessment Regulations for Higher National awards - Requirements | 2025/26 |
| 17A Consideration of Personal Circumstances policy - Requirements | 2027/28 |
| 17B Academic Appeals Policy and Process - Requirements | 2025/26 |
| 17C Academic integrity - Requirements | 2026/27 |
| 17D Procedure for Investigating Alleged Research Misconduct - Requirements | 2025/26 |
| 17E Student Complaints Procedure - Requirements | 2027/28 |
| 17F Research Degrees Complaints and Appeals Procedures - Requirements | 2027/28 |