



QH Supplement PS3: Requirements for foundation degree progression:

This supplement should be read in conjunction with Quality Handbook (QH) Sections 10 and 10A.

Academic Approval

1. Approval criteria

- 1.1 Academic approval of foundation degree progression routes will consider:
 - a. whether there is reasonable equivalence between the curricula and learning outcomes of the foundation degree and those of a level or stage of an NTU course(s);
 - b. whether there are any additional entry criteria for the identified progression route, for example work experience requirements;
 - c. the level of entry to the bachelor's degree;
 - d. any Professional, Statutory and Regulatory Body (PSRB) requirements to incorporate a specific need for additional entry requirements prior to a place being offered, for example an interview.
- 1.2 Progression should not be conditional upon a bridging course or a specific pass result.

2. Method of approval

- 2.1 The progression route is approved at the same time as the foundation degree, as part of the standard approval processes as set out in QH Sections 5 and 10B.

3. Documentation for approval

- 3.1 In addition to the standard documentation required for approval of the foundation degree, a progression route proposal document is produced which contains:
- a. a justification for the proposed progression route;
 - b. a rationale for the level of entry where this is not to Level 6;
 - c. evidence of the mapping exercise undertaken, to show the alignment of content and learning outcomes;
 - d. details of any transitional arrangements put in place to facilitate student achievement;
 - e. details of any additional entry criteria, such as work experience, or PSRB requirements.

Monitoring and review

4. Monitoring the arrangement

- 4.1 The course leaders for both the foundation degree and the course into which it progresses oversee the day to day operation of the arrangement, and are responsible for the ongoing monitoring of standards and student learning.
- 4.2 The arrangement should be monitored as part of routine course management processes for the foundation degree and the bachelor's degree, as set out in QH Sections 6 and 10B.
- 4.3 If changes are made to either course during the period of the agreement, the impact on the other course must be considered and discussed with the other course team prior to the change being made. The course teams should ensure that the two courses continue to align to ensure that progression is not compromised.

5. Periodic review

- 5.1 Foundation degree progression arrangements are periodically reviewed as follows:
- a. Through Periodic Course Review of the bachelor's degree and the foundation degree (where it is an NTU course), as set out in QH Section 6 and Quality Handbook Supplement (QHS) 6B.
 - b. Through Periodic Collaborative Review of the foundation degree (where it is a partner course), as set out in QH Section CP1.

Policy owner
CADQ

Change history			
<i>Version:</i>	<i>Approval date:</i>	<i>Implementation date:</i>	<i>Nature of significant revisions:</i>
Sept 2016	30.09.16	01.10.16	Clarification of requirements
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Equality Impact Analysis		
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