



Section 1 – Personal Details

Title

Forenames

Family name / Last name

Section 2 – Contact Details

Home Address *(please provide your address in your country of permanent residence)*

Home Postcode

Home Telephone

Mobile Telephone

Email

Correspondence address *(if different from your home address)*

Section 3 – Further Details

Date of birth

Gender Identity

Do you have a disability that requires any additional support requirements?

Yes

No

Support Requirements (if applicable)



Section 4 – Course Details

What course are you intending to study at Nottingham Trent University?

Are you applying to attend the course for Credit? If no, you will still receive a CPD certificate of attendance. Yes No

Are you intending to gain credits to transfer onto a postgraduate degree course? Yes No

Section 5 – Residency

Ethnicity

Nationality

What is the country of your permanent (home) residence?

Section 6 – Education

What is the highest level of qualification that you hold?

Have you attached a copy of your most recent qualifications? Yes No

Section 7 – Employment

Name of current employer

Employer address

Postcode

Job Title

How does this course benefit your role?

I have attached a copy of my CV Yes

Will your employer be paying your fees? Yes No

For CITB-registered employers, has Employer Network funding been approved for your place? Yes No



Section 8 – Other Details

Residential Category

Do you require a visa to study in the UK? Yes No

What type of visa do you intend to use to study in the UK?

Have you ever studied in the UK before? Yes No

What is your passport number?

Have you attached a copy of your passport? Yes No

Is English your first language? Yes No

If English is not your first language, please provide details of your highest English Language qualification.

Section 9 – Criminal Conviction

Do you have a criminal conviction? Yes No

Section 10 – Declaration

Declaration / Signature

Please read the following declaration carefully.
I accept that I am responsible for ensuring that the fees and other expenses related to my studies are paid or that an arrangement to pay has been made at the beginning of each academic year, either directly or on my behalf by a third party.

I acknowledge that I am bound by the University's rule and regulations, including but not limited to the student code of behaviour, the computer use guidelines and the University's intellectual property policy. These may also include all codes, rules and regulations of any other organisation or institution, attendance at which forms an integral part of my studies.

Some of the information we gather during enrolment is sent to HESA – the Higher Education Statistics Agency, HESA collects, and is responsible for the database where your HESA student record is stored. HESA uses this information in its own right, for example to publish statistics about students in higher education, HESA may link information from their student records to other related datasets such as UCAS, NSS and Student Loan Company data. All uses of the HESA Student Record must comply with the Data Protection Act 1998.

Please complete and return this form with a copy of your undergraduate certificate or other relevant qualification and a copy of your CV and photo page from your passport to cpdbe@ntu.ac.uk