## Sport Club Committee Nominations & Voting

## FAQ's

## **Nominations**

- Q&A)
- O: I can't get to the nominations page.
- A: Log in as a student on the website and click on 'Your Account/Profile' under your name in the top right-hand corner of the screen. You will then need to click on 'My Nominations' and you should be able to see the officer positions at the very least. Or just head to <a href="mailto:trentstudents.org/nominate">trentstudents.org/nominate</a>.
- Q: I can't see any elections when I go on my nominations.

  A: Check that you have signed into the website as a student. You will need to be a member of the club. If there are still issues, contact <a href="Rachel">Rachel</a> who can ask NTSU to check the user account on the website to identify the problem.
- Q: I am on placement. Can I nominate myself?

  A: Yes! We have added students we think are on placement and will be returning for the 2023/24 academic year. However, if you have been missed, please get in touch with Rachel and we can add you.
- Q: The website won't let me log in as a student
  A: The most likely reason for this is that you 'opted out' of the Union when you enrolled. You will need to email support@ntu.ac.uk and ask to be opted back into the Union. You will have to wait overnight for the system to update your data.
- Q&A

  A: This means that either nominations haven't yet opened, or nominations have closed. You can only nominate yourself between midday on Monday 13th February and midday Friday 24th February.
- Q: I missed the deadline for nominations but I really want to run, will you accept my nomination if I put it in now?
  - A: No We allow two weeks of nominations, which is plenty of time to submit. Any issues with the website should have been flagged up in good time so that staff had time to resolve them. We cannot accept late nominations as we need time to administrate the website and turn around ready for voting. It is also unfair on those candidates who have submitted their nominations on time.



Q: Can I withdraw a nomination?

A: Yes – You will need to email elections@su.ntu.ac.uk stating which nomination they would like to withdraw. We don't need a reason. Once a nomination has been withdrawn, it can only be resubmitted before the nomination deadline. After that, we do not allow a resubmission.



Q: Why has my nomination been rejected?

A: It could be for a number of reasons, but commonly they are likely to be one of the following:

- Your photograph contains something inappropriate,
- Your manifesto was irrelevant to the role or contained inappropriate content,
- It makes reference to heavy alcohol consumption
- It contains bribery or offers something outside the role description in return for votes (free food or alcohol etc.).

You will have received a reason at the point at which your nomination was rejected. You can resubmit any nomination until the close of nominations.

Q&A)

Q: I didn't see you had rejected my nomination, can I quickly re-submit?

A: Not if the nomination period has already closed. We allow a 2-week period and you should be checking to see whether your nomination has been accepted or not. Submitting a nomination is not a guarantee that it will be accepted.

## Voting



Q: I can't vote.

A: You need to be logged in as a student. Once logged in, the ballot paper should appear automatically, or else head to trentstudents.org/vote. If you are unable to log in as a student, the likely reason is that you have opted out of the union. In this case, you will need to email support@ntu.ac.uk and ask to be opted back in. You will need to wait overnight before you are able to vote.

(Q&A)

Q: I can't vote for the people in club.

A: The likely reason is because you are not a paid-up member of the club. You will need to join the club in order to vote. Placement students may need to be added. Please contact <u>Rachel</u> with information and we can check for you!