

# Tennis Club

## Development Officer

Average weekly time  
commitment: 2-3 hours

### What is the role?

Responsible for developing the Tennis Club participation pathway. To ensure inclusive opportunities for Tennis Club members at all levels.

### We are looking for someone who:

- Wants to give back to their club and/or sport
- Is passionate about improving NTU Sport
- Has an interest in developing project management skills
- Creative and innovative
- Good problem solving skills

### What skills will you develop?

- Budgeting
- Organisation
- Communication skills
- Adaptability
- Group management

### What are the perks?

- Leave a lasting legacy within your club
- Opportunities for future career development and support
- Tailored support from NTU Sport Development Officer / Head of Sport
- Comprehensive role-specific training and guidance
- A key role within NTU Sport and an opportunity to make a difference
- Official university record of extra-curricular achievements (Higher Education achievement record)
- Bespoke Committee T-shirt

### Main responsibilities:

- Work with NTU Staff and coaches to support and develop the Tennis Club participation pathway. To ensure inclusive opportunities for Tennis Club members at all levels, including: weekly participation programme sessions and internal club competition
- Support the NTU Sport Development Officer in the organisation and administration of the Tennis Development Team(s) external representative competition, including: Notts LTA Winter League
- Represent NTU Tennis Club as an LTA Tennis Ambassador, including attending LTA National Training and networking/development opportunities
- Support the Club President and Committee to develop opportunities to integrate the development and BUCS squads of NTU Tennis Club
- Attend committee meetings and the Annual General Meeting (AGM)
- Co-create and contribute to the implementation of the Club Development Plan

### Next steps:

- Nominate yourself. Nominations are open: 12pm (midday) 12th February - 12pm (midday) 23rd February
- Election voting: 8pm 7th March – 12pm (midday) 15th March via the NTSU app
- If elected, you must attend Committee Ready training in term 3 (date TBC)

**Pride. Unity. Respect**