



Nottingham Trent
University

International Student Support

Applying to extend your student visa in the UK - application form guide

Version: 1.0
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Introduction

This guidance is for students completing the online Student visa application form to extend their visa from within the UK.

Prior to making your application, you are advised to read through [our guidance about the requirements and the documents you need to prepare](#).

Please be aware that not all students are eligible to make their student visa application from the UK. If you do not currently have a valid Student visa, you are advised to take advice from the International Student Support Service before proceeding with the application.

When to Apply

The earliest you can apply is 3 months before your course starts.

You must apply before your current visa expires. Your new course must begin within 28 days of your current visa expiring.

You should only apply once you have a CAS from NTU and have met all of the [Student visa requirements](#).

The date of application will be taken as the date you make payment for the visa application.

Starting your application

Go to [gov.uk](https://www.gov.uk), scroll to the bottom of the page, and click on the green “Start now” button in the section.



As part of your application, you'll need to prove your identity. Most students will do this by using the 'UK Immigration: ID Check' app to scan your identity document - you'll also create or sign in to your UK Visas and Immigration (UKVI) account.

This won't be possible if you don't have a BRP. In that case, you will give your fingerprints and a photograph (biometric information) at a UK Visa and Citizenship Application Services (UKVCAS) service point.

The following guide takes you through the steps you need to take to complete the application.

Where are you planning to live?

- ☐ England, Scotland, Wales or Northern Ireland
- ☐ Jersey, Guernsey or the Isle of Man

Continue

Where are you planning to live? Click on England, Scotland, Wales or Northern Ireland.

Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway

- ☐ Yes ☐ No

Continue

European Union, European Economic Area, and Swiss nationals

If this applies to you, select “Yes” and press “Continue”. You will be prompted to download the UK Immigration: ID Check app, which will allow you to scan your passport.

If you are not an EU, EEA, or Swiss national then select “No” and press “Continue”.

Do you have a valid UK biometric residence permit (BRP)?

You will need your BRP to confirm your identity. If you have lost your BRP, select No.

- ☐ Yes ☐ No

Continue

Do you have a valid UK biometric residence permit (BRP)? You will need your BRP to confirm your identity. If you have lost your BRP select No and you will be taken to the application form.

How to Apply

To apply to extend or switch to a Student Visa you need to:

- Fill in the application form
- Have your documents ready
- Pay the application fee
- Pay the health surcharge
- Have your biometrics taken (fingerprints and a photo)

Are you currently in the UK?

☐ Yes ☐ No

Save and continue

Are you currently in the UK?
Click Yes. You need to be in the UK to use this application form.

1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Further actions

[◀ Back](#)

Other Home Office applications

Important

We are aware of an intermittent issue that some users are experiencing impacting payments. Some users are seeing a screen advising there is a problem with the service. If you are impacted by this, either:

- refresh the webpage
- try again later

We are replacing biometric residence permits (BRPs) with an online immigration status (eVisa). [Find out more about eVisas and how this change affects you.](#)

Do you currently have an application with the Home Office for leave to remain for which you have not yet received a decision?

If you have submitted any other application to the Home Office which has not yet been decided, submitting this application varies any previous application, unless the previous application was under the EUSS. This means that only this current application will be considered.

If you have submitted an EUSS application which has not yet been decided, both this application and the EUSS application will be considered. If you meet the requirements for both applications, we will contact you to ask you which application you want to be granted.

☐ Yes ☐ No

Save and continue

Other Home Office applications, If you have already sent another UK visa application to the Home Office for which you are still awaiting a decision, please contact int.support@ntu.ac.uk , otherwise, choose “no.”

1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Further actions

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Register an email

Important

We are aware of an intermittent issue that some users are experiencing impacting payments. Some users are seeing a screen advising there is a problem with the service. If you are impacted by this, either:

- refresh the webpage
- try again later

We are replacing biometric residence permits (BRPs) with an online immigration status (eVisa). [Find out more about eVisas and how this change affects you.](#)

Enter an email address and password so you can save your answers. You will then be emailed a unique link to let you log back in to your application at a later point, if needed.

Throughout your application, you can select the option to 'Return to this application later' in order to re-send the link to your latest saved application.

Emails sent to this address may contain personal sensitive information. We will send a verification email to this email address. This email address must be verified by clicking the link in the verification email before the application can be submitted

Email address

Create a password

Your password must be 10 characters or longer and must contain at least 3 of the following:

- uppercase letter
- lowercase letter
- a number
- a symbol

Repeat your password

[Save and continue](#)

Register an email address

Choose an email address you check regularly. Once you have set up your password, UKVI will email you a link to your application form. You will need to use it each time you log back into your application. At any stage of your online application, you can select the option, "Return to this application later" and then select the option, "Email this link" in order to be able to return to your application later.

Follow the instructions for creating a password. If you think you will have difficulty remembering your password, write it down and keep it somewhere safe.

We have sent a verification email to:



This email address must be verified by clicking the link in the email before the application can be submitted.

[Change email address](#)

[Resend verification email](#)

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Verify your email address

A verification email has been sent

To continue with your application, you must verify your email address – you will receive a link from: noreply@visas-immigration.service.gov.uk

Who does this email belong to?



☐ The applicant

☐ An immigration adviser based in the UK

☐ Someone else

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Registering your email address

If you are making your own application use your email and select “the applicant”

Do you have an immigration adviser based in the UK?

Immigration advisers can advise you on matters relating to immigration and citizenship. For more information, click [here](#).

☐

Yes

☐

No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Do you have an immigration adviser based in the UK?

Only choose “yes” if you have a legal representative such as a solicitor making this application on your behalf in the UK.

N.B. If you are using the University's visa application checking service, select “No”.

1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Further actions

Check your answers

Check the information below before you continue to the next section.

Personal information

Are you currently in the UK?	Yes	Change
Do you currently have an application with the Home Office for leave to remain for which you have not yet received a decision?	No	Change
Email address		Change
Who does this email belong to?	The applicant	Change
alex.diop@ntu.ac.uk		

Immigration adviser

Do you have an immigration adviser based in the UK?	No	Change
---	----	------------------------

Continue

1. Start **2. Application** 3. Documents 4. Declaration 5. Pay 6. Further actions

Applicant(s)

Once the questions for the main applicant have been completed, you will be able to add additional applicants to this application, such as a family member or dependant

Student

The applicant

Not started

Answer questions about this applicant

[Return to this application later](#)

Enter your name, as shown in your current passport or travel document. Use the English spelling of your name where provided.

Your given name is usually your first name. If you have middle names, include these with your given name. If your name has a suffix (e.g. Jr), include this with your given name. If you have a patronymic name include it with your given names. You must tell us all your given names.

[I do not have a current passport or travel document](#)

Title

Given name(s)

Your given name is usually your first name.

Family name

Your family name is the surname shared by your family.

[I do not have both a given name and a family name](#)

Save and continue

[Return to this application later](#)

Check your answers

Check through the information you have provided and ensure it is correct.

Applicant(s)

You are now ready to answer the questions on the application form about you as a student visa applicant.

Enter your name as it is written on your passport.

If you have only one name rather than a first name and a surname, choose "I do not have both a given name and a family name" and you will find a single box to enter your name.

In addition to the names already provided, are you now or have you ever been known by another name?

You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes.

☐ Yes ☐ No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

In addition to the names already provided, are you now or have you ever been known by another name?

If you have ever been known by another name, you must provide details of this.

Can we use this email address to contact you?

If possible, we will use this email as your correspondence address. We will use this to contact you about your application and may use it to contact you about your immigration status after your application has been decided. If your application is successful, we may issue a [biometric residence permit \(BRP\)](#) to you. We will use this email address to make the arrangements to deliver the BRP to you. Emails may go to your spam, junk or trash folders.

You must notify us immediately if your email changes. [Find out how to change your details here.](#)

☐ Yes ☐ No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Can we use this email address to contact you?

The email address you have provided will appear here.

Make sure it is an email that you check regularly. UKVI will use it to contact you. If they need further information you will need to respond promptly.

Provide your telephone number

Only include numbers, and for international numbers include the country code. We may contact you by telephone if we have any further questions about your application, or about your immigration status after your application has been decided. This may be a home, work or mobile number.

You must notify us immediately if the contact telephone number you provide as part of this application changes. [Find out how to change your details here.](#)

☐ I cannot be contacted by telephone

Where do you use this telephone number?

You can select more than one option

☐ For use whilst in the UK

☐ For use whilst out of the UK

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Provide your telephone number

Enter a telephone number that UKVI can use to contact you if needed.

Provide your postal address

We may use this address to send sensitive personal information and important documents such as your [biometric residence permit](#). If we can't contact you by email, we will use this postal address. We may use this address for correspondence about your application and may use you to contact you about your immigration status after your application has been decided.

You must notify us immediately if your postal address changes. [Find out how to update your details here](#)

Enter a UK postcode

Find UK address

[Enter address manually](#)

Is this where you live?

☐

Yes

☐

No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Is this where you live?

☒

Yes

☐

No

When did you start living at this address?

Enter the date format in MM/YYYY

Month Year

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Provide your postal address

Enter your UK postcode and then select your address from the list.

If you are issued with a new BRP, this is the address UKVI will use. You must update UKVI if your address changes whilst you are waiting for the outcome of your application.

When your new BRP arrives, it will be delivered by courier and it will need to be signed for.

You can also use a correspondence address, eg if you wish for your BRP to be sent to an alternative UK address such as a family member. If you do that, indicate that you do not live at this address. You will then be asked for the address where you live.

Is this where you live?

Give the month and the year that you started to live at your current UK address.

What is your gender, as shown in your passport or travel document?

- ☐ Male
- ☐ Female
- ☐ Unspecified

What is your relationship status?

[I am unsure of my current relationship status](#)

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Country of nationality

If you have previous or additional nationalities, you will be able to add these later in the application.

Country of birth

Place of birth

Enter your place of birth (for example, the city or province), as shown on your passport or travel document.

Date of birth

For example, 31 3 2020

Day Month Year

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Your gender and relationship status

Enter your gender as shown on your passport and your legal relationship status:

Single: means you have never been married or in a civil partnership and you do not consider yourself to be in a relationship akin to either of these.

Unmarried partnership: means you consider yourself in a relationship but are not married or in a civil partnership.

Your nationality, country and date of birth

Enter these details as shown in your passport. If you have any previous or additional nationalities, there will be an opportunity to add these later in the application process.

Do you have a valid passport?

Use your passport to complete this section. If you cannot supply your current and valid passport as part of your application, select No.

☒ Yes ☐ No

Passport number

Issuing authority

On your passport this could also be referred to as 'country of issue' or 'place of issue'.

Issue date

For example, 31 3 2020

Day Month Year

Expiry date

For example, 31 3 2020

Day Month Year

Confirm you can provide this passport

☐

I can provide this passport if required

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Passport number

In order to make a valid Student visa application, you must have a valid passport.

Use the photo page of your passport to complete this section.

Make sure you check the details carefully.

You will need to confirm whether you can provide this passport if required, as you will need to take your passport to an appointment as part of your visa application.

Do you have a valid national identity card?

This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here.

☒ Yes ☐ No

National identity card number

Provide the number as shown on your identity card

Issuing authority

On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.

Issue date (if applicable)

Enter date in the format DD MM YYYY

Day Month Year

Expiry date (if applicable)

Enter date in the format DD MM YYYY

Day Month Year

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Do you have a valid national identity card?

This refers to national identity cards issued by a government, other than the UK government. If national identity cards are a requirement in your country, copy the details from your card. NB, a driving licence is not considered to be a national identity card.

Do you currently hold, or have you ever held, any other nationality or citizenship?

You must provide all the nationalities that you currently hold or have ever held.

☐ Yes ☐ No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Country of other nationality

If you have additional nationalities, you will be able to add these later.

Date held from

Enter date in the format DD MM YYYY

If you are unsure of the exact date, provide the month and year

Day Month Year

Date held to

Enter date in the format DD MM YYYY

If you are unsure of the exact date, provide the month and year

Day Month Year

Confirm if you still hold this nationality

☐ I still hold this nationality

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

What type of visa or leave to remain do you have?

Tier 2 (Intra-Company Transfer): Established Staff
Tier 2 (Intra-Company Transfer): Graduate Trainee leave to remain
Tier 2 (Intra-Company Transfer): Long Term staff leave to remain
Tier 2 (Intra-Company Transfer): Short Term staff leave to remain
Tier 2 (Intra-Company Transfer): Skills Transfer leave to remain
Tier 2 (Minister of Religion) leave to remain
Tier 2 (Sportsperson) leave to remain
Tier 2 (General) leave to remain
Tier 4 child
Tier 4 (General) leave to remain

Your other nationalities

If you currently, or previously have held any other nationalities, choose “yes” and then provide the details (see below).

Details of other nationality

You are required to provide details of all current and previous additional nationalities.

Do you currently have a visa or leave to remain?

If you have a student visa, select **Tier 4 (general) leave to remain**. If you do not currently hold a Student visa, seek advice from the International Student Support Service before submitting your application. Click save and continue

What is the start date of your current visa or leave to remain?

Enter date in the format DD MM YYYY

Day Month Year

What is the end date of your current visa or leave to remain?

Day Month Year

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

What is the start date of your current visa or leave to remain?

You will find this on your BRP:



Date of issue = start date
Valid until = end date

Has your visa or leave to remain ever been revoked, cancelled or curtailed?

This means your visa or leave was withdrawn after it had been granted. You would have been informed by the Home Office.

☐ Yes ☐ No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Has your visa or leave to remain ever been revoked, cancelled or curtailed?

If your current or previous visa has been cancelled by UKVI (eg because you left a previous course early), contact the International Student Support Service for further advice before making your application.

How long have you lived in the UK?

Year(s) Month(s)

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

How long have you lived in the UK?

Specify the total length of time you have been staying in the UK. NB this is used to calculate whether you automatically meet the financial requirement (if you have lived in the UK for 12 months or more).

You must give details about both parents if you know them. If you only have some of your parents' details, you should fill in as much as you can.

[What if I do not have my parents' details?](#)

What is this person's relationship to you?

- ☐ Mother
- ☐ Father
- ☐ Stepmother
- ☐ Stepfather

Title

Given names

Family name

If they do not have both a given and family name, enter their name(s) in the Given names field.

Date of birth

Enter date in the format DD MM YYYY

Day Month Year

Country of Nationality

Have they always had the same nationality?

- ☐ Yes
- ☐ No
- ☐ Don't know

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Do you have a biometric residence permit?

Read guidance about [what a BRP is](#) and [see examples](#) of what they look like and where to find the BRP number.

- ☒ Yes, I have a biometric residence permit

Enter your permit number

- ☐ No, I had a biometric residence permit for my most recent leave, but I do not have it now
- ☐ No, I did not have a biometric residence permit for my most recent leave

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

About your parents

At this stage of the application, you must give details and information about your parents.

You must give details about both parents. If you only have some of your parents' details, you should fill in as much as you can.

Biometric Residence Permit (BRP)

Answer "Yes" if your current visa details are printed on a card like the one below. The permit number is found in the top right-hand corner.



What is your current National Insurance number?

Example QQ 12 34 56 C

☐

I do not have a National Insurance number

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Do you have a UK driving licence?

☒

Yes

☐

No

Enter your licence number, if you know it

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Have you been to any other countries in the past 10 years?

Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area.

[Which countries are part of the European Economic Area \(EEA\)?](#)

☐

Yes

☐

No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Your National Insurance Number

National insurance numbers are issued to people working in the UK.

If you have been issued with an NI number, provide the number in the box, even if you are not currently working.

Otherwise, choose "I do not have a National Insurance number"

UK Driving licence

If you have a UK driving licence enter the licence number. If you do not, select "No".

World travel history

Here, you must say whether you have been to any other countries in the past 10 years excluding visits to the UK, USA, Canada, Australia, New Zealand, Switzerland, or the European Economic Area.

Which country did you visit?

Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area. You will be able to add additional details of your trips after you click 'Save and continue'.

[Which countries are part of the European Economic Area \(EEA\)?](#)

What was the reason for your visit?

- ☐ Tourism (including visiting family and friends)
- ☐ Work
- ☐ Study
- ☐ Transit (travelling through the country)
- ☐ Other - provide details

When did you enter this country?

Enter date in the format DD MM YYYY

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

When did you leave this country?

Enter date in the format DD MM YYYY

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

☐ Yes ☐ No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

World travel history (continued)

If you answered "Yes" to the above question, you must then specify the country/countries you have visited.

Details include: the reason for your visit, and when you entered and left the country.

Immigration history

This question refers to problems with UK immigration or the immigration authorities of any other country.

If you have ever experienced any of the situations listed, answer Yes to this and provide further details of the issue. Please also contact the International Student Support Service for further advice.

It is important that you declare any of these problems on your application even if they happened a long time ago and you have been issued with a UK visa since.

Have you ever:

- entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay
- breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission
- given false information when applying for a visa, leave to enter, or leave to remain
- breached UK immigration law in any other way

☐ Yes ☐ No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Have you ever been given medical treatment in the UK?

For example, if you visited a doctor, clinic or hospital, this counts as having medical treatment

☒ Yes ☐ No

Were you told that you had to pay the hospital, clinic or doctor's surgery for your medical treatment?

This does not include the Immigration Health Surcharge

☒ Yes ☐ No

Have you paid the full amount?

☒ Yes ☐ No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Have you ever received any public funds (money) in the UK?

This includes benefits for people on low incomes, such as housing or child benefits.

☐ Yes ☐ No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Breach of UK immigration law

This question asks if you have ever breached UK immigration by entering the UK illegally, overstaying, breached the conditions of your leave by working illegally, given false information or any other breach. Please contact the International Student Support Service if you need further advice about this.

Medical treatment in the UK

This series of questions concerns medical treatment in the UK. You have to declare if you have received medical treatment, provide details of where you receive the treatment (doctor/hospital), confirm if you had to pay and if you have paid the full amount required.

Public funds

International students with student visas are prohibited from accessing specific welfare benefits such as local authority housing and child benefits. If you claim "public funds," despite having a visa which states "no recourse to public funds," you:

- Will be breaching the conditions of your visa
- May be refused another UK visa
- May be barred from returning to the UK.

If you need further advice, please contact the International Student Support Service.

At any time have you ever had any of the following, in the UK or in another country?

Only select one answer at a time. If you need to give more than one answer, you can do so on another page.

- ☐ A criminal conviction
- ☐ A penalty for a driving offence, for example disqualification for speeding or no motor insurance
- ☐ An arrest or charge for which you are currently on, or awaiting trial
- ☐ A caution, warning, reprimand or other penalty
- ☐ A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
- ☐ A civil penalty issued under UK immigration law
- ☐ No, I have never had any of these

You must tell us about spent as well as unspent convictions. You must tell us about any absolute or conditional discharges you have received for an offence.

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

You must read all of the information on this page before answering.

[War crimes](#)

In either peace or war time have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity, or genocide?

☐ Yes ☒ No

☒ I have read all of the information about war crimes, including the guidance

[Save and continue](#)

[Cancel](#)

[Return to this application later](#)

[Show and edit answers](#)

Convictions and other penalties

You must give details of any criminal convictions you have in the UK or elsewhere. This includes road traffic offences, drink driving offences, and police cautions. If you have no criminal convictions or penalties, select, "No I have never had any of these".

A civil court judgement is where a court has ordered you to pay money to another person or party usually because of damages or monetary loss incurred by that person or party (this could affect students who are evicted from their property because of not paying their rent).

A civil penalty issued under UK immigration law includes fines issued to people who miss the deadline to apply for a BRP replacement.

War Crimes

Read through this section carefully, including clicking on the blue links. If there is anything you are unsure of, take advice from the International Student Support Service.

You must read all of the information on this page before answering.

[Terrorist activities](#)

Terrorist activities are any act committed, or the threat of action designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that:

- involves serious violence against a person
- may endanger another person's life
- creates a serious risk to the health or safety of the public
- involves serious damage to property
- is designed to seriously disrupt or interfere with an electronic system

Have you ever been involved in, supported or encouraged terrorist activities in any country?

☐ Yes ☐ No

[Terrorist organisations](#)

An organisation is concerned with terrorism if it:

- commits or participates in acts of terrorism
- prepares for terrorism
- promotes or encourages terrorism (including the unlawful glorification of terrorism)
- or is otherwise concerned in terrorism

Have you ever been a member of, or given support to, an organisation which has been concerned in terrorism?

☐ Yes ☐ No

Have you, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to commit terrorist or other serious criminal acts?

☐ Yes ☐ No

☐ I have read all of the information about terrorist activities, organisations and views, including the guidance

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Terrorist activities, organisations, and views

You must declare whether you have been involved with or supported terrorist activities.

You must read all of the information on this page before answering.

[Extremist organisations](#)

Have you ever been a member of, or given support to, an organisation which is or has been concerned with extremism?

☐ Yes ☐ No

[Extremist views](#)

Have you, by any means or medium, expressed any extremist views?

☐ Yes ☐ No

☐ I have read all of the information about extremist organisations and views, including the guidance

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Extremist organisations and views

You must declare whether you have been involved with or supported extremist activities or views.

Ensure you read through all the information provided carefully.

Have you, as a part of your employment or otherwise, undertaken paid or unpaid activity on behalf of a non-UK government which you know to be dangerous to the interests or national security of the UK or its allies?

☐ Yes ☐ No

Have you ever engaged in any other activities which might indicate that you may not be considered to be a person of good character?

☐ Yes ☐ No

Is there any other information about your character or behaviour which you would like to make us aware of?

☐ Yes ☐ No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Have you ever worked for any of the following types of organisation?

Include information for any paid or unpaid work. Select all that apply.

☐ Armed Forces (career)

☐ Armed Forces (compulsory national or military service)

☐ Government (including Public or Civil Administration and non-military compulsory national service)

☐ Intelligence services

☐ Security organisations (including police and private security services)

☐ Media organisations

☐ Judiciary (including work as a judge or magistrate)

☐ I have not worked in any of the jobs listed above

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

What is your sponsor licence number?

7EVPXBF3X

Sponsor's address

Nottingham Trent University

50 Shakespeare Street

Town/City

Nottingham

Postcode

NG1 4FQ

[Save and continue](#)

Person of good character

Here you must answer questions about your character.

Your employment history

You must answer questions about your employment history. If you have worked for any of the types of organisations mentioned, you will need to provide further information on the nature of your work.

What is your sponsor licence number?

This information is found on your CAS email. The NTU sponsor licence number is: **7EVPXBF3X**

The official address for NTU is:

**Nottingham Trent University
50 Shakespeare Street
Nottingham
NG1 4FQ**

What type of sponsor will you be studying with?

The [Register of Student sponsors](#) sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.

- ☐ Independent School
- ☐ Higher Education Provider
- ☒ Higher Education Provider with a track record of compliance
- ☐ Overseas Higher Education Provider
- ☐ Publicly Funded College
- ☐ Private Provider

[What is the difference between a school and a higher education institution?](#)

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Is this the site where the majority of your study will take place?

Nottingham Trent University
50 Shakespeare Street
Nottingham
NG1 4FQ

☐ Yes ☐ No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Place of study

NTU is a Higher Education Provider with a track record of compliance.

Primary site of study

Is this the site where the majority of your study will take place?

Students studying courses based at the City Site, choose “yes”

Students studying courses based at another NTU campus should tick “no” and add their campus address as stated on their CAS

Campus Addresses:

Nottingham Trent University, Clifton Campus, Clifton Lane, Nottingham, NG11 8NS

Nottingham Trent University, Brackenhurst Campus, Nottingham Road, Southwell NG25 0QF

Confetti Nottingham, Convent Street, Nottingham, NG1 3LL

Confetti London, 41 Commercial Road, Whitechapel, London E1 1LA

Did you apply for your course through UCAS?

☐ Yes ☐ No

▶ [What is UCAS?](#)

Save and continue

UCAS details

UCAS is the Universities & Colleges Admissions Service. If you applied directly to NTU (eg for a postgraduate course) or are coming to NTU via NTIC, choose "No"

Academic Technology Approval Scheme (ATAS)

Important

We are aware of an intermittent issue that some users are experiencing impacting payments. Some users are seeing a screen advising there is a problem with the service. If you are impacted by this, either:

- refresh the webpage
- try again later

We are replacing biometric residence permits (BRPs) with an online immigration status (eVisa). [Find out more about eVisas and how this change affects you.](#)

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can [find out if you need an ATAS certificate here](#).

Do you need to obtain permission from the ATAS?

☐ Yes ☐ No

Save and continue

ATAS

Students studying certain postgraduate research courses may be required to apply for ATAS clearance before they make their visa application in the UK. Your CAS email will indicate if you need to apply for an ATAS certificate.

Further information, please see the [student hub](#) and the online application is available at:

www.gov.uk/guidance/academic-technology-approval-scheme

If ATAS permission is required, you will be given a reference number once it is granted.

Will you be receiving money from an official financial sponsor for your continuing studies?

☐ Yes ☐ No

[What is an official financial sponsor?](#)

Save and continue

Past, current, and future official financial sponsor

UKVI only considers an official financial sponsor to be: the UK Government, your home government, the British Council, any international organisation, international company, university or a UK independent school.

If you are not receiving money from an official financial sponsor, choose "No". Sponsored students will need an official sponsorship letter.

Course information

Name of sponsor institution (school/college/university)

Nottingham Trent University

Course name

Copy from CAS email

Qualification you will get

This is the level of the qualification you will receive at the end of your course. If you are unsure about the level of your qualification, [find out what qualification levels mean here](#) or ask your sponsor institution.

Are you going to be a student union sabbatical officer?

[What is a student union sabbatical officer?](#)

☐

Yes

☒

No

Save and continue

Cancel

Course start date

Provide the start date of your main course of study, but do not include any other courses you may be taking before.

Enter date in the format DD MM YYYY

Day Month Year

Course end date

Day Month Year

Save and continue

Course information

This question relates to NTU – your student visa sponsor.

Copy your course name exactly as it is written on your CAS email.

Qualification you will get:

- Pre-Sessional English for Academic Purposes (PEAP): CEFR B2
- Bachelor Degree (eg BSc(Hons), BA(Hons): RQF6/SCQF9/10
- Master Degree (eg MSc, MBA, MA, MRes, LLM): RQF7/SCQF11
- Postgraduate Certificate (eg PGCE, PG Diploma in law), Barristers Training Course PGDip: RQF7/SCQF11
- Doctoral degrees (eg PhD and including DES applicants): RQF8/SCQF12

A student union sabbatical officer is a full-time officer elected by the members of a students' union – **ANSWER NO TO THIS QUESTION** (unless you are applying for a visa to work as an SU officer). If you answer this question incorrectly, you may have to submit another application.

Course start and end date:

Copy these from your CAS. Students who are already part way through their course will need to refer to the “actual course start date” indicated in the “documents used to obtain offer” section of their CAS.

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation. There is a limit on how much of this will count towards your maintenance requirement, and this is set out in the guidance [here](#)

☐ Yes ☐ No

Save and continue

What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.

£

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.

☐ Yes ☐ No

Save and continue

You must show that you have enough money to cover your course fees, and living costs for you and any dependants [Read the guidance](#) to find out how much money you need to show and what documents you can use as evidence.

Are any of the funds required for this application in the form of a student loan?

☐ Yes ☐ No

Save and continue

Accommodation payments

This refers to money paid to NTU for NTU accommodation. You must check these payments are shown on your CAS.

N.B. If this applies to you, please note that the maximum amount that can be deducted from your living costs is £1,334 even if you have paid more than this amount. You should **not** include details of payments made to private accommodation providers.

Course fees

Enter the course fees as stated on your CAS.

If you have already paid fees to NTU (eg a deposit or first instalment), check it is shown on your CAS. If not, request for your CAS to be updated.

Student loan

If you are relying on a student loan to meet the maintenance requirement, you will need a loan letter. The loan must be provided by your government, or by a government sponsored student loan company or be part of an academic, or educational loans scheme.

You must show that you have enough money to cover your course fees and living costs. [Read the guidance document](#) to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

☐ Yes ☐ No

Save and continue

Maintenance funds

Most students will need to show you have your outstanding tuition fees (as shown on your CAS) plus £1023 for your living costs per month of study, up to a maximum of £9207.

Students who will be studying at Confetti London will need £1334 per month, up to a maximum of £12 006.

Funds must be saved in a bank account in your name or your parents name for at least 28 days before you pay for your visa application. There is further information on our website about the [financial requirements](#).

Students who are applying in the UK and have lived in the UK for at least 12 months automatically meet the financial requirement (no further documents will be required).

Do you have a Confirmation of Acceptance for Studies (CAS) number?

☐ Yes ☐ No

Save and continue

Your Confirmation of Acceptance for Studies

You must have a CAS to apply for a student visa.

Your CAS is sent to you by email. You can only use a CAS number once. Check it very carefully to ensure there are no errors or omissions.

Check Your Answers

You have now completed the visa application form. Before you continue, check each section to ensure it is completed accurately. If there is anything you are unsure of, please email int.support@ntu.ac.uk for advice before you continue. We advise you to keep a PDF of your final answers. Do this by choosing your name at the top right-hand corner of the screen and then the **“Download PDF” option**. Make sure you save it securely. Once your application is being processed, we recommend you check your email and junk folder regularly that’s how UKVI will contact you.

Check Your Documents

See our website below for a list of documents you need to prepare for your visa application. Pay particular attention to your financial evidence, if you are required to meet the financial requirement. If you have any doubts about the suitability of your documents, or if you just want some reassurance, email them to int.support@ntu.ac.uk to be checked before you continue with your application.

Document	To be provided by...
Current passport	All students
Biometric Residence Permit (BRP)	All students in possession of a BRP
* Personal bank statements	Students who have saved the funds required for their maintenance in their personal bank accounts.
* Parent’s bank statements, birth certificate and letter from parents	Students who are using their parent’s bank statements as evidence they meet the maintenance requirement
* Official sponsorship letter	Students who have an official financial sponsor, eg their Government
* Documents used to obtain offer	All students, unless assessed on progress to date (see your CAS)
* ATAS certificate	Students who are studying specific postgraduate research courses
* Professional translations	Students who are submitting documents which are not in English must provide a professional translation.

Differential evidence requirements

Different documentary requirements apply for certain nationalities. For more information about these arrangements and who is affected see: www.gov.uk/student-visa/money

Students who benefit from the Differentiation Arrangement must still prepare the documents marked by an asterisk (*) on the documents list above. However, these documents do not need to be uploaded to UKVI unless they are specifically requested (usually by email).